ALMR User Council
Meeting Minutes

Alaska Land Mobile Radio

Date: March 4, 2020

1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required

User Council Members

				Primary
N/A	Cicciarella	Bob	Chief	Municipalities Central
NA/	Eike	Erin	LTC	DOD US Army - Alaska
T	Fournier	Doug	Deputy Chief	Municipalities North, North Star VFD
T	Kalwara	Erann	Ms.	Municipalities Southeast
T	Kroona	Jon	Mr.	Federal Non-DOD DOJ, FBI
T	Nelson	James	Officer	Fed Non-DOD All Others, US Forest Service
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
P	Patz	Greg	Mr.	SOA DOT
P	Rockwell	John	Mr.	SOA DPS, **Chair**
E	Skinner	Nate	Mr.	SOA All Others, DNR Forestry, **Vice Chair**
T	Spitler	Cory	MSgt	DOD USAF, JBER
T	Wolfe	John	Mr.	Fed Non-DOD DOI, US Fish & Wildlife Service

				Alternate
N/A	Brown	David	Mr.	Fed Non-DOD DOJ, FBI
E	Cole	Henry	Mr.	SOA DOT
T	Eubank	Greg	Mr.	SOA All Others, DMVA
T	Berrian	Keith	Deputy Chief	Municipalities North, Chena Goldstream Fire & Rescue
P	Goodman	Jim	Mr.	Municipalities Central, MatSu Borough
	VACANT			Fed Non-DOD DOI, Bureau of Land Management
T	Jones	Dave	Mr.	DOD USAF, Eielson AFB
T	Loughton	Mike	Special Agent	Fed Non-DOD All Others, US Forest Service
	VACANT			SOA DPS
E	Mlynarik	Pete	Chief	Municipalities Central, Soldotna PD
T	Nelson	Scott	Mr.	SOA All Others, DMVA
N/A	Schwing	Brandon	TSgt	DOD USAF, JBER
N/A	Scott	Heath	Chief	Municipalities Southeast, Haines Borough PD
T	Williams	Rick	Mr.	DOD, US Army - Alaska
T	Young	Sam	Mr.	Fed Non-DOD All Others, TSA

Supporting Staff and Guests:

P	Anderson	Wayne	Mr.	Motorola Solutions
P	Gard	Katy	Ms.	Motorola Solutions
T	Kostelnik	Sean	Mr.	Motorola Solutions
P	Reed	David	Mr.	Information Systems Security Manager
T	Shafer	Sherry	Ms.	Document Specialist
T	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SOA OIT
T	Ulrich	Naomi	Ms.	Motorola Solutions
T	Woodall	Timothy	Mr.	DOD PM/COR

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2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Call to Order	Mr. John Rockwell called the meeting to order at 1:32 p.m.	
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance. Mr. Timothy Woodall joined the meeting at the Tudor conference room and Mr. Dave Jones joined the meeting telephonically after the roll call was read.	
Introduction of Guests/Special Announcements	Ms. Katy Gard introduced herself and stated she was here working with Mr. Joe Piksa on the new proposal for replacement of the SOA Quantars and Mr. Wayne Anderson added he was here to present at the MTUG meeting.	
Previous Meeting Minutes	John asked if everyone had a chance to review the February meeting minutes and if they had any changes or deletions. There was no discussion and no requests for changes **Motion: Approve the February 5, meeting minutes as written.** **Motion: Mr. Greg Patz** **Second: Mr. Jim Goodman** There were no objections. The motion **passed**.	
Issues & Risks Log Item Number	**Active Issue**	**Action Items Assigned**
	John stated there was one update to the current Issues and Risks Log regarding the closure of the Birch Hill Master Site rectifiers and it was now closed.	
	Issues Closed at, or since, last meeting	
Action Items Review	**Opened Items**	**Resolution**
	John advised there was one Action Item from the February meeting regarding the distribution of the information for the March MTUG Chapter meeting and that it was closed.	
Operations Management Office	**Mr. Del Smith, Operations Manager**	**Action Items Assigned**
7.17 Upgrade	1. Del stated the 7.17 was still being worked between Motorola and the State, but as far as he was concerned the upgrade was completed for the System. He asked Mr. Scott Stormo if he had anything to add, and Scott stated he did not.	

