



Alaska Land Mobile Radio

**ALMR User Council
Meeting Minutes**

Date: March 4, 2015

1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
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User Council Members

Primary				
T	Adams	Ocie	Mr.	SOA DOT&PF
T	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
T	Goggia	Tammy	Ms.	Municipalities Central
E	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD, Vice Chair
P	Kaizer	Bill	Mr.	Fed Non-DOD, FBI
E	Lampshire	Chris	Mr.	Fed Non-DOD, US Forest Service
T	Leveque	Matt	MAJ	SOA DPS, AST, Chair
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
U	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
T	Garrett	Rich	Mr.	DOD US Army, FGA DOIM
	VACANT			DOD USAF, JBER
	VACANT			SOA All Others, DNR Forestry

Alternate				
N/A	Arasz	Paul	Mr.	Fed Non-DOD, FBI
N/A	Boyle	Steve	Mr.	Municipalities Central, Assistant Chief KES
P	Eubank	Greg	Mr.	SOA All Others, DMVA
T	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
T	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
N/A	Jones	Dave	Mr.	DOD USAF, Eielson AFB
E	Kain	Paul	Mr.	Fed Non-DOD, USFS
N/A	Patz	Greg	Mr.	SOA DOT
	VACANT			Fed Non-DOD, US Fish & Wildlife Service
	VACANT			DOD USAF, JBER
	VACANT			Municipalities Southeast
	VACANT			SOA DPS, AST

Supporting Staff and Guests:

T	Decker	Ed	Mr.	US Forest Service
P	Leber	Rich	Mr.	Technical Advisor
P	Lynn	John	Mr.	SOA ETS
P	Richter	Bruce	Mr.	OEC Region Ten Coordinator
P	Rockwell	John	Mr.	DPS 911 Coordinator
T	Shafer	Sherry	Ms.	Document Specialist
P	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SATS/ETS Manager
P	Strid	Dean	Mr.	SOA ETS
P	Woodall	Tim	Mr.	DOD COR



2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Call to Order	Major Matt Leveque was traveling and delayed by a flight, therefore Mr. Del Smith assisted with running the meeting. The meeting was called to order at 1:36 p.m.	
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance.	
Introduction of Guests	There were no special guests present.	
Previous Meeting Minutes	<p>Del asked, on behalf of Matt, if the council members had reviewed the minutes from the February meeting and if there were requested changes. There were none. A motion was requested for approval of the minutes.</p> <p>Motion: Accept the February 4, 2015, meeting minutes, as written.</p> <p>Motion: Mr. Ocie Adams Second: Ms. Tammy Goggia</p> <p>There were no objections. The motion passed.</p>	
Issues & Risks Log	Active Issues	Action Items Assigned
	<p>Item #57 remains open. The DPS alternate, USF&WS (alternate to BLM), JBER primary and alternate, SOA All-Others primary and the USARAK alternate positions are all vacant.</p> <p>Del advised the council members the Operations Management Office (OMO) was working with the Department of Natural Resources (DNR) and the position recently vacated by Mr. Jordan Halden would hopefully be filled by the next meeting.</p> <p>Mr. Rich Garrett stated that the Army was working on a recruitment action to fill their vacancy.</p> <p>Ms. Bev Fronterhouse advised the council that the appointment letter for her replacement and to fill the position Mr. Mike Lewis had held was submitted and working its way through the chain of command.</p> <p>Item #60 remains open. Opened 9/3: The After Action Review (AAR) was held on August 21 at the Kenai Borough Emergency Operations Center (EOC); item to remain open until publication of the AAR report. Update: There was no change in the status.</p>	



	Mr. David Gibbs asked what was going on with the report and Del stated that he was still waiting on the contractor to produce it.	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Action Items Review	Opened Items	Resolution
	There were no action items from the February meeting.	
Operations Management Office	Mr. Del Smith, Operations Manager	Action Items Assigned
FY16 Budget	<p>1. Del briefed that the council had met on February 25 to review the contract line item numbers (CLINs) for the Infrastructure Operations and Maintenance Services (IOMS) contract in order to identify areas where the services could be reduced for a cost savings.</p> <p>He advised the goal was to prepare a document for the decision makers on the impact of the reduction because the current budget signed by the Governor was roughly \$1M below the requirement for FY16 on the State of Alaska (SOA) side.</p> <p>Del stated the OMO was actively working on the document and would get it out for review as soon as possible. He advised there was a possible area of cost saving under the MotoBridge™ CLIN but that would be dependent upon the Department of Defense (DOD) agreement. Del briefed the dispatchers advised they could live without it because it was not utilized that much.</p> <p>Mr. John Lynn stated the MotoBridge™ was used as transport for the emergency medical services (EMS) repeaters so it was not something the State could afford to lose.</p> <p>Del briefed the rest of the CLIN services were deemed pretty critical. He advised one suggestion was to look at an outside contractor providing the System monitoring versus Motorola®. Aside from that, Del stated any conversations regarding cost saving measure must take place between SOA contracting and Bering Straits Information Technology LLC (BSIT).</p>	
Clear site	<p>2. Del briefed that the Clear site was being put together today. It was going to be a five-channel site at the “bore” site on the installation and the System Management Office was working with Enterprise Technology Services (ETS) to get the Kobe to Clear microwave shot accomplished.</p>	



