



1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
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User Council Members

Primary				
U	Brown	Byron	LTC	DOD US Army - Alaska
T	Cicciarella	Bob	Chief	Municipalities Central
U	Connolly	Ryan	MSgt	DOD USAF, JBER
	VACANT			Municipalities Northern, Fairbanks PD
T	Kalwara	Erann	Ms.	Municipalities Southeast
U	Kroona	Jon	Mr.	Federal Non-DOD, FBI
N/A	Nelson	James	Officer	Fed Non-DOD, US Forest Service
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
P	Patz	Greg	Mr.	SOA DOT
P	Rockwell	John	Mr.	SOA DPS, Chair
P	Skinner	Nate	Mr.	SOA All Others, DNR Forestry, Vice Chair
E	Wolfe	John	Mr.	Fed Non-DOD DOI, US Fish & Wildlife Service

Alternate				
U	Brown	David	Mr.	Fed Non-DOD, FBI
T	Cole	Henry	Mr.	SOA DOT
P	Eubank	Greg	Mr.	SOA All Others, DMVA
N/A	Gangstad	Linda	Ms.	Fed Non-DOD, TSA
T	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Director of Emergency Operations
E	Goodman	Jim	Mr.	Municipalities Central, MatSu Borough
	VACANT			Fed Non-DOD DOI, Bureau of Land Management
T	Jones	Dave	Mr.	DOD USAF, Eielson AFB
E	Loughton	Mike	Special Agent	Fed Non-DOD, US Forest Service
N/A	Morgan	Leon	Mr.	SOA DPS
T	Mlynarik	Pete	Chief	Municipalities Central, Soldotna PD
U	Paice	Stephen	SSgt	DOD USAF, JBER
N/A	Scott	Heath	Chief	Municipalities Southeast, Haines Borough PD
U	Williams	Rick	Mr.	DOD, US Army - Alaska

Supporting Staff and Guests:

P	Conant	Travis	Mr.	System Manager
P	Nicholl	Jim	Mr.	Motorola Solutions
T	Poyer	Mo	Mr.	TSA
P	Richter	Bruce	Mr.	OEC Region X Coordinator
T	Shafer	Sherry	Ms.	Document Specialist
P	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SOA OIT ALMR
T	Ulrich	Naomi	Ms.	Motorola Solutions



2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Call to Order	Mr. John Rockwell called the meeting to order at 1:31 p.m.	
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance. Mr. Greg Eubank joined after roll was read.	
Introduction of Guests/Special Announcements	There were not guests or special announcements.	
Previous Meeting Minutes	John asked if everyone had a chance to review the October meeting minutes and if there were any changes. There were no requests for changes. Motion: Approve the October 3 meeting minutes, as written. Motion: Mr. Chris Martin Second: Mr. Nate Skinner There were no objections. The motion passed .	
Issues & Risks Log Item Number	Active Issue	Action Items Assigned
	John requested Ms. Sherry Shafer to review the Issues and Risks Log. She advised there was one item closed since the last meeting, which she read.	
	Issues Closed at, or since, last meeting	
UC71	1. The alternate Federal-Non DOD USFS position will be vacant with the retirement of Mr. Paul Kain on December 31. Officer James Nelson was appointed effective November 5 as the primary Federal Non-DOD USFS representative and ASAC Mike Loughton moved to the alternate representative position. (CLOSED)	
Action Items Review	Opened Items	Resolution
	John advised there was one action items from the September meeting and read it for the benefit of the group. 1. Mr. Travis Conant, System Manager, to follow up with Mr. Jim Nicholl, Motorola Solutions, regarding the maintenance contracts for the MCC7500 consoles and discuss the establishment of a single point of contact for all dispatch console issues, regardless of who is doing the console maintenance. (CLOSED, October 23)	
Operations Management Office	Mr. Del Smith, Operations Manager	Action Items Assigned



