



1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
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User Council Members

Primary				
T	Cicciarella	Bob	Chief	Municipalities Central
U	Connolly	Ryan	MSgt	DOD USAF, JBER
N/A	Eike	Erin	LTC	DOD US Army - Alaska
	VACANT			Municipalities North
T	Kalwara	Erann	Ms.	Municipalities Southeast
T	Kroona	Jon	Mr.	Federal Non-DOD, FBI
N/A	Nelson	James	Officer	Fed Non-DOD, US Forest Service
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
T	Patz	Greg	Mr.	SOA DOT
P	Rockwell	John	Mr.	SOA DPS, Chair
E	Skinner	Nate	Mr.	SOA All Others, DNR Forestry, Vice Chair
T	Wolfe	John	Mr.	Fed Non-DOD DOI, US Fish & Wildlife Service

Alternate				
N/A	Brown	David	Mr.	Fed Non-DOD, FBI
T	Cole	Henry	Mr.	SOA DOT
P	Eubank	Greg	Mr.	SOA All Others, DMVA
T	Gangstad	Linda	Ms.	Fed Non-DOD, TSA
	VACANT			Municipalities North
T	Goodman	Jim	Mr.	Municipalities Central, MatSu Borough
	VACANT			Fed Non-DOD DOI, Bureau of Land Management
T	Jones	Dave	Mr.	DOD USAF, Eielson AFB
T	Loughton	Mike	Special Agent	Fed Non-DOD, US Forest Service
N/A	Morgan	Leon	Mr.	SOA DPS
T	Mlynarik	Pete	Chief	Municipalities Central, Soldotna PD
U	Paice	Stephen	SSgt	DOD USAF, JBER
E	Scott	Heath	Chief	Municipalities Southeast, Haines Borough PD
T	Williams	Rick	Mr.	DOD, US Army - Alaska

Supporting Staff and Guests:

T	Conant	Travis	Mr.	System Manager
T	Kostelnik	Sean	Mr.	Motorola Solutions
T	Nichol	Jim	Mr.	Motorola Solutions
T	Poyer	Mo	Mr.	TSA
P	Reed	David	Mr.	Information Systems Security Manager
P	Regalmuto	Colleen	Ms.	Motorola Solutions IA Manager
T	Richter	Bruce	Mr.	ECD Region X Coordinator
T	Shafer	Sherry	Ms.	Document Specialist
T	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SOA OIT ALMR
T	Ulrich	Naomi	Ms.	Motorola Solutions



P	Woodall	Tim	Mr.	DOD COR/PM
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2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Call to Order	Mr. John Rockwell called the meeting to order at 1:31 p.m.	
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance. Ms. Linda Gangstad, Mr. Tim Woodall, and Mr. Jon Kroona joined after roll call was read.	
Introduction of Guests/Special Announcements	There were no announcements or special guests	
Previous Meeting Minutes	John asked if everyone had a chance to review the February meeting minutes and if there were any changes. There were no requests for changes. Motion: Approve the February 6 meeting minutes, as written. Motion: Mr. Greg Patz Second: Chief Bob Ciciarella There were no objections. The motion passed .	
Issues & Risks Log Item Number	Active Issue	Action Items Assigned
	John requested Ms. Sherry Shafer to review the Issues and Risks Log. She advised Mr. Stormo had stated at the last meeting the funding for the microwave is now in the procurement process. (Active Operational Issue OP05)	
	Issues Closed at, or since, last meeting	
	Ms. Shafer also advised an action item was opened due to the vacancy of the primary USARAK representative, as LTC Byron Brown had moved on to another position. She noted LTC Erin Eike had been appointed to take his place and the appointment had been approved by the Executive Council via email vote. This item is now closed.	
Action Items Review	Opened Items	Resolution
	Ms. Shafer stated there was one closed item from the last meeting which was for the Operations Management Office (OMO) to prepare a letter of admonishment regarding the recovery of a stolen radio by the Alaska State Troopers that had been kept in evidence since 2016.	
Operations Management Office	Mr. Del Smith, Operations Manager	Action Items Assigned



