



1. Attendance Roster

User Council Members and Alternates

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|-------------|-------------------|------------|
| P = Present | T = Via Telephone | A = Absent |
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Primary

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|---|--------------|---------|-------|--|
| | Adams | Ocie | Mr. | SOA DOT&PF |
| T | Beals | Mark | Chief | Municipalities Central, Bear Creek Fire Service Area |
| T | Fronterhouse | Bev | Ms | Fed Non-DOD, Bureau of Land Management |
| T | Head | Lowell | Mr. | DOD US Army Alaska |
| | Johnson | Brad | Chief | Municipalities Northern , Fairbanks PD, Vice Chair |
| P | Leveque | Matt | MAJ | SOA DPS, AST, Chair |
| | Mitchell | William | Mr. | DOD USAF, Eielson AFB |
| P | Murphy | Peter | Mr. | Fed Non-DOD, FBI |
| | Schmidt | Sheldon | Chief | Municipalities Southeast, Sitka PD |
| P | Schoenwald | Doug | Mr. | SOA All Others, DMVA (representing all other SOA Agencies) |
| | Taylor | Marlon | MSgt | DOD USAF, Elmendorf AFB |
| | VACANT | | | Federal Non-DOD, TSA |

Alternate

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|---|----------|---------|------------|---|
| P | Arasz | Paul | Mr. | Fed Non-DOD, FBI |
| T | Ashley | Freddie | Mr. | DOD USAF, Clear AFS (Eielson Alt) |
| | Bogowith | Timothy | MSgt | DOD USAF, Clear AFS (Eielson Alt) |
| | Borrego | Susan | Ms. | Fed Non-DOD, FBI |
| | Caldwell | Jim | Mr. | Fed Non-DOD, TSA |
| | Garriott | Marcus | TSgt | DOD USAF, Elmendorf AFB |
| | Gibbs | David | Mr. | Municipalities Northern, Fairbanks North Star Borough Emergency Manager |
| P | Hansen | Glenn | Mr. | SOA All Others, DMVA (representing all other SOA Agencies) |
| | Keeney | George | Chief | Municipalities Central, Valdez FD |
| | Lawson | Dave | Asst Chief | Municipalities Central, Valdez FD |
| | Leggett | Ray | Chief | Municipalities Southeast, Skagway PD |
| | Lewis | Mike | Mr. | Fed Non-DOD, US Fish & Wildlife Service |
| | McKenzie | Michael | MSgt | DOD USAF, Clear AFS (Eielson Alt) |
| | Newman | Natalie | Ms. | DOD US Army Alaska |
| T | Patz | Greg | Mr. | SOA DOT |
| | Pyne | Kathryn | Ms. | SOA All Others, DNR Forestry (representing all other SOA Agencies) |
| | Royal | Ronald | Mr. | DOD USAF, Eielson AFB |
| | Rudorf | Karl | MSgt | DOD USAF, Elmendorf AFB |
| | Wilson | Barry | LT | SOA DPS, AST |



Other Attendees

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| P | Borg | Casey | Mr. | System Manager |
| T | Googia | Tammy | Ms. | Dispatch Center Supervisor, Soldotna PS |
| P | Ince | Chester | Mr. | OMO Subject Matter Expert |
| P | Kohler | Jim | Mr. | SOA ALMR Program Manager |
| P | Leber | Rich | Mr. | OMO Technical Advisor |
| P | Quickel | Joe | Mr. | DOD Project Office |
| P | Shafer | Sherry | Ms. | OMO Document Specialist |
| P | Smith | Del | Mr. | Operations Manager |

2. Meeting Minutes and Action Items

| Agenda Item / Topic | Discussion | Action Items |
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| Called to Order | Major Matt Leveque called the meeting to order at 1:33 p.m. | |
| Roll Call | Roll call was taken and a quorum was achieved. | |
| Previous Meeting Minutes Approval | Minutes from Jul 1 meeting were reviewed. Motion: Accept Jul 1, 2009, meeting minutes as written. Motion: Mr. Doug Schoenwald Second: Mr. Pete Murphy The minutes were approved. | |
| Review of I&R Log | Active Issues | |
| | Item #57 – The Federal Non-DOD TSA primary position remains vacant since October 2007. | |
| | Pending Issues | |
| | There were no pending issues. | |
| | Issues Closed at, or since, last meeting | |
| | Item #58 – Outstanding PMI discrepancies will be briefed via slides | |
| Review of Action Items from Previous Meeting | There were no Action Items from the Jul 1 meeting. | |
| Operations Management Office Update | Mr. Del Smith, Operations Manager | |
| Primary Fed Non-DOD TSA Replacement | 1. The primary Federal Non-DOD position still remains empty after one year and eight months. Del stated he had spoken with Mr. Harry Kieling, Federal Non-DOD Executive Council chair, who was working with Mr. Alex Spector, FEA President, on finding a replacement. Del reminded the council that the replacement does not have to be a TSA individual. | |