Security Scans/Risk Management Framework (RMF)	2. Del deferred to Mr. David Reed for an update. David advised the package had been pushed back to him for changes and those had been completed and it was sent back up. He stated it was now waiting for the security assessor to approve again.
Console Reboots	3. Del briefed there had been 16 consoles out of compliance when the User Council (UC) had met last. He noted all the agencies had been contacted by phone or email and the consoles were rebooted. He noted the Help Desk had recently sent out a notice, so he was unsure if there would be consoles out of compliance again in March. Del reminded everyone how important it is to do the reboots when the notices are sent out.
IC Zone Update	4. Del stated Mr. Nate Skinner was not in attendance today. He added the OMO was working on the ALMR Concept of Operation (CONOP) and the verbiage which would describe the new incident command structure. John advised they were moving forward and trying to move it past the technicians to the dispatch centers and had received some feedback from MATCOM. He asked Jim Goodman if he had any additional comments and Jim responded he did not. Del added that he had seen the response from MATCOM and noted it was early in the process and everyone was always welcome to review the UC meeting minutes to see what the current discussion was and where ALMR is in the progress stage. He stated individuals from the UC represented areas are always welcome to participate and good ideas are always welcome. John noted many of the dispatch centers are included in the distribution of the UC meeting minutes and he encouraged those dispatchers at the meetings to reach out to the fellow dispatchers.
DOD Infrastructure Points of Contact	5. Del briefed the plan was to get a group together to talk about the ownership of the RF infrastructure and to identify the proper individuals, so we can get the information out to them if there are issues. He deferred to Mr. Tim Woodall to provide any additional information Mr. Woodall stated they were working it and had sent out the correspondence to the agencies to identify the individuals. He surmised that going forward the OMO/UC would convene a working group to discuss the information.

	John asked if it was the owners of the shelters, etc. they were looking to identify.	
	Mr. Woodall clarified it would be the owners of infrastructure not covered under the Service Level Agreement (SLA).	
	Del noted a lot of people have turned over during his tenure and there seems to be some confusion on what the System Management Office (SMO) takes care of. He clarified the SMO takes care of the RF equipment and will report if there are other infrastructure issues outside their scope of work.	
	Mr. Woodall stated he has suggested to the agencies he has contacted that the SLA should be updated because it describes what level the equipment is to be maintained at, and if there is equipment not currently identified in the SLA, that equipment should be added.	
Annual Inventory Confirmation	6. Del reminded the group the Operations Management Office (OMO) has been doing this every year since the Legislative Audit. He added they were sent out in late January and the OMO has received 48 out of the 131 back at this time. Del added reminders are being distributed every other week at this time and the suspense for agencies to respond is April 30 to sign the document stating they know where their radios are.	
February Document Reviews	7. Del briefed during February the System Management Office (SMO) Customer Support Plan (CSP) and the Strategic and Operational Plan had been reviewed with no substantive changes.	
February Metrics	8. Del advised there were 1,086,100 group calls, 1,963,849 PTTs and 181 busies in January. He noted the group calls were up approximately 12K from the previous month. Del also added the busies were up from 122 in February.	
Ted Stevens RF Site	9. Del reminded everyone the Ted Stevens Anchorage International Airport RF site was turned off for a 60-day test period to see what impact that has. He noted he had contacted all the agencies who had accessed the site in the six months prior to turning it off. Del advised he has contacted them again since it was shut down, and he has not received any negative feedback about the site being turned off.	
System Management Office	**Mr. Travis Conant, System Manager**	**Action Items Assigned**
	Del noted Mr. Travis Conant was traveling and that he had nothing to bring up on his behalf.	
State of Alaska	**Mr. Scott Stormo**	**Action Items Assigned**

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SOA Microwave Hop Update Maintenance	1. Scott stated they were still working through the FY18 deferred maintenance microwave and MLPS upgrades	
FY20 Supplemental Budget	2. Scott briefed the Governor had submitted a FY20 supplemental capital request for the $21M for the Quantar upgrades and it made it through the House and is with the Senate now. He added, presumably if it makes it through it will be available sooner than FY21 fiscal year. Scott stated Motorola is working on the proposal together and once they have everything in hand, they will have most of the hard part done.	
Department of Defense	**Mr. Timothy Woodall**	**Action Items Assigned**
Next Upgrade	1. Mr. Timothy Woodall stated the Department of Defense (DOD) is currently waiting on Mr. Mike Hawkins, Motorola Solutions, to provide an update on the contract costs for the next upgrade, which is to begin in May 2021. He added it would include the DOD microwave hop upgrades. Mr. Woodall noted the sooner they can get the information, the sooner they can ensure the money is encumbered since it appears the State will have the funds in 2021.	
OMO Contract Re-compete	2. Mr. Woodall advised the OMO contract re-compete is coming up and they expect a different cost share approach in the contract. The services were told last year there would more than likely be a cost increase due to a new approach to the shared costs. It will be on the street pretty soon.

