



1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
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**User Council Members**

Primary				
N/A	Cicciarella	Bob	Chief	Municipalities Central
	<b>VACANT</b>			DOD USAF, JBER
N/A	Eike	Erin	LTC	DOD US Army - Alaska
N/A	Fournier	Doug	Deputy Chief	Municipalities North
E	Kalwara	Erann	Ms.	Municipalities Southeast
T	Kroona	Jon	Mr.	Federal Non-DOD DOJ, FBI
U	Nelson	James	Officer	Fed Non-DOD All Others, US Forest Service
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
P	Patz	Greg	Mr.	SOA DOT
P	Rockwell	John	Mr.	SOA DPS, <b>Chair</b>
P	Skinner	Nate	Mr.	SOA All Others, DNR Forestry, <b>Vice Chair</b>
U	Wolfe	John	Mr.	Fed Non-DOD DOI, US Fish & Wildlife Service

Alternate				
N/A	Brown	David	Mr.	Fed Non-DOD DOJ, FBI
N/A	Cole	Henry	Mr.	SOA DOT
P	Eubank	Greg	Mr.	SOA All Others, DMVA
T	Berrian	Keith	Deputy Chief	Municipalities North
T	Goodman	Jim	Mr.	Municipalities Central, MatSu Borough
	<b>VACANT</b>			Fed Non-DOD DOI, Bureau of Land Management
N/A	Jones	Dave	Mr.	DOD USAF, Eielson AFB
U	Loughton	Mike	Special Agent	Fed Non-DOD All Others, US Forest Service
	<b>VACANT</b>			SOA DPS
E	Mlynarik	Pete	Chief	Municipalities Central, Soldotna PD
E	Nelson	Scott	Mr.	SOA All Others, DMVA
	<b>VACANT</b>			DOD USAF, JBER
N/A	Scott	Heath	Chief	Municipalities Southeast, Haines Borough PD
T	Williams	Rick	Mr.	DOD, US Army - Alaska
U	Young	Sam	Mr.	Fed Non-DOD All Others, TSA

**Supporting Staff and Guests:**

P	Fahnestock	Nik	Mr.	SMO Technologist
T	Hawkins	Mike	Mr.	Motorola Solutions
P	Kostelnik	Sean	Mr.	Motorola Solutions
T	Shafer	Sherry	Ms.	Document Specialist
P	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SOA OIT SATS/ALMR Manager
T	Ulrich	Naomi	Ms.	Motorola Solutions
T	White	Chris	Mr.	SOA DOA



2. Meeting Minutes and Action Items.

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Items Assigned</b>
<b>Call to Order</b>	Mr. John Rockwell called the meeting to order at 1:30 p.m.	
<b>Roll Call</b>	Roll call was taken and a quorum of User Council (UC) members was in attendance.	
<b>Introduction of Guests/Special Announcements</b>	There were no guests or special announcements. Mr. Nik Fahnestock was introduced to the group as a new System Management Office Technologist.	
<b>Previous Meeting Minutes</b>	<p>John asked if everyone had a chance to review the July meeting minutes. Mr. Greg Patz noted at the bottom of page 3, the sentence attributed to Mr. Greg Eubank was actually him.</p> <p><b>Motion: Approve the July 3 meeting minutes with the noted change.</b></p> <p><b>Motion: Mr. Greg Patz</b> <b>Second: Mr. Greg Eubank</b></p> <p>There were no objections. The motion <b>passed</b>.</p>	
<b>Issues &amp; Risks Log Item Number</b>	<b>Active Issue</b>	<b>Action Items Assigned</b>
	John requested Ms. Sherry Shafer to review the Issues and Risks Log. She advised there was one new item open for the vacancy created in the SOA DPS alternate position when Mr. Leon Morgan was appointed as the new Deputy Commissioner for Public Safety.	
	<b>Issues Closed at, or since, last meeting</b>	
<b>Action Items Review</b>	<b>Opened Items</b>	<b>Resolution</b>
	John advised there were no actions items from the July meeting.	
<b>Operations Management Office</b>	<b>Mr. Del Smith, Operations Manager</b>	<b>Action Items Assigned</b>
<b>Birch Hill Battery Plant Inverters</b>	<p>1. Mr. Del Smith asked Mr. Rick Williams if there was any movement on this.</p> <p>Rick advised there were engineers from Fort Wauchuka and Fort Dietrich who had come to do an independent survey and they viewed the sites and had developed a statement of work (SOW) for contracts for the necessary repairs. He added Birch Hill has seen a lot of history and every attempt to mitigate the risks has left scars and what they have is a bunch of defunct equipment and they are looking at another FY money to address it. Rick noted the equipment is semi-</p>	



