



1. Attendance Roster

User Council Members and Alternates

P = Present	T = Via Telephone	E = Excused	U = Unexcused
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Primary

T	Adams	Ocie	Mr.	SOA DOT&PF
T	Beals	Mark	Chief	Municipalities Central, Bear Creek Fire Service Area
U	Claar	William	Mr.	Fed Non-DOD, US Forest Service
E	Dalzell	Jacob	TSgt	DOD, JBER
T	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
E	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD
P	Leveque	Matt	MAJ	SOA DPS, AST, Chair
E	Mitchell	William	Mr.	DOD USAF, Eielson AFB
E	Murphy	Peter	Mr.	Fed Non-DOD, FBI, Vice Chair
P	Morgan	Leon	Mr.	SOA All Others, DHS&EM (representing all other SOA Agencies)
U	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
U	Williams	Rick	GS-12	DOD US Army Alaska

Alternate

E	Arasz	Paul	Mr.	Fed Non-DOD, FBI
E	Ashley	Freddie	Mr.	DOD USAF, Clear AFS (Eielson Alt)
U	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
	VACANT			DOD US Army Alaska
T	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
U	Keeney	George	Chief	Municipalities Central, Valdez FD
U	Leggett	Ray	Chief	Municipalities Southeast, Skagway PD
E	Lewis	Mike	Mr.	Fed Non-DOD, US Fish & Wildlife Service
E	Patz	Greg	Mr.	SOA DOT
	VACANT			SOA All Others
T	Royal	Ronald	Mr.	DOD USAF, Eielson AFB
	VACANT			SOA DPS, AST

Other Attendees

P	Borg	Casey	Mr.	System Manager
P	Leber	Rich	Mr.	OMO Technical Advisor
P	Paulick	Adam	Mr.	ETS IT Manager
P	Richter	Bruce	Mr.	OEC Region X Coordinator
P	Shafer	Sherry	Ms.	Operations Document Specialist
P	Smith	Del	Mr.	Operations Manager
T	Tucker	Jeff	Chief	North Star Volunteer Fire Department
T	White	Sharon	Ms.	SOA ETS
P	Woodall	Tim	Mr.	ALCOM/J6



2. Meeting Minutes and Action Items

Agenda Item / Topic	Discussion	Action Items
Called to Order	Major Matt Leveque called the meeting to order at 1:32 p.m.	
Roll Call	Roll call was taken and a quorum of User Council members was in attendance.	
Previous Meeting Minutes Approval	<p>The minutes from the January meeting were reviewed. Major Leveque asked the council if there were any corrections. Hearing none, Major Leveque requested a motion of approval.</p> <p>Motion: Accept the January 4, 2012 meeting minutes, as written.</p> <p>Motion: Mr. Ocie Adams Second: Mr. Leon Morgan</p> <p>There were no objections. The motion passed.</p> <p>Major Leveque asked the council if there were any corrections to the February minutes. Hearing none, Major Leveque requested a motion of approval.</p> <p>Motion: Accept the February 1, 2012 meeting minutes, as written.</p> <p>Motion: Mr. Leon Morgan Second: Mr. Ocie Adams</p> <p>There were no objections. The motion passed.</p>	
Review of I&R Log	Active Issues	
	<p>Item #57 – This item remains open due to the fact the SOA All Others alternate, SOA DPS alternate, and USARAK alternate positions are still vacant.</p> <p>Mr. Jordan Halden has been nominated to fill the SOA All Others alternate position; awaiting letter from DHS&EM to be sent to the SOA Executive Council Co-Chair for acceptance.</p>	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Review of Action Items from Previous Meeting	There were three actions items from the February meeting. All were closed.	
Operations	Mr. Del Smith, Operations Manager	Action Items Assigned



