



A FEDERAL, STATE AND MUNICIPAL PARTNERSHIP

Alaska Land Mobile Radio

***ALMR User Council
Meeting Minutes***

Date: Jul 3, 2013

1. Attendance Roster.

User Council Members and Alternates

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
-------------	-------------------	-------------	---------------	--------------------

Primary

T	Adams	Ocie	Mr.	SOA DOT&PF
E	Beals	Mark	Chief	Municipalities Central, Bear Creek Fire Service Area
E	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
U	Halden	Jordan	Mr.	SOA All Others, DNR Forestry
T	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD
T	Leveque	Matt	MAJ	SOA DPS, AST, Chair
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
P	Murphy	Peter	Mr.	Fed Non-DOD, FBI, Vice Chair
T	Mitchell	William	Mr.	DOD USAF, JBER
U	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
E	Williams	Rick	GS-12	DOD US Army Alaska
	VACANT			Fed Non-DOD, US Forest Service

Alternate

N/A	Arasz	Paul	Mr.	Fed Non-DOD, FBI
P	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
N/A	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
E	Goggia	Tammy	Ms.	Municipalities Central, Soldotna AST Dispatch
N/A	Jones	Dave	Mr.	DOD USAF, Eielson AFB
N/A	Rollins	Kermit	TSgt	DOD USAF, JBER
U	Leggett	Ray	Chief	Municipalities Southeast, Skagway PD
U	Lewis	Mike	Mr.	Fed Non-DOD, US Fish & Wildlife Service
N/A	Patz	Greg	Mr.	SOA DOT
	VACANT			SOA All Others
	VACANT			DOD US Army
	VACANT			SOA DPS, AST

Other Attendees

T	Kindelberger	Ron	Mr.	59th Signal Battalion (Army NETCOM)
P	Leber	Rich	Mr.	Tech Advisor
T	Richter	Bruce	Mr.	Region 10 DHS Rep
T	Shafer	Sherry	Ms.	Operations Document Specialist
T	Smith	Del	Mr.	Operations Manager



2. Meeting Minutes and Action Items.

Agenda Item / Topic	Discussion	Action Items
Called to Order	Mr. Pete Murphy called the meeting to order at 1:31 p.m.	
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance.	
Previous Meeting Minutes Approval	<p>The minutes from the June meeting were reviewed. Pete asked the council if there were any corrections. Hearing none, he requested a motion of approval.</p> <p>Motion: Accept the June 5, 2013 meeting minutes, as written.</p> <p>Motion: Mr. Alvin Flowers Second: Mr. Ocie Adams</p> <p>There were no objections. The motion passed.</p>	
Review of I&R Log	Active Issues	
	<p>Item #57 – This item remains open due to the fact the SOA-DPS alternate, SOA-All Others alternate, and DOD US Army alternate positions are still vacant.</p> <p>NEW: Mr. William Claar moved out of State leaving the primary Fed Non-DOD All Others position vacant</p>	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Review of Action Items from Previous Meeting	<p>There was one Action Item from the June meeting and it was closed.</p> <p>1. OMO to distributed copy of the draft FY15 OMO/SMO Budget to the User Council to review prior to the July meeting. (CLOSED, Jun 11)</p>	
Operations Management Office (OMO) Update	Mr. Del Smith, Operations Manager	Action Items Assigned
Proposed OMO/SMO FY15 Budget	<p>1. Mr. Del Smith briefed the council concerning the cost figures provided in the FY15 OMO/SMO Budget. He advised since the distribution of the document on June 11, the OMO contract cost had been updated and the System Upgrade Assistance (SUA) II costs had been added. He advised that he was looking to move the document forward to the Executive Council and they would move it on for inclusion into the State budget cycle.</p> <p>Del asked the council members if they had any questions or concerns regarding the proposed budget. They had none;</p>	