	<p>operational with the DC power working and some spare rectifiers available. He noted they have done some other workarounds for the moment. Rick explained the plan is to completely redo the power and update the facility, and advised they are also currently writing the performance-based work statement (PWS) for the other sites, as well. He noted Fort Greely has some dead batteries and the same old rectifiers, and the DC system needs to be replaced. Rick added Donnelly Dome needs a new DC power system and Black Rapids is still being looked at. He stated all four sites could see a power refresh and they expect to submit the projects through the Defense Logistics Agency and through the Department of Public Works, possibly as soon as next week.</p> <p>Mr. Scott Stormo asked if there was other LMR equipment (i.e. subscribers) in the request.</p> <p>Rick stated there were some subscribers but mostly the proposal was for dispatch stations and to clean up their WAVE servers and MotoBridge.</p> <p>Scott briefed everyone should be looking at TDMA enabled subscribers for any future purchases.</p>	
<p><b>7.17 Upgrade</b></p>	<p>2. Del stated Mr. Travis Conant was out overseeing the replacement of the site switches at the remaining high sites. He added the replacement of DOD Quantars with GTR8000s at six sites was completed on July 18.</p>	
<p><b>FY20 Membership Agreements</b></p>	<p>3. Del advised 123 of the 124 had been received and the final agreement was at ASAC Pierce's office awaiting signature.</p>	
<p><b>FY21 OMO/SMO Budget</b></p>	<p>4. Del stated the budget was presented to the Executive Council at their July 18 meeting for vote of approval and the final vote received on July 29 via email. He added it was now ready for him to give to Scott to get to SOA DOA for inclusion in the State's budget.</p>	
<p><b>July Document Reviews</b></p>	<p>5. Del briefed the Grant Guide, Cybersecurity Policy and Procedure 200-5, Interoperability Policy and Procedure 300-2 and Asset Management Policy and Procedure 400-8 had all been reviewed in July.</p>	
<p><b>July Metrics</b></p>	<p>6. Del advised there were 1,285,597 group calls, 2,390,837 push to talks and 2,223 busies in July. He added the top busy sites were Nenana, Hurricane, Anchor River, Blueberry Hill and Seldovia.</p>	
<p><b>Site Prioritization Discussion</b></p>	<p>7. Del briefed the Operations Management Office had sent out a request around mid-July to the member agencies</p>	