Management Office Update		
Cost Share Working Group	1. Mr. Del Smith advised the council that the next Cost Share Working Group was scheduled for March 12. Three courses of action had been distributed to the working group and they were supposed to list the pros and cons for their represented agencies and discuss at the meeting.	
ALMR Web Site	2. Del stated that the server for company hosting the ALMR web site had crashed and when they restored the web site the data on it was six weeks old. It was discovered that the server was in Germany. Therefore, the OMO was looking into a new hosting company with servers in the United States.	
Radio Testing	3. Del advised the council that while he was at IWCE, he had the opportunity to speak to several radio vendors. As a result, Daytron and Simoco both expressed interest in testing their radios on ALMR. Midland had expressed interest last year in testing but had not scheduled it yet. Thales, Harris and ICOM still had issues to work out from their ATPs.	
APCO Western Regional Conference	4. Del stated there were approximately 350 attendees at the recent APCO Conference hosted in Anchorage. Long-term evolution (LTE) was a big topic of discussion but those talking about it emphasized that it was something for the distant future. Mission-critical voice was still not available and it was estimated that it would be ten years before it would be available on LTE systems.	
Annual Document Reviews	5. Del advised the council that the annual reviews had fallen behind again despite multiple reminders. He stated that the documents belong to the User Council as one of the governing bodies of ALMR. Del stated the OMO simply maintains them and if they could be reviewed in a timely manner it would be greatly appreciated.	
USARAK Equipment Divestiture	6. Del updated the council on the status of the USARAK equipment being divested at the initial 13 sites. The Army and State inventory POCs were visiting Ernestine, Divide, and Valdez today. He explained that would leave Wolcott Mountain as the remaining site, which would need to wait until some of the snow pack melted because it was too dangerous to try to land there.	
System Management Office Update	Mr. Casey Borg, System Manager	Action Items Assigned
Kodiak Island Sites	1. Casey stated that Kodiak, Pillar Mountain and Womans Bay were still bouncing. He advised that the State ETS is utilizing fiber to Kodiak Island but the on-island microwave	



<p>Power Issues</p>	<p>paths (from the electric company to their building at the sites) were causing the current issues.</p> <p>2. Casey advised that both Sunny Hay and High Mountain were down again due to power issues.</p> <p>Major Leveque asked why, if Sunny Hay was a newer site, was it having power issues already.</p> <p>Mr. Adam Paulick, SOA ETS Operations Manager, stated that the power line had failed and due to the weather, ETS technicians had been unable to get to site to find out why that had occurred.</p> <p>Major Leveque asked what the answer was to all the current maintenance issues, the multiple generator failures and the continual problem of sites running out of fuel.</p> <p>Adam stated that ETS had implemented a regular cycle for refueling but they still had to deal with the weather at the high sites.</p> <p>Major Leveque asked if the generators and fuel tanks were all standardized and why not put in bigger fuel tanks.</p> <p>Adam stated that the size of the generator and fuel tanks varied based on the equipment housed at the site and the location of the site i.e. the high sites.</p> <p>Major Leveque stated the reason he was asking was the ALMR priorities and SATS priorities seemed to differ.</p> <p>Casey advised that Sunny Hay would hold an 11-day fuel supply, but that the priorities of when and how often to try to refuel came into play when trying to gauge when the weather would break. Hope was another site with sketchy access.</p>	
<p>SOA Update</p>	<p>Mr. Adam Paulick, SOA ALMR Program Manager</p>	<p>Action Items Assigned</p>
<p>ALMR Build Out/Expansion Briefing</p>	<p>Mr. Adam Paulick briefed the council on the current build out by ETS and what they thought were the User Council's priorities based on the 2008 Annual User Council meeting. He requested the User Council prioritize the site build out list, as well as provide any sites they felt needed to be built to improve the coverage in the existing ALMR footprint.</p> <p>Adam presented five current sites/areas that the OMO/SMO and ETS had discussed and all had agreed they need more capacity or an extended coverage area.</p> <p>Discussions were also on-going within ETS based on the original 2003 system design and the priorities provided by</p>	