<p>Pipeline Hills</p> <p>Service Level Agreement</p> <p>GTR8000 Installs</p> <p>February Document Reviews</p> <p>February System Metrics</p>	<p>3. Del reminded everyone that the Pipeline Hills site had recently had another channel added and there were no busies the last week.</p> <p>4. Del briefed the final approved update of the Service Level Agreement (SLA) had been forwarded to Alaskan Command on February 20 and they were going to route it to the DOD service components for signature.</p> <p>5. Del advised the DOD had completed the replacement of the Quantars™ in the Transportable Area North (TAN), the Transportable Area South (TAS) and R1 North with GTR8000s™ in the previous two weeks.</p> <p>He reminded everyone that SOA had installed a GTR8000 six-pack at Rabbit Creek last summer.</p> <p>6. Del stated the Strategic and Operational Plan was the only document reviewed in February.</p> <p>7. Del noted there was an issue at Site Summit where only half of the channels were working and that bumped up the busies for the month.</p> <p>Mr. Greg Eubank asked how the ALMR staff became aware of the problem and Mr. Rich Leber advised him that it showed up on the Network Management Terminal (NMT) during the daytime.</p> <p>Greg stated he was a firm believer that full time monitoring could be accomplished in house.</p>	
<p>System Management Office</p>	<p>Mr. Travis Conant, System Manager</p>	<p>Action Items Assigned</p>
<p>New System Manager</p>	<p>Del briefed the council that Mr. Casey Borg had moved on to an outside job and the new System Manager was Mr. Travis Conant. He advised the members that Travis was up at the Clear site today doing the install.</p>	
<p>State of Alaska</p>	<p>Mr. Scott Stormo, SOA</p>	<p>Action Items Assigned</p>
<p>FY16 SOA Budget Reductions</p>	<p>Mr. Scott Stormo stated he had little hope that money would be added back into the budget and contracting would be talking to the vendor soon regarding the shortfall.</p> <p>Greg briefed that Motorola® had a cradle-to-grave plan that he was looking into that might be an avenue to reduce costs.</p> <p>Scott advised that all the costs were now infrastructure maintenance and that they wouldn't find out what the final budget was until close to the beginning of the new fiscal year, so</p>	



	this would leave little time to react. He stated he thought something would get figured out when the time comes.	
Department of Defense	Mr. Tim Woodall, ALMR DOD Representative	Action Items Assigned
Quantar™ Replacements	<p>1. Mr. Tim Woodall reiterated that as Del had briefed, the Quantars™ had been replaced at three of the DOD sites with GTR8000s and Eielson was getting their funding in line for their sites, as well. He advised that the Army was scheduled to complete installation of GTR8000s at their five sites in 2016.</p> <p>Scott asked what the status of the Quantars was.</p> <p>Tim stated they had to go through the Defense Logistics Agency (DLA) and Defense Reutilization and Marketing Office (DRMO) process. He advised that once that was complete, they would be advertised for two weeks to Federal agencies but he was fairly confident no one would take them because they were all in the public safety bands on the State side. Tim stated when that process was over, the SOA would have the opportunity to send their paperwork to DLA and take possession of them.</p>	
IOMS Contract	2. Tim stated DOD appears to be fully funded for their portion of the IOMS contract.	
Old Business	Discussion	Action Items Assigned
	There were no Old Business items.	
New Business	Discussion	Action Items Assigned
Impact of Budget Cuts	<p>Tim asked Scott if it would be helpful if the User Council (UC) drafted a response to the Legislature, Governor and department Commissioners to identify their concerns regarding the operational impact and the risks incurred with the loss of infrastructure because this is not just a State system. He suggested they could provide a voice from the user perspective and a shared system approach.</p> <p>Greg stated he thought it was a good idea.</p> <p>Scott briefed it wouldn't hurt but that the UC couldn't communicate directly with the Legislature and it might open a can of worms as to why the locals are not paying anything.</p> <p>Matt advised he was not sure he, as a State employee, could sign any letter due to a conflict of interest.</p> <p>Tim stated it was just for discussion purposes at this point.</p> <p>Del advised the council that individual agencies needed to inform their Legislators that it's important to them and they need to articulate why they need it. He emphasized that this has been said year after year and the locals are not reacting to it.</p>	
Next meeting	Discussion	



	Del announced, on behalf of Matt, the next two regularly scheduled meetings were April 1 and May 6.	
Adjournment	Discussion	
	<p>Del asked, on behalf of Matt, if there were any other comments or any further business for the group.</p> <p>Hearing none, he requested a motion, on behalf of Matt, to adjourn the meeting.</p> <p>Motion: Adjourn the March monthly User Council meeting.</p> <p>Motion: Matt Second: Ocie</p> <p>There were no objections. The motion passed.</p> <p>The meeting adjourned at 2:03 p.m.</p>	