Alaska Land Mobile Radio

1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required

User Council Members

				Primary
T	Adams	Ocie	Mr.	SOA DOT&PF, **Chair**
P	Brinley	John	Capt	Fed Non-DOD, US Forest Service
N/A	Chastain	James	LTC	DOD US Army
T	Goggia	Tammy	Ms.	Municipalities Central, **Vice Chair**
U	Jennings	David	MSgt	DOD USAF, JBER
T	Johnson	Brad	Chief	Municipalities Northern, Fairbanks PD
E	Kaizer	Bill	Mr.	Fed Non-DOD, FBI
T	Kalwara	Erann	Ms.	Municipalities Southeast
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
N/A	Morgan	Leon	Mr.	SOA DPS
T	Skinner	Nate	Mr.	SOA All Others, DNR Forestry
T	Wolfe	John	Mr.	Fed Non-DOD DOI, US Fish & Wildlife Service

				Alternate
E	Brown	David	Mr.	Fed Non-DOD, FBI
N/A	Cicciarella	Bob	Chief	Municipalities Central
P	Eubank	Greg	Mr.	SOA All Others, DMVA
T	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
N/A	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
T	Hallett	Kenneth	Mr.	Fed Non-DOD, Bureau of Land Management
U	Jones	Dave	Mr.	DOD USAF, Eielson AFB
N/A	Kain	Paul	Mr.	Fed Non-DOD, USFS
N/A	Patz	Greg	Mr.	SOA DOT
P	Rockwell	John	Mr.	SOA DPS
E	Scott	Heath	Chief	Municipalities Southeast, Haines Borough PD
P	Williams	Rick	Mr.	DOD, US Army
U	Williamson	Anthony	SSgt	DOD USAF, JBER

Supporting Staff and Guests:

P	Conant	Travis	Mr.	System Manager
P	Hawkins	Mike	Mr.	Motorola Solutions
P	Nicholl	Jim	Mr.	Motorola Solutions
T	Richter	Bruce	Mr.	OEC Region X Coordinator
T	Shafer	Sherry	Ms.	Document Specialist
T	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SOA ETS SATS/ALMR Manager
P	Ulrich	Naomi	Ms.	Motorola Solutions
P	Woodall	Tim	Mr.	DOD PM/COR

2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Call to Order	Mr. Ocie Adams called the meeting to order at 1:33 p.m.	
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance.	
Introduction of Guests/Special Announcements	There were no guests or special announcements.	
Previous Meeting Minutes	Ocie asked the council members if they had a chance to review the draft July minutes and then requested a motion to approve the minutes. **Motion: Approve the July 5 meeting minutes, as written.** **Motion: Mr. John Rockwell** **Second: Mr. Nate Skinner** There was no discussion and no objections. The motion **passed**.	
Issues & Risks Log	**Active Issues**	**Action Items Assigned**
	Ocie advised there were no open items on the Issues and Risks Log.	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no items closed.	
Action Items Review	**Opened Items**	**Resolution**
	Ocie noted there were no Actions Items from the July meeting.	
Operations Management Office	**Mr. Del Smith, Operations Manager**	**Action Items Assigned**
Annual Subscriber Audit	1. Mr. Del Smith advised the council members the final form was received on July 5 completing the 2017 inventory confirmation.	
Third Quarter Zone Controller Rollover	2. Del briefed the council the next rollover was currently scheduled for August 7 - 10 with the controller updates occurring on August 9 and 10. He noted it would happen between 4 and 6a.m. and usually takes between 30 – 45 seconds. Del stated he had distributed three notices to the dispatch centers so far and it has also been listed in the Daily Status Report.	