	<p>asking them to provide details regarding any coverage issues they were experiencing. He stated there were not many response but AST had about a page and a half. Del added Nikiski had responded regarding trouble they were experiencing with their portables but reminded everyone the System was designed to provide 90 percent mobile coverage.</p> <p>Del also stated that the Wasilla PD had provided information on issues they were experiencing at the Glenn and Parks Highway interchange, at the Big Lake turn off and several other areas. He stated he didn't know if we could fill all the spots they have issues with.</p> <p>Del reminded the council of the discussion in 2016 and the status of the site discussions. He added they had settled on six areas that needed to be addressed at the time, which were Delta, Houston/Knik Goose Bay, Tok Cutoff, Chena Dome, Nenana and Blueberry. Del went over the statistics from 2018 for site busies for the council, pointing out those sites that had three or more instances of being in top each month during the year.</p> <p>John stated Delta and New Knik could come off the list, because new sites were added to both areas.</p> <p>Del briefed both the Tok Cutoff and Nenana should remain.</p> <p>Greg Patz stated he thought the areas of poor coverage ought to be addressed first before any new sites are added.</p> <p>Del agreed that capacity increases were cheaper than building new sites.</p> <p>John clarified identifying the need doesn't necessarily mean we have the money but that the council needed to look at the list again.</p> <p>Del stated Nenana has been on the list since the beginning and in his mind it should be at the top. He added the Tok Cutoff also has been on the list and there are troopers out there and DOT is regularly out there, so it is an area of concern. Del briefed Big Lake has repeatedly experienced problems at the Glenn and Parks and in other areas so it also should be looked at.</p> <p>Greg Eubank briefed there might be alternate solutions they could entertain to expand off of AWARN and fill in with 800Mhz and tri-band radios, which might be a less expensive solution.</p>	
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<p><b>Harris PRC 152A ATP</b></p>	<p>John thanked Greg for his input but advised they needed to focus on the priorities and not necessarily coming up with the solutions and how to best benefit the ALMR/AWARN/DOD perspective and document what those priorities might be. He stated he agreed were some that glare at us like Nenana and Tok Cutoff, some that have been very noisy lately like Big Lake and he agreed with Greg with the interchange being up there.</p> <p>Del added Nikiski should also be addressed and that would be five off the top.</p> <p>John said maybe for this year, we stop with those five, because it would be a large stretch to get any funding.</p> <p>Del pointed out that Nenana would be a capacity increase and the others would be some solution or new site. He said he could send out the five to the agencies.</p> <p>John said that wouldn't be a bad idea to do so.</p> <p>8. Del explained Harris was up before and last spring there were a couple things they couldn't pass. He added they were back last week and were able to pass one of the things they couldn't pass before, but there was still one they didn't pass. He briefed they were asking for a waiver for the one item and read the email request to the council advising from Harris regarding the multi-group call for interrupt mode function. Del stated page 8 had been sent to them and he also had Nik there to answer any technical questions the council may have, and Nik had also participated in the ATP. He added he didn't necessarily have an opinion one way or another and yes, they could press the emergency button if needed. Del asked Nik if</p> <p>Greg Eubank asked what specifically did they fail, and Del stated it won't interrupt.</p> <p>John asked is this something we can waive and is it something we regularly use.</p> <p>Del explained he tried to call the 673<sup>rd</sup> Communications Squadron because this will only be used by the Security Forces.</p> <p>Rick Williams stated he had some although they were not being used on ALMR.</p> <p>Greg Eubank stated this was the first time he'd heard about this and he could reach out to the MTUG for more information.</p>	<p>1. OMO to send out list of top five priority sites to user agencies.</p>
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	<p>Del pointed out that he felt it was important to do the ATP if the Security Forces ever needed to coordinate with Anchorage Police Department.</p> <p>John requested a motion to waive the test for Harris.</p> <p><b>Motion: Waive the multi-group call for interrupt mode function for the Harris PRC 152A radio.</b></p> <p><b>Motion: Greg Patz</b></p> <p>Greg Eubank stated he objected to making a decision until he was able to research it further and know the consequences.</p> <p>Del advised the emergency button does the same thing, it interrupts. He added we had already waived the alert tone, but he was here to present the request to the council to vote on.</p> <p>Greg Eubank stated he felt on his part it is necessary to become more familiar with the test.</p> <p>Del reminded John he needed a second before they could vote.</p> <p>John apologized for getting the motion out of order and requested a second which Nate provided.</p> <p><b>Second: Nate Skinner</b></p> <p>Greg requested to make a motion to table the motion.</p> <p>John explained the motion was already made and seconded and if it failed Greg could make his motion at that time</p> <p>John asked Ms. Sherry Shafer if she was able to proceed with a voice vote and she affirmed she could.</p> <p>Greg Eubank called for a point of order stating the rules of order were being violated and John stated they were not, the discussion was opened and had and if the vote fails, Greg could then make a motion.</p> <p>The following votes were made by the council members in attendance:</p> <p>Mr. Chris Martin – Not approve Mr. Jim Goodman – Approve Mr. John Rockwell – Approve Mr. Greg Patz – Not approve Mr. Rick Williams – Approve</p>	
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	<p>Mr. Jon Kroona – Not approve Deputy Chief Keith Berrian – Approve</p> <p>Ms. Shafer stated there were five approve votes and three not approve votes and the motion <b>passed</b>.</p> <p>Greg Eubank complained he was a member of the council, but he was a subordinate and couldn't vote or have his say.</p> <p>Ms. Shafer explained that the Charter laid out the rules stating if both the primary and alternate members were in attendance, the primary member had the vote.</p>	
<b>System Management Office</b>	<b>Mr. Travis Conant, System Manager</b>	<b>Action Items Assigned</b>
	Del advised Travis was traveling, but had told him there was nothing to pass on to the council today.	
<b>State of Alaska</b>	<b>Mr. Scott Stormo</b>	<b>Action Items Assigned</b>
<b>Kodiak Shelter Replacement</b>	<p>1. Scott advised they were replacing the shelter at Kodiak and the new one was in place with only about 18 hours of down time. He stated the old MW got bumped and when it did, it didn't want to run anymore so they got together the spare pieces and parts and got it running.</p>	
<b>Money Knob</b>	<p>2. Scott reminded the group the power line from the DOT camp was damaged during the recent wildfire and the site was currently powered by a short-run generator. He stated the biggest challenge was trying to figure out how to get the power line in place and he was working to get a contractor up there for the last three weekends to survey the damage and put together a quote for replacement, but they were running out of time and the risk is the site may be down for the winter. Scott added they had looked into purchasing the power line themselves, but there is no contingency budget to tap for the repairs if it's expensive. He stated he did not think the site was heavily used and he thought Del had information to share on that.</p> <p>Del stated there were only 36 hours of use over the last 11 years by Forestry, DOT, AST, DEC, Tri-Valley and BLM. He added he would hate to see any site non-functional for any reason even though it's not a heavily used site.</p> <p>Scott asked if anyone had any good ideas to get it funded to let him know. He stated a couple of years ago DOT got funding to replace a washed out road that didn't come out of their operating budget, but he had no idea how to go about that.</p> <p>Greg Patz stated it was declared an emergency and then they got the money.</p>	



<b>Department of Defense</b>	<b>Mr. Timothy Woodall</b>	<b>Action Items Assigned</b>
	Mr. Tim Woodall was not in attendance and there was no DOD update.	
<b>New Business</b>	<b>Discussion</b>	<b>Action Items Assigned</b>
	There was no New Business.	
<b>Next meeting</b>	<b>Discussion</b>	
	John stated the next meetings are scheduled for September 4 and October 2	
<b>Adjournment</b>	<b>Discussion</b>	
	<p>John asked if there were any other discussion and hearing none, he asked for a motion to adjourn the meeting.</p> <p><b>Motion: Adjourn the August monthly User Council meeting.</b></p> <p><b>Motion: Greg Patz</b> <b>Second: Nate Skinner</b></p> <p>There were no objections. The motion <b>passed</b>.</p> <p>The meeting adjourned at 2:46 p.m.</p>	