



A FEDERAL, STATE AND MUNICIPAL PARTNERSHIP

Alaska Land Mobile Radio

*ALMR User Council
Meeting Minutes*

Date: December 5, 2012

1. Attendance Roster

User Council Members and Alternates

| | | | |
|-------------|-------------------|-------------|---------------|
| P = Present | T = Via Telephone | E = Excused | U = Unexcused |
|-------------|-------------------|-------------|---------------|

Primary

| | | | | |
|---|--------------|---------|-------|--|
| T | Adams | Ocie | Mr. | SOA DOT&PF |
| T | Beals | Mark | Chief | Municipalities Central, Bear Creek Fire Service Area |
| U | Claar | William | Mr. | Fed Non-DOD, US Forest Service |
| T | Fronterhouse | Bev | Ms | Fed Non-DOD, Bureau of Land Management |
| E | Halden | Jordan | Mr. | SOA All Others, DNR Forestry |
| E | Johnson | Brad | Chief | Municipalities Northern , Fairbanks PD |
| T | Jones | Dave | Mr. | DOD USAF, Eielson AFB |
| P | Leveque | Matt | MAJ | SOA DPS, AST, Chair |
| P | Murphy | Peter | Mr. | Fed Non-DOD, FBI, Vice Chair |
| T | Mitchell | William | Mr. | DOD USAF, JBER |
| U | Sell | Kris | Lt | Municipalities Southeast, Juneau PD |
| E | Williams | Rick | GS-12 | DOD US Army Alaska |

Alternate

| | | | | |
|---|---------|----------|-------|---|
| E | Arasz | Paul | Mr. | Fed Non-DOD, FBI |
| E | Ashley | Freddie | Mr. | DOD USAF, Clear AFS (Eielson Alt) |
| E | Eckert | John | SSgt | DOD USAF, Eielson AFB |
| U | Flowers | Alvin | Mr. | Fed Non-DOD, TSA |
| T | Gibbs | David | Mr. | Municipalities Northern, Fairbanks North Star Borough Emergency Manager |
| T | Goggia* | Tammy | Ms. | Municipalities Central, Soldotna AST Dispatch |
| | VACANT | | | SOA All Others |
| E | Keeney | George | Chief | Municipalities Central, Valdez FD |
| E | Rollins | Kermit | TSgt | DOD USAF, JBER |
| U | Leggett | Ray | Chief | Municipalities Southeast, Skagway PD |
| E | Lewis | Mike | Mr. | Fed Non-DOD, US Fish & Wildlife Service |
| E | Patz | Greg | Mr. | SOA DOT |
| E | Pearson | Terrance | LTC | DOD US Army Alaska |
| | VACANT | | | SOA DPS, AST |

Other Attendees

| | | | | |
|---|----------|--------|-----|------------------------------|
| P | Borg | Casey | Mr. | System Manager |
| P | Kohler | Jim | Mr. | SOA |
| P | Leber | Rich | Mr. | Operations Technical Advisor |
| T | Martin | Chris | Mr. | Eielson AFB |
| T | Paulick | Adam | Mr. | SOA ETS |
| P | Richter | Bruce | Mr. | OEC Region X |
| P | Sakumoto | Dwayne | Mr. | Motorola® |



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| T | Shafer | Sherry | Ms. | Operations Document Specialist |
| P | Smith | Del | Mr. | Operations Manager |