John reminded everyone Del would be retiring effective June 30 and will be sorely missed. | |
| **Senior Level Lifecycle Briefing** | 3. Rick stated he was meeting with Mike Hawkins next Monday and asked Mr. Woodall if he had a piece of that.

Mr. Woodall stated Mike had told him about a presentation on March 6 he wanted to do to senior officials from the services in regard to lifecycle management. He added he expects after that Rick could push him for the numbers for the upgrade. | |
| **MotoBridge Status Update** | 4. John asked for an update on the DOD MotoBridge replacement and if there was the final answer.

Mr. Woodall stated the Army has taken their own effort to implement WAVE or some portion of WAVE and JBER was denied by the Air Force the use of the funds that were set aside for MotoBridge. He also noted they have not received the final reconciliation on those contract funds from the upgrade and were well past the fiscal year in which those funds were obligated. Mr. Woodall added that issue is an | |

	element of contention at this point, and there is no planned update to MotoBridge at this point. John asked Rick what they were doing with WAVE. Rick stated they were trying to replace their MotoBridge with WAVE and they have been back and forth with who they are connecting to or if it is a standalone system. They also plan on adding LMR consoles that allow select personnel to key up a radio and talk over a client; all this is mostly to do with the MotoBridge going defunct. John asked if they were looking at the PTT mobile phone application and Rick stated they were for command and control, but didn't have a whole lot they want to do over LMR. Mr. Woodall stated from the standpoint of using a mobile phone for command and control, the Air Force denied them the use of the Motorola app, because Motorola had not gone through the process of getting it certified. He added the initial purpose for looking at WAVE was for senior leadership to not have to carry a radio and a cell phone; however, with the WAVE app not having an AFNET certification, that won't happen until the certification takes place. Rick stated reciprocity cuts both ways so if the Air Force is not doing it, the Army would not be doing it. Scott pointed out the Municipality updated their WAVE server and the AT&T FirstNet phones have not worked on it since then.	
New Business	**Discussion**	**Action Items Assigned**
Motorola Trunk Users Group Meeting	1. Mr. Greg Eubank advised they planned to have the SOA Mobile Emergency Operations Center (EOC) available at 8 a.m. for a tour so people can get familiar with a resource available for their use. He added at 9:30 they are starting the Motorola Trunk User Group (MTUG) Alaska Chapter meeting and there would be subject matter experts on subscribers and infrastructure presenting, as well as hands on demos of products including APX NEXT. Greg briefed on Friday at 10 a.m. the Lifecycle analysis briefing would be provided to the System owners and at 1 p.m. there would be a presentation on satellite backhaul. John asked where the meeting was being held and Greg stated it would be held on Thursday at the Palmer Fire and Training Center and on Friday it would be at the Tudor Road conference room. He added lunch would also be provided on Thursday.	
Zone 2 Controller Issue	2. Ms. Naomi Ulrich briefed the Zone core issue last October involving the VMS server lockup was investigated and found	

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	to have had a bad driver. She noted Motorola is currently testing the fix on their platform and then will write the bulletin to get it updated on the System and then they would like to close the work order out.	
Next meeting	**Discussion**	
	John stated the next meetings were April 1 and May 6. He asked if the meeting needed to be rescheduled due to both Travis and Del being at the International Wireless Communications Expo (IWCE) Ms. Sherry Shafer advised that Del would be calling in.	
Adjournment	**Discussion**	
	John asked if there was any other business for discussion and hearing none, he requested for a motion to adjourn the meeting. **Motion: Adjourn the March monthly User Council meeting**. **Motion: Mr. Jim Goodman** **Second: Mr. Greg Patz** There were no objections. The motion **passed**. The meeting adjourned at 2:12 p.m.	