FY18 Membership Agreements	3. Del stated we are still in the initial 60-day extension of the FY17 membership agreement extension but may need to go into another 30-day extension in order to send and receive completed FY18 agreements.	
FY19 OMO/SMO Budget	4. Del briefed the costs for the IOMS and OMO contracts were static from FY2018 to FY2019, but he was unsure about the life cycle management costs. He advised the System update from 7.13 to 7.17 had passed in the State budget as a Capital Project but should actually be under the Operating costs. John Rockwell asked if there was anything the User Council could do to educate the Legislature on the capital/operating side like letters of endorsement. Del advised the Fire Chiefs and Chiefs of Police had written a letter for this fiscal year (FY18) and it wasn't apparent it had any affect. Del offered a motion for the council's consideration and after discussion regarding the end-of-life-cycle equipment revised it slightly. **Motion: Approve the FY19 OMO/SMO Budget, pending updated essential equipment figures, and forward to the Executive Council for their acceptance and submission to the State of Alaska Department of Administration.** **Motion: Nate** **Second: John Rockwell** There were no objections and the motion passed.	
New and Exiting Agencies	5. Del briefed there two new agencies on the System – MatSu Borough School District, who was formerly under MatSu Borough, and Kenaitze Indian Tribe Tribal Safety and Corrections. Del also noted he had reviewed both the Chitina Volunteer Fire Department and City of Ouzinkie agreements and elected not to renew them this year as both agencies had been unable to locate any of their radios.	
MotoBridge	6. Del stated there had been discussion at the July Executive Council meeting regarding the removal of the MotoBridge system and he asked Mr. Tim Woodall to explain to the council. Tim stated there were three options currently on the table for MotoBridge: 1) keep it status quo but it was at its end of life; 2) update to the latest MotoBridge technology; or 3) replace	

	it with WAVE technology. He explained it was intended to be a public safety dispatch backup to connect disparate radio system to ALMR via a bridge, but it's been unused by dispatch for the most part. Tim advised any solution would result in the unused infrastructure being removed. Nate stated there were two pieces to the use, one being dispatch and the other being the radio gateway unit (RGU), which the State uses to control every conventional resource they have, patching the EMS repeaters was a primary example. He also state the RCC uses the MotoBridge a lot. Tim advised he didn't think the WAVE was the right solution but a combined decision needed to be made quickly as the Department of Defense was in the process of developing their Statement of Work. Del suggested the council defer a final recommendation at this time and strongly recommended those with a vested interest dial in to the August Executive Council meeting and listen to the presentation Motorola will be making. Ocie offered the following: **Motion: Table a decision on the MotoBridge disposition until the Executive Council is briefed and fully understands the outcome of any decision.** **Motion: Mr. Greg Eubank** **Second: John Rockwell**	
July Document Reviews	7. Del briefed the Interoperability Policy and Procedure, Cybersecurity Policy and Procedure and Spectrum Licensing Policy and Procedure were all review and/or updated in July.	
July System Metrics	8. Del advised there was still no explanation on the drop in calls for April through June other than System traffic might have just been down. He stated the Genesis system had been updated the last week of July and that would be used from this point forward and it allowed for greater detail within the reports such as how many push-to-talks were within a single group call.	
System Management Office	**Mr. Travis Conant, System Manager**	**Action Items Assigned**
	Mr. Travis Conant stated he had no updates for the council today.	
State of Alaska	**Mr. Scott Stormo, SOA**	**Action Items Assigned**
	Mr. Scott Stormo advised the council he had been in conversations with the Federal Non-DOD agencies on cost share and the percentage of the State's cost that had been	

Alaska Land Mobile Radio

	utilized in the past. He stated all costs that SOA pays will be included starting this fiscal year.	
Department of Defense	**Mr. Tim Woodall, ALMR DOD Representative**	**Action Items Assigned**
DIACAP to RMF	Mr. Tim Woodall advised the council in the past the System was under the Defense Information Assurance Certification and Accreditation Process (DIACAP) and it was now under the Risk Management Framework (RMF). He stated the authorizing official had granted the System a conditional authority to operate (ATO) and the full ATO was expected by December.	
New Business	**Discussion**	**Action Items Assigned**
	There were no New Business items.	
Next meeting	**Discussion**	
	Ocie advised the next regularly scheduled meetings were September 6 and October 4.	
Adjournment	**Discussion**	
	Ocie asked if there were any other comments or discussion items. Hearing none, he requested a motion to adjourn the meeting. **Motion: Adjourn the August monthly User Council meeting**. **Motion: John Rockwell** **Second: Nate** There were no objections. The motion **passed**. The meeting adjourned at 2:32 p.m.	