2. Meeting Minutes and Action Items

| Agenda Item / Topic | Discussion | Action Items |
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| Called to Order | Major Matt Leveque called the meeting to order at 1:32 p.m. | |
| Roll Call | Roll call was taken and a quorum of User Council members was in attendance. | |
| Previous Meeting Minutes Approval | <p>The minutes from the November 7 meeting were reviewed. Major Leveque asked the council if there were any corrections. Hearing none, he requested a motion of approval.</p> <p>Motion: Accept the November 7, 2012 meeting minutes, as written.</p> <p>Motion: Mr. Pete Murphy Second: Mr. Ocie Adams</p> <p>There were no objections. The motion passed.</p> | |
| Review of I&R Log | Active Issues | |
| | <p>Item #57 – This item remains open due to the fact the SOA DPS alternate, SOA All Others alternate, and USARAK alternate positions are still vacant.</p> <p>Major Leveque briefed the council members that the Executive Council had approved the appointments of Mr. Jordan Halden as the primary SOA-All Others and Mr. Tammy Goggia and the alternate Municipalities-Central at their November 29 meeting.</p> | |
| | Pending Issues | |
| | There were no pending issues. | |
| | Issues Closed at, or since, last meeting | |
| | There were no issues closed. | |
| Review of Action Items from Previous Meeting | There was one Action Item from the October meeting which was closed. | |
| Operations Management Office Update | Mr. Del Smith, Operations Manager | Action Items Assigned |
| Fort Knox and Pogo Mine Ambulance Services | <p>1. Mr Del Smith briefed the council this was an item that Deputy Chief Brad Johnson had requested be added to the agenda. He advised it pertains to the Fort Knox and Pogo mine ambulances and their requests to become part of ALMR.</p> <p>Del advised the council that both services are for-profit</p> | |



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| <p>Document Reviews</p> | <p>agencies and that ALMR has always only allowed non-profit agencies on the System. He stated that his suggestions would be for the two ambulance services to form a non-profit entity, join a local emergency medical service (EMS) organization, or have one of the local agencies sponsor them and provide them subscriber units already authorized on ALMR.</p> <p>Del requested that further discussion wait until the January meeting when Brad was available.</p> <p>2. Del advised the council that the Operations Management Office (OMO) had just finished the annual review of the Radio Usage and Transmission Protocols Policy and Procedure 300-6. He stated, as agreed upon at the November meeting, the council would be briefed on those policies, procedures and plans that the OMO approved directly because only non-substantive administrative changes were made.</p> <p>Del reminded the council there were still three documents from November that were overdue annual review. Additionally, the Catastrophic Natural Events (CNE) Contingency Plan had been re-suspended as a December review. Ocie had requested the site priority status indications be put back into the document. Del briefed the OMO had included the site priority list in Appendix A versus Appendix E in the revision.</p> | |
| <p>Clear Site</p> | <p>3. Del briefed the council on the status of the Clear site. He advised that the Alaska State Troopers (AST) and the Department of Transportation (DOT) had assisted the OMO with several test periods with the site turned off. The coverage was okay and the area could probably get by without the site.</p> <p>Del advised the council that Colonel Moser has given U.S. Space Command until January 1, 2013 to decide whether or not they will continue funding. After such time, the Operations and Maintenance (O&M) funds will be utilized to remove the ALMR equipment from the AT&T tower.</p> <p>Del stated, if the site is removed, the equipment might be utilized to add capacity at Nenana and possibility Garner. He advised the council he should be able to update them as to what will happen at the January 2 meeting.</p> | |
| <p>AWARN Update Funding</p> | <p>4. Del stated the issue of the funding was on the Assembly's agenda last night. He advised the public hearing was scheduled for December 18 and he fully expected the contract to be on the table that night, as well.</p> | |



