



1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
-------------	-------------------	-------------	---------------	--------------------

**User Council Members**

Primary				
N/A	Brown	Byron	LTC	DOD US Army - Alaska
T	Cicciarella	Bob	Chief	Municipalities Central
E	Connolly	Ryan	TSgt	DOD USAF, JBER
T	Johnson	Brad	Chief	Municipalities Northern, Fairbanks PD
U	Kalwara	Erann	Ms.	Municipalities Southeast
N/A	Kroona	Jon	Mr.	Federal Non-DOD, FBI
T	Loughton	Mike	Special Agent	Fed Non-DOD, US Forest Service
E	Martin	Chris	Mr.	DOD USAF, Eielson AFB
P	Patz	Greg	Mr.	SOA DOT
P	Rockwell	John	Mr.	SOA DPS, <b>Chair</b>
P	Skinner	Nate	Mr.	SOA All Others, DNR Forestry, <b>Vice Chair</b>
E	Wolfe	John	Mr.	Fed Non-DOD DOI, US Fish & Wildlife Service

Alternate				
T	Brown	David	Mr.	Fed Non-DOD, FBI
T	Cole	Henry	Mr.	SOA DOT
P	Eubank	Greg	Mr.	SOA All Others, DMVA
N/A	Gangstad	Linda	Ms.	Fed Non-DOD, TSA
N/A	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
P	Goodman	Jim	Mr.	Municipalities Central, MatSu Borough
	<b>VACANT</b>			Fed Non-DOD DOI, Bureau of Land Management
E	Jones	Dave	Mr.	DOD USAF, Eielson AFB
N/A	Kain	Paul	Mr.	Fed Non-DOD, USFS
N/A	Morgan	Leon	Mr.	SOA DPS
T	Mlynarik	Pete	Chief	Municipalities Central, Soldotna PD
E	Paice	Stephen	SSgt	DOD USAF, JBER
U	Scott	Heath	Chief	Municipalities Southeast, Haines Borough PD
P	Williams	Rick	Mr.	DOD, US Army - Alaska

**Supporting Staff and Guests:**

P	Conant	Travis	Mr.	System Manager
P	Hawkins	Mike	Mr.	Motorola Solutions
P	Hugi	Robert	Mr.	State of Idaho
P	Nicholl	Jim	Mr.	Motorola Solutions
P	Noel	Steve	Mr.	OEC
T	Poyer	Mo	Mr.	Transportation Security Administration
P	Richter	Bruce	Mr.	OEC Region X Coordinator
P	Roberts	John	Mr.	Department of Public Safety
T	Shafer	Sherry	Ms.	Document Specialist
P	Smith	Del	Mr.	Operations Manager



T	Ulrich	Naomi	Ms.	Motorola Solutions
T	White	Chris	Mr.	SOA DOA
P	Woodall	Timothy	Mr.	DOD PM/COR

2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
<b>Call to Order</b>	Mr. John Rockwell called the meeting to order at 1:29 p.m.	
<b>Roll Call</b>	Roll call was taken and a quorum of User Council (UC) members was in attendance.  Deputy Chief Brad Johnson and Mr. Christopher White joined the meeting after roll call.	
<b>Introduction of Guests/Special Announcements</b>	There were no announcements.	
<b>Previous Meeting Minutes</b>	John asked the council members if they had a chance to review the draft June minutes and had any requested changes. Hearing no requests for changes, he requested a motion to approve the minutes.  <b>Motion: Approve the June 6 meeting minutes, as written.</b>  <b>Motion: Mr. Jim Goodman</b> <b>Second: Mr. Greg Eubank</b>  There were no objections. The motion <b>passed</b> .	
<b>Issues &amp; Risks Log Item Number</b>	<b>Active Issue</b>	<b>Action Items Assigned</b>
	There were no comments on the current open items.	
	<b>Issues Closed at, or since, last meeting</b>	
<b>UC66</b>	John noted there were two closed items at/since the June meeting.  Mr. Jon Kroona filled the vacant FBI primary position.	
<b>UC69</b>	Ms. Linda Gangstad replaced Mr. Alvin Flowers as the TSA alternate.	
<b>Action Items Review</b>	<b>Opened Items</b>	<b>Resolution</b>
<b>FY20 OMO/SMO Budget</b>	John stated there was one action item from the June meeting and he would like to discuss during the OMO presentation.  1. OMO will distribute the draft SOA FY2020 OMO/SMO Budget to the User Council members for their review and approval. ( <b>CLOSED</b> , Jun 6)	The budget was distributed to the