	<p>the User Council in 2008.</p> <p>Adam also briefed the council on the current maintenance and interference issues at Seward, Donnelly Dome, Independent Ridge and Willow Mountain.</p> <p>Mr. Tim Woodall asked what the holdup was with the Donnelly Dome resolution. He stated that the US Army Corps of Engineers (USACE) were the property owners, and the Air Force leased the tower from the Division of Forestry</p> <p>Ms. Sharon White stated ETS was waiting on a non-objection letter from USACE and there was a permitting problem, as well.</p> <p>Tim asked Sharon to provide him what she had received and he would see if he could press it forward.</p> <p>Major Leveque asked what they were trying to achieve with the move of Donnelly Dome and was it to correct the current coverage issues in the Delta Junction area.</p> <p>Casey stated that there was a lot of interference at Donnelly Dome and they were looking for an alternate route for the microwave. He advised that there continued to be difficulties with working on the AT&T tower.</p> <p>Major Leveque asked why Narrow Cape was listed on the slide as a possible location. He asked Adam if he could provide more details on the listed locations, such as who was requesting ALMR be installed there and what areas would have coverage.</p> <p>Del stated that he and Casey had discussed the issues involving the three-channel sites that were heavily impacted. They both agreed it would be more beneficial to deal with current infrastructure before considering building any new sites. He advised there were a number of places that needed sites such as the Tok cutoff and outside of the town of Haines.</p> <p>Ocie agreed that it was more prudent to improve the performance of the current system by adding channels. He also stated that Wrangell and Petersburg, which were listed as separate sites, could probably be covered by a single repeater. However, he advised that the Tok cutoff should be a higher priority on the list due to the hazardous materials that frequently move through that area.</p> <p>Del advised that an in-car repeater might help with the coverage in Valdez.</p>	<p>1. SOA ETS to provided details on the outstanding issues with the move of antennas at Donnelly Dome.</p>
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	<p>Leon stated he was surprised that Valdez was even on the list because when he was there, only a couple of places had spotty coverage with portables.</p> <p>Adam advised the council that there was legislative interest regarding both the North Pole and MatSu areas due to the population centers there. He asked the council to rank order the list as that would lend weight to any discussions on expansion.</p> <p>Major Leveque stated that the real issue was user satisfaction. He asked the council members how they wanted to proceed with regard to the list.</p> <p>Ocie requested the council have time to digest the recommendations before they did any prioritization.</p> <p>Major Leveque agreed. He asked Casey for the information on the listed sites - number of busies, agencies being affected, and how long busies last. Major Leveque asked Adam if having the data by the May meeting would be sufficient.</p> <p>Adam stated the sooner the better.</p> <p>Major Leveque asked Ms. Bev Fronterhouse if the current recommendations and actions were a good interim approach with the effort to move ALMR forward. He advised that the council was looking for the biggest bang for the buck. He asked Casey if he could provide rough dollar amounts for the additional capacity at the listed sites, as well.</p> <p>Bev stated absolutely.</p>	<p>2. SMO to gather information on sites recommended for added capacity/coverage extension.</p> <p>3. SMO to provide ROM costs for adding capacity to the sites listed in the ETS briefing.</p>
<p>DOD Update</p>	<p>Mr. Tim Woodall, ALMR DOD Representative</p>	
<p>7.9 System Software Update</p> <p>Operations and Maintenance</p> <p>Interagency</p>	<p>1. Mr. Tim Woodall stated that he had spoken with ETS Director Pat Shier and it appeared the State had put the funds for their portion of the 7.9 update into the budget. He stated USARAK had already passed their portion to contracting. JBER was still \$97K short but actively seeking the funds. Tim stated once all the funding was secured, the contract for 7.9 would provide incremental updates every two years for a total of ten years bringing up to the full System lifecycle.</p> <p>2. Tim advised that the operations and maintenance contracts would be status quo for the first six months of SOA FY13.</p> <p>3. Tim stated there were still only 2 of the 14 Interagency</p>	



<p>Funding Agreements</p>	<p>Agreements (IAs) completed and the optional services to be covered by those funds had been officially suspended. He advised the council that DOD required funds equal to the total CLIN amount be committed by the Federal Non-DOD agencies before the agreements could be forwarded to contracting.</p> <p>Bev asked if the BLM IA had been processed yet.</p> <p>Tim stated that he had received a request from BLM to provided a DUNS code and had responded on three occasions but was told all three times that the code he provided was not what they wanted. Tim stated he would call Bev after the meeting and see if they could resolve the issue.</p>	
<p>Old Business</p>		
	<p>There were no Old Business items pending.</p>	
<p>Next meeting</p>		
	<p>Major Leveque announced the next regularly scheduled meetings were April 4, May 2 and June 6.</p>	
<p>New Business</p>		<p>Action Items Assigned</p>
	<p>There were no New Business items introduced.</p>	
<p>Adjourn</p>		
	<p>The meeting adjourned at 2:43 p.m.</p>	