<p>First Quarter Zone Controller Rollover</p>	<p>1. Mr. Del Smith reminded the group the first quarter zone controller rollover was scheduled for March 20 -21. He stated the Operations Management Office (OMO) notified dispatchers via email and they would be reminded again. Del noted this should be the last rollover before the 7.17 upgrade because the System will be locked down to any changes in preparation for that event.</p>	
<p>7.17 Upgrade</p>	<p>2. Del advised the Kickoff meeting and Critical Design Review (CDR) had taken place on February 27. He stated to the best of his knowledge the site work would begin in April and adding the Department of Defense (DOD) had a separate contract to install their GTRs in April.</p> <p>Del added Motorola personnel were recently in Alaska and Mr. Mike Ball would be the Project Manager (PM) for the State of Alaska (SOA). He stated Mike is strongly urging the dispatch centers to ensure they have a backup system available and capable of operating for a longer period of time, possibly up to several hours, which is longer than it has been in the past.</p> <p>John asked if there was a time period for DOD and SOA to do this, so the dispatch centers can anticipate when they need to be prepared.</p> <p>Del noted the DOD had a separate PM and the OMO will also dovetail the schedules and be in touch with the DOD dispatch centers, as well. He added he already had the USARAK contacts and was awaiting the Air Force contacts. Del added the OMO would try to put something out to the agencies shortly. He asked Travis to confirm if April 29 was the lock down date and the impacts to the System for the upgrade are in late May.</p> <p>Mr. Travis Conant stated Motorola was going to try to do the GTR upgrades for the DOD in mid-April and early May then doing the core stuff at the end of May and early June. He advised his office is working closely with Motorola and the upgrade team and as it gets closer with weekly calls to get the schedule honed.</p> <p>Del advised they would try to put information out potential target dates to dispatch centers as soon as the available.</p>	
<p>SOA ALMR Budget</p>	<p>3. Del briefed his understanding is the funding in the Governor's request was the same as what has previously existed to the best of his knowledge, but there were some items from the SMO still to be added that were not in the last year's contract. He stated he didn't have anything specific at this time, but whether it would survive the Legislature was the question.</p>	



<p>Annual Subscriber Inventory</p>	<p>4. Del stated he had a total of 53 confirmations received to date, but believed a couple more had come in while he was out of town. He briefed they had been out since late January and were slightly less than halfway through.</p>	
<p>DPS Encryption Key Change</p>	<p>5. Del advised the original date for implementation was this morning but that did not occur. He deferred to Travis to give the update.</p> <p>Travis stated they were still missing a few dispatch consoles at the Municipality of Anchorage (MOA) to add the new key, but were probably at 75 percent complete. He stated they were looking at March 21 or the week after that for completion, but this would be during the rollover so the new implementation date would be March 28. Travis advised they wanted to make sure it was 100% before they did the re-key.</p> <p>John reminded the group the rollover takes place on the 21st and Travis stated the key change would probably be the following week.</p>	
<p>February Document Reviews</p>	<p>6. Del briefed the System Management Office (SMO) Customer Support Plan (CSP), Strategic and Operational Plan and ALMR Concept of Operations (CONOP) had all been reviewed and approved with no substantial changes.</p>	
<p>February Metrics</p>	<p>7. Del stated there were 1,021,641 group calls in the February timeframe. There were 1,866,280 push to talks which was slightly down from January due to the shorter month. He noted the busies dropped from 509 to 282, which was a good thing to see.</p>	
<p>IWCE</p>	<p>8. Del briefed he was at the International Wireless Communications Expo (IWCE) this week and talking to the various vendors including DiagnostX and catching up on the latest technology information. He watched a lot of new multiband radios being introduced; BK has one and everyone seems to be getting into that game.</p>	
<p>System Management Office</p>	<p>Mr. Travis Conant, System Manager</p>	<p>Action Items Assigned</p>
<p>DiagnostX</p>	<p>1. Mr. Travis Conant advised the State had purchased four devices and Casey had installed one in the field this morning and was working with Mr. Patrick Thornton at the State on the network side to get it connected and start getting that data.</p>	
<p>RicM</p>	<p>2. Travis advised he had spoken to vendors at IWCE for RicM, which is a product they say you can use for backhaul from a dispatch center to one of the remote villages with security connection. He added the vendor stated they would provide demos to ALMR so we could ensure it was up to the</p>	



	<p>standards we are wanting to provide. Travis stated he would be getting more information on it and bringing it back to Scott.</p> <p>Mr. Greg Eubank asked if there were plans on which villages they wanted to demo it at.</p> <p>Travis stated they were leaving that up to us and RicM would supply us with a demo and install it, but it was up to the State where they would like to see the test.</p>	
State of Alaska	Mr. Scott Stormo	Action Items Assigned
<p>DiagnostX</p> <p>7.17 Upgrade</p>	<p>1. Mr. Scott Stormo briefed they had purchased the devices and were placing at four sites in the Anchorage area, because no travel authority is required. He added part of the purchase was also training and they would be coming in the future to show us how to use the reporting tool. Scott added the DiagnostX looks at radios and generate reports on those that are out of alignment, etc. and this will help with those radios that need to be touched. He advised this should help eliminate those calls from agencies saying something is wrong with the System and it turns out to be a subscriber issue.</p> <p>2. Scott noted the upgrade would start the end of May with the Master sites at the end of May, beginning of June then turning to the RF sites and software and hardware updates at the dispatch centers.</p> <p>John asked if there was a published project plan or schedule or status report that could be dispersed to the group.</p> <p>Mr. Tim Woodall stated there was a published schedule handed out at the CDR and also a project plan which identifies a fairly tight timeline.</p> <p>John stated it would be beneficial to have Sherry put it on the web site.</p> <p>Mr. Woodall stated the caveat with a note that changes could still be made which affect a scheduled event.</p> <p>John asked Scott to coordinate what should be posted on the web site and make sure Sherry has it.</p> <p>Mr. Woodall advised there would be three schedules, one for the DOD, one for Muni and one for the SOA, although the events would happen at the same time.</p>	<p>1. OMO to create web page for 7.17 upgrade schedule.</p>
Department of Defense	Mr. Timothy Woodall	Action Items Assigned
7.17 Upgrade Funding	<p>1. Mr. Timothy Woodall stated he had received the first round of invoices and they are tracking and being processed.</p>	



