



1. Attendance Roster

User Council Members and Alternates

P = Present	T = Via Telephone	A = Absent
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Primary

T	Adams	Ocie	Mr.	SOA DOT&PF
T	Beals	Mark	Chief	Municipalities Central, Bear Creek Fire Service Area
T	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
T	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD, Vice Chair
P	Leveque	Matt	MAJ	SOA DPS, AST, Chair
A	Mitchell	William	Mr.	DOD USAF, Eielson AFB
P	Murphy	Peter	Mr.	Fed Non-DOD, FBI
A	Schmidt	Sheldon	Chief	Municipalities Southeast, Sitka PD
P	Schoenwald	Doug	Mr.	SOA All Others, DMVA (representing all other SOA Agencies)
T	Taylor	Marlon	MSgt	DOD USAF, Elmendorf AFB
	VACANT			DOD US Army Alaska
	VACANT			Federal Non-DOD, TSA

Alternate

A	Arasz	Paul	Mr.	Fed Non-DOD, FBI
A	Ashley	Freddie	Mr.	DOD USAF, Clear AFS (Eielson Alt)
A	Borrego	Susan	Ms.	Fed Non-DOD, FBI
A	Caldwell	Jim	Mr.	Fed Non-DOD, TSA
A	Garriott	Marcus	TSgt	DOD USAF, Elmendorf AFB
A	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
A	Hansen	Glenn	Mr.	SOA All Others, DMVA (representing all other SOA Agencies)
A	Keeney	George	Chief	Municipalities Central, Valdez FD
A	Lawson	Dave	Asst Chief	Municipalities Central, Valdez FD
A	Leggett	Ray	Chief	Municipalities Southeast, Skagway PD
A	Lewis	Mike	Mr.	Fed Non-DOD, US Fish & Wildlife Service
P	Newman	Natalie	Ms.	DOD US Army Alaska
A	Patz	Greg	Mr.	SOA DOT
T	Pyne	Kathryn	Ms.	SOA All Others, DNR Forestry (representing all other SOA Agencies)
A	Royal	Ronald	Mr.	DOD USAF, Eielson AFB
A	Rudorf	Karl	MSgt	DOD USAF, Elmendorf AFB
A	Wilson	Barry	Capt	SOA DPS, AST



Other Attendees

T	Borg	Casey	Mr.	System Manager
P	Hauck	Jeff	Mr.	USARAK, 59th Signal Battalion
A	Horton	Tia	Ms.	Anchorage Fire Department
A	Ince	Chester	Mr.	OMO Subject Matter Expert
A	Kohler	Jim	Mr.	SOA ALMR Program Manager
P	Leber	Rich	Mr.	OMO Technical Advisor
T	Quickel	Joe	Mr.	DOD Project Office
P	Richter	Bruce	Mr.	DHS OEC
P	Shafer	Sherry	Ms.	OMO Document Specialist
P	Smith	Del	Mr.	Operations Manager
T	Woodall	Tim	Mr.	DOD ALMR Project Officer

2. Meeting Minutes and Action Items

Agenda Item / Topic	Discussion	Action Items
Called to Order	Major Matt Leveque called the meeting to order at 1:30 p.m.	
Roll Call	Roll call was taken and a quorum was achieved.	
Previous Meeting Minutes Approval	Minutes from March 3 meeting were reviewed. Motion: Accept March 3, 2010, meeting minutes as written. Motion: Mr. Pete Murphy Second: Mr. Doug Schoenwald The minutes from the March 3 meeting were approved.	
Review of I&R Log	Active Issues Item #57 – The Federal Non-DOD TSA primary position remains vacant since October 2007. The USARAK primary council position is vacant as of August 31, 09. Major Leveque has spoken with Chief Browning at Juneau PD about nominating one of his officers to the User Council to represent the Southeast.	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Review of Action Items from Previous Meeting	All Action Items from the March 3 meeting were closed.	
Operations Management Office Update	Mr. Del Smith, Operations Manager	
Municipality of	1. Del briefed that Mr. Trygve Erickson, MOA	