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| | <p>Dwayne stated he had spoken to AST and the Bethel Police Chief about a month and a half ago and gathered information on possible site areas. He stated he had also spoken to the potential users regarding operational requirements.</p> <p>Dwayne stated the potential outcome would be a hybrid system of trunked radio frequency (RF) sites and conventional sites through Bethel back to the Tudor controller. He advised the Bethel PD/AST would dispatch throughout the region. Dwayne briefed this hybrid system would provide similar tools to the local areas that those in the ALMR footprint currently have available. He stated that the package completion was slated for the mid to the end of January.</p> <p>Pete asked if this meant that in the Bethel proper any ALMR talkgroup would then work but the outlying areas you would need to know their conventional frequencies.</p> <p>Dwayne answered yes.</p> <p>Jim stated there were approximately five to six communities in the region where Troopers lived and worked. Those would be the areas where the trunked system would be most important. The outlying areas would be conventional.</p> <p>Dwayne stated there were close to 50 villages with no ability to communicate at all. Those would be the second tier connectivity.</p> <p>Jim advised that he was currently working with Dwayne to get the summary document with the dollar amount to get into the Capital Investment Plan (CIP) as soon as possible. He stated he would share it with the Use Council once it was finalized.</p> <p>Ms. Bev Fronterhouse stated this was parallel to the efforts she, Matt, and Pete had discussed reference to the existing Bureau of Land Management (BLM) and Division of Forestry (DOF) conventional infrastructure out there and how ALMR could economize it and benefit all of Alaska.</p> <p>Jim stated, from a political standpoint, they were forced to state as to why ALMR is not out there was because there was no backhaul. Now backhaul is a reality so the State wants to get right in there and develop those areas and make ALMR more of a Statewide system.</p> <p>Bev asked if there were any projections on a northwest terra</p> | |
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| <p>ETS CY2013 Project List</p> | <p>project at this time.</p> <p>Jim stated General Communications, Inc (GCI) was optimistic but there are no firm dates until they are at least within twelve months of being able to move forward.</p> <p>Dwayne stated to the group if there were pieces of information they had where assets are, and Motorola® could draw some parallels and incorporate those assets, as feasible, to let him know.</p> <p>2. Major Leveque asked Mr. Adam Paulick to speak to the 2013 Project List.</p> <p>Adam stated he wanted to share the project list spreadsheet with the User Council so they would have better visibility to the investments ETS was making in the State of Alaska (SOA) Telecommunications System (SATS).</p> <p>He advised most of the high priority projects were related to ALMR. The list was in priority order and ETS' aim was at making SATS more resilient, easier to maintain, increasing capacity and meeting customer requests.</p> <p>Adam briefing went over each project on the list.</p> <p>Del asked about the project regarding locking and keypads.</p> <p>Adam stated that initially they planned to install new padlocks at all the sites. They were also looking into keypads for the frequently visited sites. He also stated the State security office was interested in having cameras aimed at the doors of the shelters so they could monitor who entered and exited them, while the maintenance crews were interested in monitoring the exterior of the shelters.</p> <p>The OMO expressed concerns on the ensuring the User Council was kept fully in the loop regarding the final selection of the North Pole site and the relocation of the Fire Station 12 site to Goose Bay.</p> <p>Adam stated it was the User Council who requested these two items.</p> <p>Major Leveque clarified the concern with the Fire Station 12 move was not the move itself, but moving all ten channels to one site rather than spreading them around to utilize them more effectively.</p> | |
| <p>Old Business</p> | | |
| | <p>There were no items.</p> | |
| <p>New Business</p> | | <p>Action Items Assigned</p> |



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| Annual Chair and Vice Chair Elections | <p>1. Major Leveque announced elections for the Chair and Vice Chair positions occurred each year in the November time frame. The announcements then occurred at the December User Council meeting and the elected individuals would take office in January of the new year.</p> | |
| New ALMR Member Agency | <p>Del stated the voting had ended on Friday, November 29, but even he wasn't allowed to know the results until today.</p> <p>Ms. Sherry Shafer briefed there were two nominees for the Chair position and three for the Vice Chair position. Major Matt Leveque was re-elected as the User Council Chair and although there was some serious competition among the three nominees for the Vice Chair position, Mr. Pete Murphy was re-elected, as well.</p> <p>2. Del briefed that DHS Immigration & Customs Enforcement (ICE) - Homeland Security Investigations was the newest member to join ALMR.</p> | |
| In-Building Coverage | <p>3. Del stated he had recently talked to Lt Ken Spadafora about whether the AWARD coverage in the court buildings was sufficient. Lt. Spadafora said he would check with the officers about their experience regarding in-building coverage.</p> <p>Dwayne stated the VHF in the downtown area was already saturated, especially the Atwood Building.</p> <p>Major Leveque stated their court officers regularly utilized the current system so he'd be anxious to know whether it any upgrades were going to be available or it they would have to develop ways to work around two different systems.</p> | |
| Next meeting | <p>Major Leveque announced the next two regularly scheduled meetings were January 2 and February 6, 2013.</p> | |
| Adjourn | <p>Major Leveque asked the council members if there were any other items for discussion. Hearing none he requested a motion to adjourn the meeting.</p> <p>Motion: Pete Second: Ocie</p> <p>The meeting adjourned at 2:22 p.m.</p> | |