<p>State CIRSC Analysis</p>	<p>He noted these were a result of the CDR and amounted to a 25 percent draw on the total funding.</p> <p>2. Mr. Woodall briefed he had sent a report to Del from the State Critical Infrastructure and Resilience Sub-Committee (CIRSC), which was their analysis on how ALMR did during the earthquake. He added it was a good report and ALMR performed as should be expected.</p>	
<p>New Business</p>	<p>Discussion</p>	<p>Action Items Assigned</p>
<p>FY20 SOA ALMR Budget</p>	<p>1. Mr. John Rockwell stated he and Scott would like to discuss the issues with the Capital Budget. He reminded the group that we have been asking for additional funding to update the repeaters to the new GTR 8000s that are supported past 7.17. John added that currently, the repeaters we have are slated to be at end of patching support in November 2020 and they have been trying to work with the State to get Capital funding to upgrade the repeaters and have the ability to continue on to the next software iteration. He advised they have been using the dollar figure of \$22M for the replacement, and it has not been submitted into the budget and he doesn't anticipate that it will be added into the Capital Budget as one lump sum.</p> <p>John stated Tim could explain the ramifications from the DOD perspective on what that means and the possibility of having to split the System apart, but he hoped we never had to get to that point. He explained that there is the possibility that they will have to address the deficiency with patching but added, at this point, they have to be transparent with what they've been asking for, and what they are looking at as far as the budget.</p> <p>John stated that Scott, he and Mr. John Roberts had a meeting with the Governor's office to try to inform them what the ramifications could be and what the \$22M ask is about and they were at least interested in receiving additional information. He added he just wanted to make sure the UC understands that from our perspective we are not currently funding the necessary upgrades we need to continue to move forward. He added Scott may want to put some other words to this to better explain it.</p> <p>Mr. Woodall advised there might be a better way to convey this by just saying that the funding currently isn't there. He inquired if they had been told by the Governor or staff that it is an absolute no to which John responded they had not been told that. Mr. Woodall stated wording it softer, for record, may cause less concern. He added if a decision was made and no the State was not going to upgrade and stay status quo for an unknown period of time, then that would have quite a different ramification. Mr. Woodall state, for DOD if</p>	



