



1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
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User Council Members

Primary				
T	Adams	Ocie	Mr.	SOA DOT&PF, Chair
P	Adams	Steve	Lt	SOA DPS, AST
T	Fronterhouse	Bev	Ms.	Fed Non-DOD, Bureau of Land Management
T	Goggia	Tammy	Ms.	Municipalities Central
E	Johnson	Brad	Chief	Municipalities Northern, Fairbanks PD, Vice Chair
T	Kaizer	Bill	Mr.	Fed Non-DOD, FBI
T	Lampshire	Chris	Patrol Captain	Fed Non-DOD, US Forest Service
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
P	Pentimone	Lee	MSgt	DOD USAF, JBER
U	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
T	Skinner	Nate	Mr.	SOA All Others, DNR Forestry
	VACANT			DOD US Army, FGA DOIM

Alternate				
N/A	Brown	David	Mr.	Fed Non-DOD, FBI
N/A	Boyle	Steve	Mr.	Municipalities Central, Assistant Chief KES
E	Eubank	Greg	Mr.	SOA All Others, DMVA
T	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
T	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
T	Jones	Dave	Mr.	DOD USAF, Eielson AFB
N/A	Kain	Paul	Mr.	Fed Non-DOD, USFS
N/A	Patz	Greg	Mr.	SOA DOT
P	Rockwell	John	Mr.	SOA DPS, AST
E	Wolfe	John	Mr.	Fed Non-DOD, US Fish & Wildlife Service
	VACANT			DOD USAF, JBER
	VACANT			Municipalities Southeast
	VACANT			DOD, US Army

Supporting Staff and Guests:

P	Carroll	Ryan	Mr.	FirstNet
P	Conant	Travis	Mr.	System Manager
T	Hatter	Steve	Deputy Commissioner	SOA Department of Transportation and Public Facilities
P	Leber	Rich	Mr.	Technical Advisor
P	Leveque	Matt	Mr.	SOA SPOC & SWIC
P	Noel	Steve	Mr.	FirstNet
T	Shafer	Sherry	Ms.	Document Specialist
P	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SATS/ETS Manager



P	Woodall	Tim	Mr.	DOD PM/COR
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2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance.	
Call to Order	Mr. Ocie Adams, User Council Chair, called the meeting to order at 1:38 p.m.	
Introduction of Guests/Special Announcements	Ocie introduced Mr. Steve Noel and Mr. Ryan Carroll from FirstNet and advised the council that the FirstNet briefing listed under "New Business" would be presented first before any of the regular meeting agenda items. (See New Business section for further explanation.)	
Previous Meeting Minutes	<p>Ocie asked the council members if they had any changes to the draft April minutes. There were no responses; therefore, he requested a motion to approve the minutes, as presented.</p> <p>Motion: Approve the April 6 meeting minutes, as written.</p> <p>Motion: Mr. Bill Kaizer Second: Mr. Nate Skinner</p> <p>There was no discussion and no objections. The motion passed.</p>	
Issues & Risks Log	Active Issues	Action Items Assigned
User Council Vacancies	<p>Item #57 remains open.</p> <p>Ocie noted that the Municipalities-Southeast alternate position, both the USARAK primary and alternate positions, and the JBER alternate position all remain vacant.</p>	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Action Items Review	Opened Items	Resolution
	There were no Action Items from the April meeting.	
Operations Management Office	Mr. Del Smith, Operations Manager	Action Items Assigned
MatSu Borough	1. Mr. Del Smith briefed that during the Alaska Shield Exercise, the MatSu Borough (MSB) had stated their radios were not hitting the Bailey Hill site and there were areas where there was no coverage at the Fairgrounds. He explained that Enterprise Technology Services technicians and Mr. Travis Conant, System Manager, went to the	



