



1. Attendance Roster

User Council Members and Alternates

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|-------------|-------------------|------------|
| P = Present | T = Via Telephone | A = Absent |
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Primary

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|---|---------------|---------|-------|--|
| T | Adams | Ocie | Mr. | SOA DOT&PF |
| T | Beals | Mark | Chief | Municipalities Central, Bear Creek Fire Service Area |
| P | Claar | William | Mr. | Fed Non-DOD, US Forest Service |
| A | Fronterhouse | Bev | Ms | Fed Non-DOD, Bureau of Land Management |
| T | Johnson | Brad | Chief | Municipalities Northern , Fairbanks PD, Vice Chair |
| P | Leveque | Matt | MAJ | SOA DPS, AST, Chair |
| A | Mitchell | William | Mr. | DOD USAF, Eielson AFB |
| P | Murphy | Peter | Mr. | Fed Non-DOD, FBI |
| A | Schmidt | Sheldon | Chief | Municipalities Southeast, Sitka PD |
| P | Schoenwald | Doug | Mr. | SOA All Others, DMVA (representing all other SOA Agencies) |
| A | Taylor | Marlon | MSgt | DOD USAF, Elmendorf AFB |
| | VACANT | | | DOD US Army Alaska |

Alternate

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|---|----------|---------|-------|---|
| A | Arasz | Paul | Mr. | Fed Non-DOD, FBI |
| A | Ashley | Freddie | Mr. | DOD USAF, Clear AFS (Eielson Alt) |
| A | Borrego | Susan | Ms. | Fed Non-DOD, FBI |
| A | Caldwell | Jim | Mr. | Fed Non-DOD, TSA |
| P | Garriott | Marcus | TSgt | DOD USAF, Elmendorf AFB |
| T | Gibbs | David | Mr. | Municipalities Northern, Fairbanks North Star Borough Emergency Manager |
| A | Hansen | Glenn | Mr. | SOA All Others, DMVA (representing all other SOA Agencies) |
| A | Horton | Tia | Ms. | Municipalities Central, Anchorage Fire Department |
| A | Keeney | George | Chief | Municipalities Central, Valdez FD |
| A | Leggett | Ray | Chief | Municipalities Southeast, Skagway PD |
| A | Lewis | Mike | Mr. | Fed Non-DOD, US Fish & Wildlife Service |
| P | Newman | Natalie | Ms. | DOD US Army Alaska |
| A | Patz | Greg | Mr. | SOA DOT |
| A | Pyne | Kathryn | Ms. | SOA All Others, DNR Forestry (representing all other SOA Agencies) |
| A | Royal | Ronald | Mr. | DOD USAF, Eielson AFB |
| A | Rudorf | Karl | MSgt | DOD USAF, Elmendorf AFB |
| A | Wilson | Barry | Capt | SOA DPS, AST |



Other Attendees

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| A | Borg | Casey | Mr. | System Manager |
| T | Goetz | Robert | Mr. | US Forest Service, Regional Office - Juneau |
| P | Hauck | Jeff | Mr. | USARAK, 59th Signal Battalion |
| P | Kohler | Jim | Mr. | SOA ALMR Program Manager |
| A | Leber | Rich | Mr. | OMO Technical Advisor |
| A | Quickel | Joe | Mr. | DOD Project Office |
| P | Richter | Bruce | Mr. | DHS OEC |
| P | Shafer | Sherry | Ms. | OMO Document Specialist |
| P | Smith | Del | Mr. | Operations Manager |
| A | Woodall | Tim | Mr. | DOD ALMR Project Officer |

2. Meeting Minutes and Action Items

| Agenda Item / Topic | Discussion | Action Items |
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| Called to Order | Major Matt Leveque called the meeting to order at 1:30 p.m. | |
| Roll Call | Roll call was taken and a quorum was not achieved at first. Other members subsequently joined and a quorum was achieved. | |
| Previous Meeting Minutes Approval | <p>Minutes from May 5 meeting were reviewed.</p> <p>Motion: Accept May 5, 2010, meeting minutes as written.</p> <p>Motion: Ms. Natalie Newman Second: Mr. Doug Schoenwald</p> <p>There were no objections. The motion passed.</p> | |
| Review of I&R Log | <p>Active Issues</p> <p>Item #57 – The USARAK primary council position is vacant as of August 31, 09.</p> <p>Mr. William Claar, US Forest Service, was appointed to the Federal Non-DOD position, pending approval by the Executive Council.</p> <p>Natalie stated there may not be two USARAK representatives in the future. She asked if she should obtain a new letter making her the primary representative. Major Leveque agreed this would be appropriate.</p> <p>Pending Issues</p> <p>There were no pending issues.</p> <p>Issues Closed at, or since, last meeting</p> <p>There were no issues closed.</p> | |
| Review of Action Items from Previous | There was one Action Item from the May 5 meeting, which was closed. | |



