Alaska Land Mobile Radio

1. Attendance Roster

User Council Members and Alternates

P = Present	T = Via Telephone	A = Absent

Primary

T	Adams	Ocie	Mr.	SOA DOT&PF
T	Beals	Mark	Chief	Municipalities Central, Bear Creek Fire Service Area
T	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
A	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD, **Vice Chair**
P	Leveque	Matt	MAJ	SOA DPS, AST, **Chair**
T	Mitchell	William	Mr.	DOD USAF, Eielson AFB
P	Murphy	Peter	Mr.	Fed Non-DOD, FBI
A	Schmidt	Sheldon	Chief	Municipalities Southeast, Sitka PD
A	Schoenwald	Doug	Mr.	SOA All Others, DMVA (representing all other SOA Agencies)
A	Taylor	Marlon	MSgt	DOD USAF, Elmendorf AFB
	VACANT			DOD US Army Alaska
	VACANT			Federal Non-DOD, TSA

Alternate

A	Arasz	Paul	Mr.	Fed Non-DOD, FBI
A	Ashley	Freddie	Mr.	DOD USAF, Clear AFS (Eielson Alt)
A	Bogowith	Timothy	MSgt	DOD USAF, Clear AFS (Eielson Alt)
A	Borrego	Susan	Ms.	Fed Non-DOD, FBI
A	Caldwell	Jim	Mr.	Fed Non-DOD, TSA
A	Garriott	Marcus	TSgt	DOD USAF, Elmendorf AFB
T	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
A	Hansen	Glenn	Mr.	SOA All Others, DMVA (representing all other SOA Agencies
A	Keeney	George	Chief	Municipalities Central, Valdez FD
A	Lawson	Dave	Asst Chief	Municipalities Central, Valdez FD
A	Leggett	Ray	Chief	Municipalities Southeast, Skagway PD
A	Lewis	Mike	Mr.	Fed Non-DOD, US Fish & Wildlife Service
T	Newman	Natalie	Ms.	DOD US Army Alaska
A	Patz	Greg	Mr.	SOA DOT
T	Pyne	Kathryn	Ms.	SOA All Others, DNR Forestry (representing all other SOA Agencies)
A	Royal	Ronald	Mr.	DOD USAF, Eielson AFB
A	Rudorf	Karl	MSgt	DOD USAF, Elmendorf AFB
P	Wilson	Barry	Capt	SOA DPS, AST

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Other Attendees

A	Borg	Casey	Mr.	System Manager
T	Goughnour	Dave	Mr.	Motorola®
T	Harris	Guy	Mr.	AWWU
T	Hauck	Jeff	Mr.	USARAK, 59th Signal Battalion
P	Hulse	Scott	Mr.	Motorola
A	Ince	Chester	Mr.	OMO Subject Matter Expert
T	Jackson	Alan	Mr.	Motorola®
P	Kohler	Jim	Mr.	SOA ALMR Program Manager
A	Leber	Rich	Mr.	OMO Technical Advisor
T	Quickel	Joe	Mr.	DOD Project Office
P	Sakumoto	Dwayne	Mr.	Motorola®
P	Shafer	Sherry	Ms.	OMO Document Specialist
P	Smith	Del	Mr.	Operations Manager
T	Stearns	Dan	Mr.	MATCOM

2. Meeting Minutes and Action Items

Agenda Item / Topic	Discussion	Action Items
Called to Order	Major Matt Leveque called the meeting to order at 1:30 p.m.	
Roll Call	Roll call was taken and a quorum was achieved.	
Previous Meeting Minutes Approval	Minutes from August 4 meeting were reviewed. **Motion: Accept August 4, 2009, meeting minutes as written.** **Motion: Mr. Pete Murphy** **Second: Mr. David Gibbs** **The minutes were approved.**	
Review of I&R Log	**Active Issues**	
	Item #57 – The Federal Non-DOD TSA primary position remains vacant since October 2007. **The USARAK Primary position is vacant as of August 31, 09.**	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Review of Action Items from Previous Meeting	There were no Action Items from the August 4 meeting.	
Operations Management Office Update	**Mr. Del Smith, Operations Manager**	
Vacant User Council	1. Del readdressed the Issues and Risk log to bring to the	