<p>Anchorage Radio User Training</p>	<p>Communications Director, advised him that they had some open training slots that anyone could take advantage of for subscriber user training.</p>	
<p>New Executive Council Member</p>	<p>2. Del advised the council that Ms. Pamela Bergman, Department of the Interior, was the newly appointed Federal Non-DOD Executive Council member. She replaced Mr. Harry Kieling.</p>	
<p>Maintenance Prioritization</p>	<p>3. Del briefed that due to the USARAK divesture of the roads sites below Rabbit Creek to Seward, the Council needed to consider options for prioritizing sites for maintenance due to DOD funding shortfalls.</p> <p>Deputy Chief Brad Johnson asked if there were any of the Army sites that were not being divested and did the Army plan on going to a break/fix strategy on those, as well.</p> <p>Ms. Natalie Newman briefed that there were 16 sites that the Army regularly affiliates to. Money had been requested for unfunded requirements to cover the shortfall, but there is no guarantee it will be received. She emphasized the Army would do some analysis on the mission requirements for the remaining Army ALMR sites and take appropriate action. Major Leveque gave some brief history of what had occurred to date and that at this time DOD was not able to fully discuss everything because discussion was still ongoing.</p> <p>Brad stated that he was just trying to get a feel so he could bring the information back to his region's membership what they might expect in the future.</p> <p>Mr. Tim Woodall briefed the Council on what had happened to date. The Army is divesting 13 sites; they have given a year's notice per the Cooperative Agreement. A meeting between the State and the Army will take place sometime after April 21. The Executive Council will need to look at all the agreements to determine if they are still valid given a change of this magnitude.</p> <p>Tim stated that there is a DOD funding shortfall in meeting the current contracts beginning July 1; the DOD will pursue unfunded requirements to reach end of year requirements. In an effort to understand how we can continue to operate if there is a shortfall, we are asking the User Council to look at prioritizing site maintenance. The System Management Office has fixed costs, so there is no negotiating the cost there. The Operations Management Office has options, so the Council can either chose to fund the contract line number (CLN) or not fund the CLN. It is recommended the</p>	<p>1. The OMO will make suggestions on what is reasonable/ achievable and also meets the requirements of agencies on the System.</p>