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| <p>2012 Draft OMO/SMO Budget</p> | <p>comments had been received from Eielson, USARAK, or the SOA Alaska. Comments were due back to the OMO on May 28; and 2) the State had not decided who the \$150K in receipt authority would apply to.</p> <p>Brad stated the cost collection was not supposed to start until Jan 2011. He asked if agencies declined to pay would they be kicked off the System.</p> <p>Mr. Jim Kohler stated the language in the budget was fairly generic and that they would be meeting in a couple weeks to discuss how to approach it. After that they will be meeting with the Governor for approval.</p> <p>Nothing will happen until the latter part of June, and since the Membership Agreement must have the cost in it, that too will be on hold. The Commissioner's intent is to send a letter to each user under the State umbrella. He suggested removing the line with the dollar figure and making it more generic, and add language which says there may be a cost/charge.</p> <p>Del stated that, although the OMO is supposed to have the Membership Agreements re-accomplished no later than June 30 each year, they operate at the convenience of the Executive Council and UC on getting this out to the agencies. He stated the Executive Council could change the language without it going back to the UC for discussion and vote.</p> <p>Brad suggested current Membership Agreements under the State umbrella be extended through December 31 this year or until superseded.</p> <p>The council decided to approve this approach.</p> <p>Motion: All existing Membership Agreements be extended until such time as they are superseded by a modified agreement, but no later than December 31, 2010.</p> <p>Motion: Brad Second: Ocie</p> <p>There were no objections. The motion passed.</p> <p>4. Del stated that although the council had just approved the FY11 Budget, at the last Executive Council meeting the OMO had been tasked to get the FY12 Budget prepared and approved in time for the Executive Council's August meeting. This would ensure it was included in all the State</p> | <p>2. OMO to send out draft FY2012 Budget to council members.</p> |
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| <p>Outstanding System Change Request Documentation</p> | <p>budget planning.</p> <p>He advised there was little difference in from the FY11 Budget. Some administrative costs had been removed. He also pointed out that the audit had been left in but that the councils needed to decide whether it needed to be conducted annually or at a different interval.</p> <p>5. Del reminded the group that at the May User Council meeting, Mr. Kohler had stated that there was some outstanding documentation due from the State of Alaska Telecommunications System technicians for a long period of time. The OMO had previously met with Mr. Kohler and the SOA ETS person responsible for completing this task on April 22. All System Change Requests were to be completed no later than June 1. Del advised the User Council that this did not happen. The individual responsible provided only one document on May 28 after being reminded again that they were due.</p> | |
| <p>System Management Office Update</p> | <p>Mr. Casey Borg, System Manager</p> | |
| | <p>There was no representative available for a SMO update.</p> | |
| <p>Joint Project Team Update</p> | <p>Mr. Tim Woodall, ALMR Project Manager Mr. Joe Quickel, PMP</p> | |
| | <p>There was no representative available for a DOD update.</p> | |
| <p>Joint Project Team Update</p> | <p>Mr. Jim Kohler, SOA ETS Program Manager</p> | |
| <p>OEC Barriers Study</p> <p>Metrics</p> | <p>Jim stated the efforts of the Office of Emergency Communication had been stalled since February. Interviews were still pending with the stakeholders. Commissioner Kreitzer had sent a letter in April (hand-carried by Jim to DC). In their response, they stated they had no plan currently and no timeline for completion.</p> <p>Mr. Pete Murphy asked if there was any information yet regarding the FBI busying out the Seward site but it not reading on the NMT. Del stated there was no answer at this time.</p> | |
| <p>Old Business</p> | <p>There was no old business presented.</p> | |
| <p>Next meeting</p> | | |
| | <p>The next regularly scheduled meetings are July 7, Aug 4, and Sep 1.</p> <p>Members were reminded the Annual UC Training Conference would be held in October this year versus September.</p> | |
| <p>New Business</p> | | |
| <p>MOSCAD Failures</p> | <p>Ocie asked if there was any idea why so many of the MOSCADS have failed this year. Del stated he would pass</p> | |



Alaska Land Mobile Radio

*ALMR User Council
Meeting Minutes*

Date: June 2, 2010

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| <p>ALMR Information Assurance Certification</p> | <p>this question on to Casey.</p> <p>Marcus stated that everyone is required to do annual Information Assurance training to be on ALMR. He said this duplicates the military's requirement since they must be certified there as well. He asked if there military certification could be used for ALMR. Del stated he would talk to Casey and Roger to find out.</p> | |
| <p>Adjourn</p> | | |
| | <p>A motion was made to adjourn the meeting by Natalie and seconded by Pete.</p> <p>The meeting was adjourned at 2:35 p.m.</p> | |