Position	attention of the User Council the fact that the Federal Non-DOD TSA position had now been vacant over two years.	
Lack of Participation by UC members at the Annual Meeting	2. Del expressed concern at the low turnout by User Council members to the annual meeting especially given the fact travel was funded by DHS&EM.	
Hands-on Training	3. Del advised the group that the OMO (Chester Ince) had conducted four separate hands-on radio training sessions during the Annual UC Meeting and overall it was very well received. Future training will not be provided due to non-approval of optional contract items by the UC. Chester will provide some code plug development assistance via email.	
Non-Funded OMO Services	4. Del directed everyone to the provided FY2010 contract items for both funded and non-funded services.	
Draft Budget Document	5. Del stated that although the OMO contract was already set for the next three years, it is a requirement under the Cooperative Agreement that the OMO develop a draft budget to be submitted to the Executive Council each year. The document will be forwarded to the UC for input and approval and then forwarded to the Executive Council.	
High Level Project Plan	6. Del advised the council that the High Level Project Plan was initially a deliverable item to the DOD under the 2008 contract. Because ALMR has transitioned from Project status to a fully Operational System, he recommend the High Level Project Plan is no longer required and is recommended for rescission.	1. The OMO will distribute and email to the UC for review and vote on rescission by the UC.
Annual UC Elections	7. Del reminded the council annual elections of the Chair and Vice Chair are conducted in December each year. Solicitation for nominations will be distributed. Once candidates are nominated, the OMO will distribute the ballots.	2. The OMO will distribute request for nominations for UC Chair and Vice Chair vice email.
TAS Deployment	8. Del advised the council that the Transportable Area South is deployed to Fort Richardson for a COOP exercise.	
SkyTerra®	9. Del advised the council that the SMO was subscribing to SkyTerra® and would participate in the SMART talkgroups. This function utilizes SAT phone capabilities to link together agencies in the nationwide, Western and Northwestern regions. The OMO has been coordinating ALMR participation in nationwide, Western and Northwestern regions.	
IWIN/OWIN Demonstrations	10. Del briefed that ALMR will be participating in a connectivity exercise utilizing the TAS satellite skid with the Integrated Wireless Network (IWN) and Oregon Wireless	

	Interoperable Network (OWIN) establishing connections with various dispatch centers and agencies in Alaska on Dec 16.	
System Management Office Update	**Mr. Casey Borg, System Manager**	
	Mr. Borg was unavailable for the meeting due to participation in the COOP Exercise on Fort Richardson. No SMO update was provided. Motorola® provided a demonstration on the MARVLIS® tracking software. The presentation was per a request submitted at the Annual UC Meeting.	
Joint Project Team Update	**Mr. Tim Woodall, ALMR Project Manager**	
	Mr. Woodall was unavailable for the meeting due to the COOP Exercise on Fort Richardson. 1. Mr. Joe Quickel briefed on the MotoBridge® project. • All primary installation is complete except Valdez who is awaiting installation of their tower • There still remains connectivity issues at five locations (Eielson AFB, Valdez, Soldotna Forestry, Delta AST and Tok AST) • Training is slated to resume in CY2010 2. For TICPs, Mr. Quickel briefed that Regions A, B, and E are in the final update stage and should be completed by Nov 15. The exercise for Region D still needs to be conducted.	
Joint Project Team Update	**Mr. Jim Kohler, SOA ETS Program Manager**	
	1. Concerning the issue of an alternate pathway long-term solution for ALMR, the State has a meeting scheduled for Nov 5 regarding SOA access and using the Internet given the current security constraints. Mr. Ocie Adams suggested the SOA Security Manager contact Mr. Pat Monagle at DOT IT in Juneau and discuss the DMZ server solution that DOT had implemented to resolve a similar issue. 2. ETS hopes to have new Haines in site trunking by the end of the week. 3. The Executive Council has not formally met since August 2008. There are two new members and a meeting is scheduled for November 19 to discuss long-term outstanding issues. 4. ETS finally had the USFS permit for the High Mountain	
Old Business		
	There were no old business items for this meeting.	

Next meeting		
	The next regularly scheduled meetings are the Annual Meeting Dec 2, Jan 6, 2010, and Feb 3.	
New Business		
	There was no new business this meeting.	
Adjourn		
	A motion was made to adjourn the meeting by Pete and seconded by Ocie. **The meeting was adjourned at 3:02 p.m.**	