<p>User Council Charter</p>	<p>contract remain at status quo with what was funded for FY2010 be again funding for the upcoming FY2011.</p> <p>Del stated that he and Casey had sat down and prioritized 33 out of the 80 sites on the System. They didn't care who owned the site, they just wanted the System to work Major Leveque suggested the Council establish a working group to look at the list and alternate ways to approach the issue.</p> <p>Mr. Ocie Adams advised that the group needed to come to an agreement quickly on how to handle the situation so everyone can be prepared and break fix is not an acceptable standard for anyone.</p> <p>Ms. Bev Fronterhouse stated that everyone has an interest in a different part of the System. Sites important to one agency's mission may not be important to another agency's mission.</p> <p>Pete advised that the Council should be looking at ways to try to keep as much of the System up as possible.</p> <p>Major Leveque requested the Council participate in a special meeting or devote the next regularly scheduled meeting to this topic.</p> <p>Ms. Natalie Newman stated the sooner the meeting was held the better.</p> <p>Tim advised the Council they needed to assess the risk of putting the System into a 'no maintenance' approach for a period of time, such as nine months at full maintenance support and three months of no maintenance support completing the year.</p> <p>A special meeting was agreed upon for April 16 at 9 a.m. Location to be determined.</p> <p>Ocie asked for a usage matrix per site. The SMO to provide a year's worth.</p> <p>4. Del asked the council to consider revising the UC Charter as there is nothing to address member participation. There are a few members who never attend the meetings or reviewed any of the documents. He suggested that there be some language added to address removal for non-participation.</p> <p>Mr. Ocie Adams suggested that the council should devise a plan with advice from the OMO.</p>	
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<p>AS/AE/VG10</p> <p>FY2012 Budget</p> <p>Annual User Council Training Conference</p>	<p>Major Leveque asked the OMO about the thoughts on developing the language/process and what it would look like. Del suggested that it would probably best be included in the Charter under Article 5, Membership.</p> <p>5. Del advised the Council that the exercise would be conducted Apr 26 – May1. The TAN would be deployed to Valdez, probably via Guard aircraft. The TAS would be deployed to Forward Operating Base (FOB) Sparta on Fort Richardson.</p> <p>6. Del told the Council that the OMO would like to get the FY2012 budget prepared to sync it with the SOA budget cycle. It would closely mirror the FY2011 OMO budget currently with the Executive Council.</p> <p>7. Del advised the Council that the OMO had looked at possible dates for the annual conference. There were no dates available in September but October 18 and 19 were available and the OMO had reserved them at the BP Energy Center because there is no cost. Del asked Doug to see if there was any way to simplify the process of getting the grant money for training from DHS&EM due to all of the problems experienced last year.</p>	
<p>System Management Office Update</p>	<p>Mr. Casey Borg, System Manager</p>	
<p>Law Enforcement Talkgroups</p> <p>System Outage</p>	<p>1. Casey advised the Council that the SMO was looking at renaming the interoperability talkgroups in the LE Zone. They are currently displayed as LETAC. The proposal is to drop 'TAC' and rename the groups as 'LE' instead.</p> <p>Major Leveque stated that a memo should be sent to all agencies addressing possible naming inconsistencies resulting from the change until such time that agencies are able to reprogram their radios.</p> <p>2. Casey explained to the Council what lead to the outage on March 31, which took all the Kenai Peninsula sites down, and the procedures put in place to ensure it didn't occur again.</p>	
<p>Joint Project Team Update</p>	<p>Mr. Tim Woodall, ALMR Project Manager Mr. Joe Quickel, PMP</p>	
<p>Tactical Interoperable Communications Plans</p> <p>AE10</p>	<p>1. Joe advised that the final production of the TICPs is being cleaned up and reviewed. It is at 95%. Minimal hard copies will be made. The final versions will be available on the ALMR web site and will be password protected and available to ALMR agencies only.</p> <p>2. Joe stated the Comm Plans are currently being</p>	



<p>MotoBridge™</p> <p>Office of Emergency Communications</p>	<p>developed for the exercise, which runs Apr 26 – May 1.</p> <p>3. Joe advised that the MotoBridge™ project is almost complete. The only thing remaining is the Valdez site and connectivity to Eielson punch list items. Training will be conducted in the May/June timeframe. There are 60 seats left.</p> <p>4. Joe briefed that the OEC study on barriers to interoperability is currently stalled. The OEC still has not named an individual to head up the project and scheduled a trip to come to Alaska.</p>	
<p>Joint Project Team Update</p>	<p>Mr. Jim Kohler, SOA ETS Program Manager</p>	
	<p>Mr. Kohler was not available to attend the meeting due to current SOA budget</p>	
<p>Old Business</p>		
	<p>There were no old business items for this meeting.</p>	
<p>Next meeting</p>		
	<p>The next regularly scheduled meetings are May 5, and June 2, and July 7.</p>	
<p>New Business</p>		
<p>DHS Office of Emergency Communications</p> <p>FY2012 OMO/SMO Budget</p>	<p>1. Mr. Bruce Richter introduced himself to the Council and informed the Council of his role with the Office of Emergency Communications in Alaska.</p> <p>2. Del advised the council that the OMO was working to get the proposed budget in sync with the SOA fiscal year. The next draft document needed to be prepared and to the Executive Council around August. He stated it would probably closely mirror the FY2011 submission.</p>	<p>2. OMO to prepare FY2012 draft budget document and distribute to the User Council for review.</p>
<p>Adjourn</p>		
	<p>A motion was made to adjourn the meeting by Natalie and seconded by Ocie.</p> <p>The meeting was adjourned at 2:57 p.m.</p>	