



1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
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User Council Members

Primary				
T	Adams	Ocie	Mr.	SOA DOT&PF
T	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
T	Gale	Kent	Mr.	Fed Non-DOD, Bureau of Land Management
U	Garrett	Rich	Mr.	DOD US Army, FGA DOIM
T	Goggia	Tammy	Ms.	Municipalities Central
T	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD, Vice Chair
T	Kaizer	Bill	Mr.	Fed Non-DOD, FBI
E	Lampshire	Chris	Mr.	Fed Non-DOD, US Forest Service
P	Leveque	Matt	MAJ	SOA DPS, AST, Chair
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
U	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
T	Skinner	Nate	Mr.	SOA All Others, DNR Forestry
	VACANT			DOD USAF, JBER

Alternate				
N/A	Arasz	Paul	Mr.	Fed Non-DOD, FBI
T	Boyle	Steve	Mr.	Municipalities Central, Assistant Chief KES
P	Eubank	Greg	Mr.	SOA All Others, DMVA
U	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
T	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
N/A	Jones	Dave	Mr.	DOD USAF, Eielson AFB
U	Kain	Paul	Mr.	Fed Non-DOD, USFS
N/A	Patz	Greg	Mr.	SOA DOT
T	Wolfe	John	Mr.	Fed Non-DOD, US Fish & Wildlife Service
	VACANT			DOD USAF, JBER
	VACANT			Municipalities Southeast
	VACANT			SOA DPS, AST

Supporting Staff and Guests:

P	Leber	Rich	Mr.	Technical Advisor
P	Lynn	John	Mr.	SOA ETS
P	Rockwell	John	Mr.	DPS 911 Coordinator
T	Shafer	Sherry	Ms.	Document Specialist
P	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SATS/ETS Manager

2. Meeting Minutes and Action Items.



Agenda Item	Discussion	Action Items Assigned
Call to Order	Major Matt Leveque called the meeting to order at 1:32 p.m.	
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance.	
Introduction of Guests	<p>Matt welcomed Mr. Kent Gale and Mr. John Wolfe who were appointed at the new Federal Non-DOD BLM/USF&WS primary and alternate representatives, respectively.</p> <p>Matt also mentioned that Mr. Nate Skinner's appointment as the SOA All-Others primary had been approved by the Executive Council on March 19.</p>	
Previous Meeting Minutes	<p>Matt asked the council members if they had reviewed the minutes from the March meeting and had any requested changes. There were none. A motion was requested for approval of the minutes.</p> <p>Motion: Accept the March 4, 2015, meeting minutes, as written.</p> <p>Motion: Mr. Ocie Adams Second: Ms. Tammy Goggia</p> <p>There were no objections. The motion passed.</p>	
Issues & Risks Log	Active Issues	Action Items Assigned
	<p>Item #57 remains open. The DPS alternate, JBER primary and alternate and the USARAK alternate positions are remain vacant.</p> <p>Item #60 remains open. Opened 9/3: The After Action Review (AAR) was held on August 21 at the Kenai Borough Emergency Operations Center (EOC); item to remain open until publication of the AAR report. Update: There was no change in the status.</p>	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Action Items Review	Opened Items	Resolution
	There were no action items from the February meeting.	
Operations Management Office	Mr. Del Smith, Operations Manager	Action Items Assigned
FY16 Budget/IOMS Contract Reductions	1. Del reminded the council that during their working group teleconference, there were no items in the Infrastructure Operations and Maintenance Services (IOMS) contact they had	



<p>March Document Reviews</p> <p>Clear site</p> <p>March System Metrics</p>	<p>recommended for service reductions. He stated the different approaches to cost reduction strategies wouldn't be looked at until the end of the current contract on June 30, 2016.</p> <p>2. Del advised the council the Records Management Policy and Procedure, System Key Usage Policy and Procedure, Outage Reporting Policy and Procedure, and System Recovery and Backup Policy and Procedure were all reviewed, updated and approved by the Operations Management Office (OMO) in March.</p> <p>3. Del briefed the Clear site was back on the air and the System Management Office and been doing some in-building testing for them and the results were pretty good.</p> <p>4. Del noted the noted increase in the push to talks from the February count had only resulted in a marginal increase in busies. He stated as the council moved forward and began considering the next sites for upgrade, the Blueberry site was showing constant busies week after week, along with a couple of the sites in the Turnagain Pass area, and the OMO would be making recommendations for their consideration for upgrades.</p>	
<p>System Management Office</p>	<p>Mr. Travis Conant, System Manager</p>	<p>Action Items Assigned</p>
	<p>Mr. Travis Conant was not in attendance; therefore, no update was provided.</p>	
<p>State of Alaska</p>	<p>Mr. Scott Stormo, SOA</p>	<p>Action Items Assigned</p>
<p>IOMS Contract</p> <p>Sitka Site</p>	<p>1. Mr. Scott Stormo stated there was a meeting scheduled for Friday with the Department of Defense (DOD) and Bering Straits Information Technology (BSIT) to talk through the options regarding the reductions in the Governor's budget.</p> <p>Del stated he didn't sense any strong urge by the Legislature to add money back into the budget and requested that Scott share any information that comes out of the meeting with the OMO, so it can be distributed to the council.</p> <p>2. Scott advised the council members that ETS was still working to get the circuit tied into ALMR.</p>	
<p>Department of Defense</p>	<p>Mr. Tim Woodall, ALMR DOD Representative</p>	<p>Action Items Assigned</p>
	<p>Mr. Tim Woodall was not in attendance; therefore, no update was provided.</p>	
<p>Old Business</p>	<p>Discussion</p>	<p>Action Items Assigned</p>
	<p>There were no Old Business items.</p>	
<p>New Business</p>	<p>Discussion</p>	<p>Action Items Assigned</p>



Glennallen Circuit	<p>Mr. John Lynn asked Matt if he was aware that Network Services wanted to disconnect the circuit for the Glennallen Troopers.</p> <p>Matt requested to take the discussion offline as it did not pertain to the User Council.</p>	
Next meeting	Discussion	
	<p>Matt announced the next two regularly scheduled meetings were May 6 and June 3.</p>	
Adjournment	Discussion	
	<p>Matt asked if there were any other comments or any further business for the group.</p> <p>Hearing none, he requested a motion to adjourn the meeting.</p> <p>Motion: Adjourn the April monthly User Council meeting.</p> <p>Motion: Deputy Chief Brad Johnson Second: Ocie</p> <p>There were no objections. The motion passed.</p> <p>The meeting adjourned at 1:44 p.m.</p>	