



FEDERAL, STATE AND MUNICIPAL PARTNERSHIP  
Alaska Land Mobile Radio

**User Council Meeting**  
**Wednesday – February 6, 2013**  
**1330 - 1530**  
**5700 E. Tudor Road**  
**DPS Training Conference Room**

- 1330 Welcome / Roll call / Introductions of guests
- 1335 January Meeting Minutes / Review Issues and Risk Log / Action Items
- 1340 Operations Management Office Overview - Del Smith
- UC 2012 Annual OMO/SMO Performance Assessment approval
  - 2012 Business Case update approval
  - Selection of next set of sites for capacity upgrade (see pg 2 for April 2012 list)
  - Simulcast sites
  - UC Charter requirement - meeting attendance/removal actions (see pg 2 for Charter paragraph)
  - OMO document reviews
    - New User Policy and Procedure 300-4
    - Concept of Operation
    - NEW System Key Management Policy and Procedure 400-16
    - Motion regarding substantive changes (see pg 2 for motion from Jan mtg)
- 1420 System Management Office Overview - Casey Borg
- Infinite Key Retention
- 1435 DOD & SOA Updates
- 1510 New Business
- 1525 Next meetings
- Next schedule meetings are March 6 and April 3
- 1530 Adjourn



## Site Prioritization

Priority Sites by Busies	Tolsona	Kenal Prism	Willow Mtn	Kasilof	Cottonwood	Peger Road	Site Summit	FL North	Glennallen	Rabbit Creek		
E75 & ALMR SMO Joint Recommendations	Tolsona		Willow Mtn			Peger Road			Glennallen		Bailey Hill	
2008 User Council Priority Sites	North Pole	Ketchikan	Tok	Kenny Lake Road	<del>Midco</del>	Sitka	Wrangell- Petersburg	Houston	<del>Imanikwani</del>	<del>Cook</del>	<del>Chulitna</del> <del>Sandy</del> <del>May Creek</del>	<del>Alaska</del>
2012 User Council Priority Sites	Kenal Prism (channel capacity/ busy reduction)	Kasilof (channel capacity/ busy reduction)	Peger Rd (channel capacity/ busy reduction)	Goose Bay (coverage enhancement)	North Pole (coverage enhancement)							

## Charter Requirement

§ 5. Meetings may be attended in person or by teleconference to facilitate statewide participation.

§ 5.1. Unless excused in advance by the Chair, User Council members are required to attend at least nine of the twelve monthly meetings in a calendar year. Unexcused absence from three meetings, in any calendar year, may be cause for removal from a User Council seat. A vote of a majority of User Council members in favor of removal is required to remove a member.

## Document Reviews

Motion: All documents sent to the User Council for annual review shall be considered approved by exception at the end of 30 days from the original date of notification by the Operations Management Office regardless of whether or not a quorum of council members have responded to the original suspense and request for review, provided all comments that have been received have been addressed and incorporated, as appropriate.