



A FEDERAL, STATE AND MUNICIPAL PARTNERSHIP

Alaska Land Mobile Radio

***ALMR User Council
Meeting Minutes***

Date: April 2, 2014

1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
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User Council Members

Primary				
T	Adams	Ocie	Mr.	SOA DOT&PF
T	Beals	Mark	Chief	Municipalities Central, Bear Creek Fire Service Area
E	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
T	Halden	Jordan	Mr.	SOA All Others, DNR Forestry
T	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD, Vice Chair
E	Lampshire	Chris	Mr.	Fed Non-DOD, US Forest Service
E	Leveque	Matt	MAJ	SOA DPS, AST, Chair
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
U	Mitchell	William	Mr.	DOD USAF, JBER
U	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
U	Williams	Rick	GS-12	DOD US Army Alaska
	VACANT			Fed Non-DOD, FBI

Alternate				
U	Arasz	Paul	Mr.	Fed Non-DOD, FBI
N/A	Eubank	Greg	Mr.	SOA All Others, DMVA
T	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
N/A	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
T	Goggia	Tammy	Ms.	Municipalities Central, Soldotna AST Dispatch
T	Jones	Dave	Mr.	DOD USAF, Eielson AFB
T	Kain	Paul	Mr.	Fed Non-DOD, USFS
U	Lewis	Mike	Mr.	Fed Non-DOD, US Fish & Wildlife Service
N/A	Patz	Greg	Mr.	SOA DOT
	VACANT			DOD USAF, JBER
	VACANT			DOD US Army
	VACANT			SOA DPS, AST

Supporting Staff and Guests:

P	Borg	Casey	Mr.	System Manager
P	Leber	Rich	Mr.	Technical Advisor
P	Rockwell	John	Mr.	DPS 911 Coordinator
T	Shafer	Sherry	Ms.	Document Specialist
P	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SOA ETS
P	Woodall	Tim	Mr.	ALCOM COR



2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Call to Order	Major Matt Leveque was out of state and unable to call in. He asked the Vice Chair, Deputy Chief Brad Johnson, to run the meeting; Brad requested Mr. Del Smith, Operations Manager, assist with facilitating the meeting. Brad called the meeting to order at 1:30 p.m.	
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance.	
Introduction of Guests	There were no special guests or announcements.	
Previous Meeting Minutes	Brad asked the council members if they had reviewed the minutes from the March meeting and if there were requested changes; there were none. Brad requested a motion for approval of the minutes. Motion: Accept the March 5, 2014, meeting minutes, as written. Motion: Mr. Ocie Adams Second: Mr. Jordan Halden There were no objections. The motion passed.	
Issues & Risks Log	Active Issues	Action Items Assigned
	Item #57 – This item remains open. The primary Federal Non-DOD FBI primary position and the DPS, USARAK and JBER alternate positions are all vacant. Del advised the council members the nomination for Mr. Greg Eubank, Department of Military and Veterans Affairs, to fill the State of Alaska (SOA)-All Others alternate position was approved by the Executive Council at their March 20 meeting.	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Action Items Review	Opened Items	Resolution
	There were no action items from the March meeting.	
Operations Management Office	Mr. Del Smith, Operations Manager	Action Items Assigned
Annual Inventory	1. Del Smith advised the council that 98 of the 119 agencies operating on the System had completed and returned their inventory confirmation forms. He stated the deadline for completion was April 15 and at that time the issue of any	



<p>International Wireless Communications Expo (IWCE)</p>	<p>Jordan stated they created a Communications Plan for the event and utilized the Regional Incident Command Channels and talkgroups; there were minimal issues.</p> <p>Del stated the OMO was always looking for articles for the Insider newsletter so events like this would be good material.</p> <p>3. Del advised the council he had attended IWCE the previous week and had talked to some of the vendors about their consoles regarding Inter-RF Subsystem Interface/ Console Subsystem Interface (ISSI/CSSI). He discussed the issue with representatives from Zetron and Avtec.</p> <p>Del stated both he and Casey had also met with Motorola® last month and discussed it, as well. He stated he would report to the UC in the coming weeks on what they found out, but moving forward this has to be well thought out and this is why they were taking their time and looking at all the available options.</p>	
<p>Next meeting</p>	<p>Discussion</p>	
	<p>Del announced the next two regularly scheduled meetings were May 7 and June 4. He asked the group if they had any issues with those dates and there were no responses.</p>	
<p>Adjournment</p>	<p>Discussion</p>	
	<p>Del asked Brad if there was any further business he wished to cover; Brad responded there was not.</p> <p>Del asked Brad if he would like to adjourn the meeting at this time.</p> <p>Brad requested a motion to adjourn the meeting.</p> <p>Motion: Adjourn the April User Council meeting.</p> <p>Motion: Ocie Second: Mr. Alvin Flowers</p> <p>There were no objections. The motion passed.</p> <p>The meeting adjourned at 2:03 p.m.</p>	