		council for review/approval.
<b>Operations Management Office</b>	<b>Mr. Del Smith, Operations Manager</b>	<b>Action Items Assigned</b>
<b>FY19 Membership Agreements</b>	<p>1. Mr. Del Smith advised they were delayed for a while getting the State signature, but the OMO had 114 completed agreements to date. He stated there were still two Federal Non-DOD awaiting signature at their headquarters, the four DOD agreements had been sent to ALCOM for coordination through the services.</p> <p>Del noted the Kachemak agreement was awaiting the Mayor's signature and Kenny Lake was supposed to be moving under GlennRich. He noted MatSu Regional Medical Center was still due.</p> <p>Del explained Nelchina-Mendeltna notified him several weeks ago the chief was retiring and the radios would be turned in to Forestry but that it hadn't occurred. He stated a 30-day notification had been sent and the agency would be terminated on July 18.</p> <p>Del briefed Valdez City Schools had to brief the new Superintendent before they made a decision.</p>	
<b>Annual Inventory Confirmation</b>	<p>2. Del briefed there were two agencies outstanding, JBER who had an extension through July 30 and Nelchina-Mendeltna who was due for termination and the radios had been blocked from the System.</p>	
<b>Zone 2 USARAK Sites</b>	<p>3. Del advised there were issues with several of the USARAK sites which had been on-going since April. He noted the Birch Hill Master site-needs an upgraded 48v power system as the current system is running on four inverters and should have eight and there are no replacement parts available and asked Mr. Rick Williams if he had any updates.</p> <p>Rick stated he was optimistic they would be funded but there were no actual dollars against it now.</p> <p>Del also pointed out the Donnelly Dome site needed an upgraded 48v power system as it has only two good inverters and this site is 100% generator power and when the generator takes a hit the site does also. He stated he would hope there would also be money for this, as well.</p> <p>Lastly, Del briefed that Fort Greely needs a battery plant installed, because currently it only has generator back up to the building, but no batteries to keep the site on line when it switches to generator power or if the generator fails.</p>	



<p><b>DiagnostiX</b></p>	<p>4. Del stated this was just a continued place holder on the agenda.</p>	
<p><b>June Document Reviews</b></p>	<p>5. Del briefed the Risk Management Plan, Asset Management Policy and Procedure 400-8, Key Management Facility Policy and Procedure 400-17 and Operations and Maintenance Organizational Chart were all reviewed and updated, as appropriate.</p>	
<p><b>June System Metrics</b></p>	<p>6. Del advised the group there were 1,205,999 group calls, 2,259,353 push to talks and 801 busies, which was actually down a bit from May.</p>	
<p><b>SOA FY2020 OMO/SMO Budget</b></p>	<p>7. Mr. John Rockwell stated he wanted to talk a little about this. He noted it had been sent out by the OMO for review and approval a few weeks back and had received council approval to move it forward. John noted after reviewing the budget he had a discussion with Scott Stormo, Del and a few others about what he felt was lacking in the budget and would like to review some additions they added and ask the council to modify the budget by vote to go forward to the EC.</p> <p>John stated there were two items he wanted to discuss and the one was the Quantar replacement, which would be under essential equipment for 2020 for \$22M. He noted the DOD and the Municipality of Anchorage had already replaced their equipment and the State has only done a few, but still had a large quantity that need upgraded. John reminded the council the downside of not upgrading them is that once the System is at the 7.17 platform, they can't go forward any farther. He asked Mr. Jim Nicholl what the projected end of life for the Quantars was, as well.</p> <p>Jim Nicholl stated the Quantar/7.17 end of life is December 2020.</p> <p>John stated there were approximately 73 sites that needed to be upgraded before the end of life and that would be difficult to do in one year. He pointed out they needed to start in FY2020 if not earlier.</p> <p>Del provided a bit of history that prior to Scott being here, the person in his office had put forward a 5-year plan for replacing the Quantars that would have been more easily digestible, but to his knowledge it was never reviewed and didn't happen. The idea was to get it done before there was a crunch to get it done in one year, so that's why the cost is now \$22M. It needs to get done or the System is going to end up stalled and cause problems for the DOD and Non-DOD participation and ultimately have an impact on being able to deliver a viable communications System.</p>	



	<p>John opened the discussion to the group at this time on whether to include the Quantar upgrade in the budget as a recommendation to send forward to the EC.</p> <p>There was some clarification discussion on where the essential costs were and what the total was.</p> <p>Mr. Tim Woodall stated at some point, from a cyber protection perspective, prior to the System becoming unsustainable, the DOD would have to move to an independent system and end the cooperative.</p> <p>Del pointed out the changes were highlighted in the proposed revision for everyone's ease of locating.</p> <p>John requested that someone make a motion to add the Quantar costs.</p> <p>The OMO read a recommended motion for the council's consideration.</p> <p><b>Motion: Approve the revised FY20 OMO/SMO Budget with the recommended revisions by the State of Alaska.</b></p> <p>John requested before the motion was brought to the table officially, the second thing he would like to discuss was the inclusion of the \$5M a year for the next five years for the subscriber replacement costs. He wanted to talk about the two items separately because the subscribers only affected the State.</p> <p>Mr. Henry Cole stated, given the budget climate, it might be advisable to come up with a contingency to try and spread that out, because asking for \$22M could be a tough sell. He noted that he recognized the limitations of the System change from 7.13 to the successor, but it might be worth planning for.</p> <p>Del advised the budget goes to the Executive Council on July 19 and then on to the State after that and that may end up being what happens. He stated the thought process behind the budget is to provide the costs we believe are necessary to provide a viable System, and if they want to make decisions that are contrary to that, that is the way we are structured. Del stated he personally believes we need to tell them what we need to do our job.</p> <p>Jim Goodman asked what the end of life was on the radios and how long of a period do they have before the XTS5000s are unsustainable.</p>	
--	--	--