<p>7.13 Migration Update</p>	<p>therefore, he requested they make a motion to move it forward to the Executive Council.</p> <p>Motion: Recommend the draft FY15 OMO/SMO Budget be moved forward to the Executive Council for consideration and approval.</p> <p>Motion: Deputy Chief Brad Johnson Second: Major Matt Leveque</p> <p>There were no objections. The motion passed.</p> <p>2. Del advised the council members that Motorola™ had updated the Gold Elite consoles to the Windows 7® software version. He explained that one console at Fairbanks and one console at Palmer had not been updated yet due to issues with the CAD.</p> <p>Brad requested that Del pass on to Casey that since the upgrade, Fairbanks had experienced transmissions in the field that were not being received at dispatch at all.</p> <p>Del stated they had several reports of transmissions not being received at dispatch centers and that Casey was involved in those discussions. The times and units involved had been provided from the dispatch centers to assist in research. He advised the council that Motorola™ had assured everyone that they had not touched the radio frequency (RF) side at all and they didn't believe the upgrade is the issue. Del briefed that Casey is looking at the switches with Motorola™ at this time.</p> <p>Brad stated that there had to be something going on with the upgrade because other individuals on mobiles in the area heard the transmission clearly but it was not received at dispatch.</p> <p>Del stated the cutover was still on track to start on August 6 at 5:00 a.m.</p> <p>Mr. William "Mitch" Mitchell asked if this was happening for all sites the first week of August; he stated he had not seen any information on this. He expressed that he understood the agencies would have a say in the time if there were on-going incidents at R1 North and they needed to keep the site up.</p> <p>Del advised he would provide the impact timeline (ITL) to all the points of contact once it was finalized.</p> <p>Pete asked if the Anchorage Wide Area Radio Network</p>	
-------------------------------------	--	--



<p>OMO Contract</p> <p>Document Reviews</p> <p>Vacant User Council Positions</p> <p>Glennallen Coverage</p> <p>Nenana Busies</p>	<p>(AWARN) was migrating too.</p> <p>Del stated yes; they were cutting over simultaneously.</p> <p>3. Del briefed the council a three-year OMO contract had been signed with the State of Alaska and the same three individuals would remain in place.</p> <p>4. Del advised the OMO had approved the Grant Guide and the System Vulnerability Management Policy and Procedure. He also reminded the council members that the System Recover Policy and Procedure, Interoperability Policy and Procedure and Privileged Use Acceptable Use Policy and Procedure had been sent to them for review and approval of changes. Del requested they be as timely as possible with their reviews.</p> <p>5. Del briefed the council on the recent departure of William Claar as the primary Federal Non-DOD All Others representative and the length of time the alternate DPS, USARAK, and SOA-All Others positions had been vacant.</p> <p>6. Del advised the council one of the agencies had not wanted to renew their agreement due to the poor coverage in the Glennallen area. Del stated he advised the individual to provide him details regarding where they needed better coverage so it could be communicated to the User Council.</p> <p>7. Del briefed the council the Nenana site had over 400 busies for a total of 48 minutes during the recent firefighting efforts. He advised that agencies responding were utilizing their multiple talkgroups and not utilizing the Incident Command (IC) Zones and this brought the three-channel site to its knees. Del stated another agency had also patched calls through the site exacerbating the problem. He expressed radio discipline is key at any incident involving multiple agencies, as well as proper utilization of the IC Zones.</p>	
<p>System Management Office (SMO) Update</p>	<p>Mr. Casey Borg, System Manager</p>	<p>Action Items Assigned</p>
	<p>Mr. Casey Borg was not available and no update was provided.</p>	
<p>DOD Update</p>	<p>Mr. Tim Woodall, ALMR DOD Representative</p>	<p>Action Items Assigned</p>
<p>System Upgrade Assistance II</p>	<p>Mr. Tim Woodall was out of state but had provided his information to the Operations Management Office. Del presented the following on behalf of Mr. Woodall:</p> <p>The DOD is working the SUAll contract requirements. They are looking at an approach that will also provide replacement of equipment that is at its life cycle end, which is not now</p>	



Program	covered under the current SUAll contract.	
SOA Update	Mr. Jim Kohler/Mr. Adam Paulick, SOA	Action Items Assigned
	There was no one was available from the State for updates. Matt advised Mr. Kohler had called prior to the meeting to advise of a conflicting appointment.	
Old Business		
	There were no Old Business items.	
New Business		Action Items Assigned
	Pete advised the council that ASAC Darrin Jones had passed on his appreciation to the Federal Non-DOD agencies for getting their agreements completed.	
Next meeting		
	Pete announced the next two regularly scheduled meetings were August 7 and September 4.	
Adjourn		
	<p>Pete asked the council members if there were any other items for discussion. Hearing none, he requested a motion to adjourn the meeting.</p> <p>Motion: Alvin Second: Mr. Ocie Adams</p> <p>The meeting adjourned at 2:03 p.m.</p>	