	<p>Fairgrounds and conducted testing and there were no issues. Del added that at this point the codeplugs for the MSB radio involved was examined and it was found the site preferences were set for R1 North, Atwood and Atwood 800, all of which are in Anchorage. He stated that MSB was informed of the findings so they could correct their radio issues.</p>	
<p>Kenai Peninsula Borough</p>	<p>2. Del advised another issue had come up during the exercise with the Kenai Peninsula Borough (KPB) Office of Emergency Management (OEM) stating they kept getting bonks (busy tones). He stated he had requested the site reports for sites near Soldotna during the timeframe in question, and there were no busies on the sites. Del advised, that after further research and discussions with the training coordinator, it was determined the OEM personnel were trying to break in on a talkgroup that was already in use, which resulted in the bonks. He stated this was a training issue and the System was working, as designed.</p>	
<p>FY17 Infrastructure Operations and Maintenance Services (IOMS) Contract</p>	<p>3. Del noted the request for proposal (RFP) had been released on April 15 and responses were due by May 25. He stated there had been a request from some of the vendors for the site information.</p> <p>Del noted the Operations Management Office (OMO) had agreed to act as the host for this and any interested vendor could contact the OMO for the site information, but they must sign a non-disclosure agreement before they would be allowed to view the site book CDs, which must take place at the Tudor Road office.</p>	
<p>FY17 Operations Management Office (OMO) Contract</p>	<p>4. Del stated there was no changes since the last meeting and the State still had to meet with Wostmann and 5Star to discuss the monetary impact and what areas of support that would be removed from the contract.</p>	
<p>REACT Alaska</p>	<p>5. Del briefed he had asked Mr. Corty for information on who their agency provides public safety services to but had not received a response so far.</p> <p>Del stated he understood Mr. Corty had also contacted AST, but that AST didn't need REACT services.</p>	
<p>Unication Pager</p>	<p>6. Del briefed that the P25, multi-band G5 pager had been received and some demo testing had been accomplished. He noted it would be sent to the Kenai Peninsula first. Del pointed out that no three-channel sites would added to the programming. He thanked Mr. John Lynn, ETS, who provided the frequencies and Mr. Mark Jenks, SMO, who assisted with the programming.</p>	



	John pointed out that the NorthStar Borough was instrumental in assisting and both Ms. Stephanie Johnson and Mr. David Gibbs stepped up and offered space to AST Dispatch, so they could move over quickly and occupy some empty chairs allowing them to continue operations and he wanted to thank them for that.	
Department of Defense	Mr. Tim Woodall, ALMR DOD Representative	Action Items Assigned
User Council Vacancies	1. Mr. Tim Woodall stated that Colonel Hoang met with the commanders from the 673 rd Air Base Wing (673ABW) and the 59 th Signal Battalion (59SIG) to discuss the vacancies and those commanders were now working to get them filled. Tim stated at the current time, the 59SIG was in the process of hiring Mr. Rich Garrett's replacement and that individual would probably be the appointee. He stated Colonel Hoang planned to check back with the Commanders in 30 days on their progress.	
Risk Management Framework	2. Tim explained the Risk Management Framework (RMF), formerly the Defense Information Assurance Certification and Accreditation Process (DIACAP), for the ALMR System was underway and the recertification of the Authority to Operate (ATO) should be completed in the September – November timeframe.	
FY16 IOMS Contract Extension	3. Tim advised that the process to extend the IOMS contract was underway to allow for a bridge between the current contract and the new contract when awarded. He stated this would prevent a loss in services for System users.	
Old Business	Discussion	Action Items Assigned
	There were no Old Business items.	
New Business	Discussion	Action Items Assigned
FirstNet	<p>NOTE: This presentation was conducted first prior to the regular meeting business.</p> <p>Mr. Steve Noel and Mr. Ryan Carroll provided a briefing on FirstNet, which highlighted where they are in the on-going process and also explained how states could opt out or opt in. They also advised on the next steps for Alaska and what the Governor's role is.</p> <p>Steve and Ryan explained the upcoming process for the request for proposal, which has been sent out to find a vendor who will oversee the implementation across the United States.</p> <p>Steve also emphatically stated that current land mobile radio systems must be maintained and continue to operate, as FirstNet will only be a data system in the beginning and there is no known date when it will be capable of voice.</p>	



Next meeting	Discussion	
	Ocie announced the next two meetings were June 1 and July 6.	
Adjournment	Discussion	
	<p>Ocie asked if there were any other comments or any further discussion items for the good of the group.</p> <p>Hearing none, he stated he would accept a motion to adjourn the meeting.</p> <p>Motion: Adjourn the May monthly User Council meeting.</p> <p>Motion: Bill Second: Mr. Dave Jones</p> <p>There were no objections. The motion passed.</p> <p>The meeting adjourned at 3:00 p.m.</p>	