	<p>After some discussion, Jim Nicholl and Tim Woodall agreed depending on the software version the System is at, it could be 5 – 8 years.</p> <p>John stated he personally was uncomfortable with the radio costs going forward to the EC and thought the costs should be put in individual agency budgets.</p> <p>Del briefed in the 11 years he'd been involved in this, the budget was prepared to advise the Legislature of the total cost of ALMR and if the agencies are buying radios, that is still part of the total cost. He stated historically that is how it was approached.</p> <p>Mr. Greg Patz stated they didn't have a line item for radio replacement, which is several hundred thousand dollars a year that's not in the budget.</p> <p>Nate stated he echoed what Del had said because his superiors don't always take into account the equipment that they own as being part of the over total ALMR System costs versus agency costs. It's not a bad idea for them to understand the amount of money invested.</p> <p>Mr. Woodall asked if it would be wiser to describe it as a total cost obtained over a period of time and is agency dependent. You are still keeping in line with total costs but not necessarily saying the Legislature has to give that whole amount.</p> <p>John echoed what Mr. Woodall said stating there were other costs in the budget that are not funded, like travel, but are needed to contribute to the overall System maintenance and operation.</p> <p>John asked if there was any further discussion regarding the proposed changes and there was none. He requested a modified motion from what was previously proposed.</p> <p><b>Motion: Modify the FY20 OMO/SMO Budget Addendum A to remove the subscriber costs.</b></p> <p><b>Motion: Nate</b> <b>Second: Jim</b></p> <p>There were no objections and the motion <b>passed</b>.</p> <p>Del asked about the subscriber costs in the table and it was agreed they were linked directly to Addendum A and would also be removed.</p>	
--	---	--



	<p>John then requested a motion to accept the proposed changes.</p> <p><b>Motion: User Council to accept the amended budget.</b></p> <p><b>Motion: Greg</b> <b>Second: Chief Bob Cicciarella</b></p> <p>There was no further discussion and no objections and the motion <b>passed</b>.</p>	
<b>System Management Office</b>	<b>Mr. Travis Conant, System Manager</b>	<b>Action Items Assigned</b>
<b>Tudor Road Master Site UPS</b>	1. Mr. Travis Conant briefed the State was currently working on the replacement of the A side UPS and hoped to have it completed by Friday. He advised the State would begin the replacement of the B side after that.	
<b>Department of Defense</b>	<b>Mr. Tim Woodall</b>	<b>Action Items Assigned</b>
	Mr. Woodall stated he had nothing to brief.	
<b>State of Alaska</b>	<b>Mr. Scott Stormo and/or Mr. Randy Kilbourne</b>	<b>Action Items Assigned</b>
	There was no one available for the State of Alaska.	
<b>New Business</b>	<b>Discussion</b>	<b>Action Items Assigned</b>
<b>Whittier Tunnel BDA</b>	<p>1. Greg Patz stated they were working on the Whittier Tunnel BDA upgrade to ensure communications from end to end inside the tunnel.</p> <p>Del advised there was already a BDA in the tunnel but it needed enhancement.</p>	
<b>RECWWG</b>	<p>2. Mr. Bruce Richter introduced Mr. Steve Noel, OEC, who was visiting Alaska for the Regional Emergency Communications Coordination Working Group (RECWWG) and provided a short synopsis of the event and their focus on resiliency for a cascading event. He noted the group also supports FEMA with their best business practices and have worked both the recent hurricane in Puerto Rico and the volcano eruption in Hawaii. He noted that land mobile radio (LMR) is still strong in public safety communications and will be for the foreseeable future.</p> <p>Mr. Woodall stated the Alaska Tactical Interoperable Communications Plans (TICPs) are grossly out of date and asked if OEC had any available grants to help fund and update.</p> <p>Mr. Noel noted there is a technical assistance program at OEC, which John, as the Statewide Interoperability Coordinator (SWIC) could submit an application.</p>	



Alaska Land Mobile Radio

*ALMR User Council  
Meeting Minutes*

*Date: July 11, 2018*

<b>Next meeting</b>	<b>Discussion</b>	
	John stated the next regularly scheduled meetings are August 1 and September 5.	
<b>Adjournment</b>	<b>Discussion</b>	
	<p>John asked if there were any other discussion and hearing none, he asked for a motion to adjourn the meeting.</p> <p><b>Motion: Adjourn the July monthly User Council meeting.</b></p> <p><b>Motion: Nate</b> <b>Second: Mr. Jim Goodman</b></p> <p>There were no objections. The motion <b>passed</b>.</p> <p>The meeting adjourned at 2:29 p.m.</p>	