<p>Harris Acceptance Test Procedure Questions</p>	<p>1. Mr. Del Smith pointed the council to the Acceptance Test Procedure (ATP) questions from Harris regarding their 152A radio. He also explained the radio was a tactical radio the Joint Base Elmendorf-Richardson (JBER) Security Forces were looking to use worldwide when deployed.</p> <p>Del went over each of the questions with the council on busy queuing, private call and call alert and stated the reason he brought this to them is we have never allowed a waiver in the past. He stated neither he nor Mr. Travis Conant, System Manager, saw the three areas as issues and asked the UC to concur with their determination on these items.</p> <p>Travis noted they have not completed the ATP at this time but were looking at a possible December test date.</p> <p>John asked the council members if they had any questions or concerns.</p> <p>Greg Eubank recommended using a trunking analyzer on the radios for compliance.</p> <p>Mr. David Gibbs asked if the ATP form was ever reviewed for features that are not used.</p> <p>Travis stated it was reviewed two years ago and updated and was due to be reviewed again in the spring with the 7.17 update, and the council agreed to the waiver.</p>	
<p>Separation Study</p>	<p>2. Del briefed an update to the separation study had been discussed several months back and Motorola had recently provided the report, but it came back with only the Department of Defense (DOD) cost impacts addressed, not local or state. He added, at their October meeting, the Executive Council (EC) had directed the User Council (UC) to review the Motorola report and report back on any impacts. Del noted that without the state and local information, he was not sure they could accomplish the task.</p> <p>Mr. Scott Stormo stated he had asked Motorola if the state side was being done.</p> <p>Mr. Jim Nicholl advised he had sent it to Mr. Joe Piksa and the only updates being provided on the report were for the pricing.</p> <p>Del stated a separation of the ALMR system would certainly have a substantial impact to local first responders.</p>	
<p>User Council Charter Responsibilities</p>	<p>3. Del read Article 5, paragraph 6 regarding the responsibility of the municipal representatives to hold meetings and provide minutes to the Operations</p>	



	<p>John reiterated the establishment of the SIGB and stated almost half of the positions are “at will.”</p> <p>John stated he hoped they could turn the SIGB into a statute at some point.</p>	
Department of Defense	Mr. Timothy Woodall	Action Items Assigned
	Mr. Woodall was not present for the meeting.	
New Business	Discussion	Action Items Assigned
<p>Talkgroup and Codeplug Subcommittee</p> <p>Technical Assistance Grant</p> <p>AUXCOMM</p>	<p>1. John asked Nate to give an update.</p> <p>Nate advised the group had done some reviews and discussed how best to address the larger issue. He stated they were going to try and have another meeting this last quarter.</p> <p>Nate also noted with the on-going review of the Tactical Interoperable Communications Plans (TICPs), they were going to re-address the Incident Command (IC) zones and try to get them in a more usable format.</p> <p>2. John stated the Technical Assistance Grants were funding the TICP updates and they had recently met at the Crime Lab. He added the MatSu Borough and the Kenai Peninsula were chosen to be the first updated with the new templates. John noted they had a very successful kickoff and the next meeting would be in April.</p> <p>3. John briefed the Auxiliary Communications (AUXCOMM) was last Saturday and was an outstanding success and an eye opener and they had 21 people attend the meeting in Palmer. He said it focused on HAMM radios like the ones Amateur Radio Emergency Services (ARES) use.</p>	
Next meeting	Discussion	
	John stated the next regularly scheduled meetings are December 5 and January 2, 2019.	
Adjournment	Discussion	
	<p>John asked if there were any other discussion and hearing none, he asked for a motion to adjourn the meeting.</p> <p>Motion: Adjourn the November monthly User Council meeting.</p> <p>Motion: Mr. Greg Patz Second: Mr. Greg Eubank</p>	



Alaska Land Mobile Radio

*ALMR User Council
Meeting Minutes*

Date: November 7, 2018

	There were no objections. The motion passed . The meeting adjourned at 2:18 p.m.	
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