	<p>we were to perceive that as the case, then we would have to begin taking specific actions to operate autonomously. He added, for the record, he was not hearing John say that but what he was hearing was it is being considered and a decision hasn't not been made. Mr. Woodall stated certainly there is this fiscal year and next fiscal year in which dollars can be provided.</p> <p>Scott stated the only thing he would add to that is in November 2020 is when Motorola has said they would no longer be able to patch 7.17, and if there is not funding in this fiscal year to do that that only leaves next fiscal year five months to do 72 RF sites or we will fall into a period where we are not able to patch.</p> <p>Mr. Woodall stated, he thought it was safe to say that once a contract is in place Motorola has made the effort or shown the propensity to meet any information assurance/cyber security requirements for the System in the past and he wouldn't expect they would do less because it's a matter of them keeping a workable System. He advised the other alternative we could potentially take would be to execute the patches with the understanding that we can let some patches go and apply others based on risk analysis and at that point we will have to look at each patch for its effect on the controls for security and determine the risk. Mr. Woodall stated in this level of System, we could go for some period of time.</p> <p>John agreed that Tim was correct in stating for the record the State was not saying they were not being funded and they have not been given direction from the Governor's office or the Office of Information Technology (OIT) or the Department of Public Safety (DPS) or any other State entity. He added whether this was considered a freeze in place or not supporting the upgrade, he wanted to make sure the user community is aware they have issues and especially if they have the opportunity to talk to their legislators about ALMR, that they avail themselves to that.</p> <p>Mr. Woodall had an additional question regarding them asking for a single figure, when in reality you could do it in a phased approach and John stated that was correct. Mr. Woodall asked if the option was provided to provide less money to get specific critical high volume sites completed out of funding this year was a potential plan.</p> <p>John stated many things were discussed and the first part of the meeting was educational, because there were individuals who were not privy to, or had not paid attention to, what ALMR was about. He added when they discussed the budget they also discussed five years ago they put in a five-</p>	
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	<p>year plan, and four years ago they put in a four-year plan, and three years ago they put in a three-year plan and two year ago they put in a two-year plan and last year they put a one-year plan in and at this point they know they can't do this in five months and even though that was discussed \$22M is hard to swallow no matter what it's for. John advised if we go back to those plans and look at the bigger, long-range picture, they'd be very open to continuing the discussion, but they were also asking for more than the \$22M because they were asking for funding to start replacing subscribers, so they were really asking for \$42M. He noted they are open to furthering the discussion, but right now the current ask for the one year budget is pretty much a non-starter. John briefed he knows the legislature can reject the Governor's budget and offer their own but he doesn't know if that is something that might happen. He just wanted to make sure everyone knows the current ask is not in the budget, but it will take more than Scott Stormo and John Rockwell to educate, it's going to take the user community.</p> <p>Scott briefed there were no Capital request in the Governor's amended budget, so unless the Governor submits an amended, amended budget, it's up to the Legislature.</p> <p>Mr. Woodall asked if there was a plan to readdress this with them and can the user community do to influence the Legislature.</p> <p>Scott stated Mr. Roberts still owed the Governor's office a couple options on how this can be spread out over a couple years.</p> <p>John said they were hoping this would open up more discussions and that it will improve the situation. He asked the council what they thought the State could do to change the outcome.</p> <p>Mr. Woodall asked if there were any Capital dollars and Scott stated there was some. Mr. Woodall stated there was the potential for the user community to advocate for those Capital dollars to be shifted to a higher priority in relationship to other programs who may currently be above the redline by emphasizing the partnership and the unintended, comprehensive cost increase if the State ever had to go to a separate system.</p> <p>John stated on the flip side of that, ALMR is a collection of 124 different agencies and the State supports quite a few of those agencies. He added the question has come up for many years on how they sustain the program and is there a basis to recover funds. John advised he knows that is a sore topic because the State used to collect funds and increased</p>	
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	<p>the budget to collect more, but then didn't collect. He stated he was open to something that will help build the program to a sustaining effort and is happy to work with anyone with suggestions. John also believes current administration is open to that type of discussion and the phrase "look outside the box" has been used in many of their discussions.</p> <p>Scott advised there are a lot of grants for locals that are out there and is there a way for locals to look at those grants and help do some of the RF sites in their areas.</p> <p>Mr. Bruce Richter stated he can check with his grant folks but didn't think the criteria had changed from last year.</p> <p>John questioned whether the Feds could give funds to the State to pass to the locals only to have the locals to basically give back to the State because it's still a State-owned item.</p> <p>Tim says it still benefits the locals and that is their fee for service so he thought it would be allowed.</p> <p>John stated it was worth following up on.</p> <p>Mr. Greg Eubank asked if anyone knew where the DMV licensing fees went to and perhaps there would be a way to redirect them to apply to the greater need by statute or something</p> <p>Mr. Woodall stated the harder part would be finding a willing group of legislators who feel strongly enough about ALMR that they would even be open to an additional tax.</p> <p>Mr. Henry Cole stated it might be valuable to do a letter or presentation to the House or Senate committees, or both, saying this is what ALMR is and this is what we need that Capital money for, present the facts.</p> <p>Scott said unfortunately there has to be a budget item to educate them on and they can't educate them on something the Governor hasn't asked for.</p> <p>Grep Patz stated most departments have an oversight committee in the Legislature, so whichever ALMR falls under it might be something to explore. He added the legislators can request a presentation on any subject they are overseeing.</p> <p>John asked if that was a Division of Administrative Service (DAS) question or Office of Management and Budget (OMB) questions.</p> <p>Scott stated someone in DOA should know.</p>	
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Alaska Land Mobile Radio

***ALMR User Council
Meeting Minutes***

Date: March 6, 2019

OMO Contract	2. Mr Woodall asked about the status of the OMO contact and Scott advised he would talk to him after the meeting, but it is moving forward.	
Next meeting	Discussion	
	John stated the next regularly scheduled meetings are April 3 and May 1.	
Adjournment	Discussion	
	<p>John asked if there were any other discussion and hearing none, he asked for a motion to adjourn the meeting.</p> <p>Motion: Adjourn the March monthly User Council meeting.</p> <p>Motion: Henry Second: Mr. Rick Williams</p> <p>There were no objections. The motion passed.</p> <p>The meeting adjourned at 2:29 p.m.</p>	