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| <p>Common Language Information Paper</p> | <p>2. Del reminded the UC that the OMO had hosted a Common Language Working Group as a sub-committee of the User Council. It was open to all public safety agencies. The group's discussion revolved around a common language approach for ALMR for interoperability purposes. It was not something mandated by the Federal Government but strongly suggested.</p> <p>What the group came up with was an information paper that they are suggesting be distributed to Association of Chiefs of Police and the Fire Chiefs Association and other public safety agencies. We would then like to strongly suggest that all Alaska public safety agencies transition to using common language on a day-to-day basis.</p> <p>Del stated we would distribute it to the User Council for review and approval and then distribute it</p> <p>Major Matt Leveque stated Deputy Chief Brad Johnson presented it to the Alaska Interoperable Communications Committee (AKICC) a few weeks previously.</p> <p>Major Leveque has a couple concerns that this was only a group of the "converted" coming together and agreeing that this was a good idea and coming up with the paper to be distributed. He stated that the non-converted elected not to participate, so there was really no room for them to complain about the direction the group went but the Troopers were not on board at this point. His second concern was that he thought the group was going to come up with a common language versus plain language. He's afraid agencies with lots of radio traffic will wind up with too many 'weird' options on how things come across the radio; this is an anxiety of his boss and the State Troopers. He wasn't comfortable with putting the paper out yet. He asked Ms. Tammy Goggia if she had any input on the process or her perceptions.</p> <p>Tammy stated she echoed what Major Leveque had said. She said she understood the thought process behind the signals but any meeting she attended they didn't discuss the common language that would be devised to standardize it.</p> <p>Del advised Major Leveque that the group discussed this very issue with using 'specific terms' and the consensus was that common language is just that; it's easily understood terms, rather than "dictated" language you have to use. The five signals were agreed upon based on concerns voiced by the dispatchers on the working group for officer/fire/EMS safety reasons in those instances where you don't want to say something in front of the suspect.</p> | |
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| <p>Eielson Transportable Deployment</p> <p>Rural Deltana Coverage Issues</p> <p>UC Day 2 Agenda Items</p> <p>Annual Information Assurance Annual Control Review</p> <p>Tactical</p> | <p>NOTE: The issue of using 'exact terminology' was addressed during the March 13 meeting (see Chair Comments paragraph 2) at which Tammy was not in attendance. However, during the June meeting the minutes of the March 13 and May 22 meetings were reviewed. A motion was made by Chief Jeff Tucker to accept the minutes with the addition of a missing name, and seconded by Tammy. The minutes were approved without further discussion.</p> <p>Del stated all the minutes of the meetings and votes of approvals are, and have been, posted on the web site over the course of the group's tenure and all group members were provided the information to read ahead of meetings and were given the opportunity to discuss any concerns at each meeting.</p> <p>3. The logistics shelter and the satellite dish from the Transportable Area South (TAS), as well as the tug, were loaded into a C-130 and deployed to Eielson for an exercise tied up to the National Guard's JSIC. This was the first real-world test of an actual aircraft deployment. The tug remained with the Transportable Area North at Eielson. Additionally, the TAS was static loaded onto a C-17 at Elmendorf for completion of its air certification.</p> <p>4. Motorola has been in the Delta Junction area doing some testing to determine the cause of the poor coverage in the area. He stated Mr. Casey Borg could offer more specific details during the SMO update. At this time, it does not appear to be interference.</p> <p>5. Del asked the group if they had any specific subjects they'd like to discuss on Day 2 of the conference which is UC focused. He briefed the council that a Cost Share update and 7.X briefing (where we are going) are planned at this time.</p> <p>6. The Annual Information Assurance Annual Control Review had been completed in May and only three of the control areas were not in compliance, but we'd been in this state for the last year but have been working it. An executive synopsis was available to the council members.</p> <p>Mr. Jim Kohler stated part of the issues were architectural issues on meeting State DOT standards pertaining to installing equipment within the building, along with obtaining the funding to correct the discrepancy.</p> <p>7. The TICPs are currently being updated as required by</p> | |
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| Interoperable Communications Workshops | contract. There have been workshops held at Fairbanks, Mat-Su, and in Soldotna. The recurring theme he has heard in all three locations has been the need for training. | |
| System Management Office Update | Mr. Casey Borg, System Manager | |
| | <p>1. Independent Ridge had been experiencing some de-sense issues. The antenna separation due to available tower space needs correction. This should be completed by the end of August.</p> <p>2. Troopers in the valley have been experiencing some issues. The suspected problem is the set up for their 'preferences,' which should be corrected during the next reprogramming.</p> | |
| Joint Project Team Update | Mr. Tim Woodall, ALMR Project Manager | |
| | <p>Mr. Joe Quickel briefed on behalf of Mr. Woodall.</p> <p>1. MotoBridge® - there are currently 27 installed, 22 of which have been connected and are being tested; 18 of those tested are ready to operate. Valdez, Kodiak, and Juneau will not be installed until Sep. Training on the Air Force bases will take place the last two weeks of August. Draw plan development should begin in Sep and Oct.</p> <p>2. TICPs – being revised to follow the new Department of Homeland Security format. Workshops for Regions B, D, and E have been completed. The plans should be updated by the end of August. COMMEXs should take place after all the updates/revisions are completed sometime in the fall.</p> | |
| Joint Project Team Update | Mr. Jim Kohler, SOA ETS Program Manager | |
| | <p>1. Site build outs at Haines and Ketchikan continue. No projected completion date at this time.</p> <p>2. The State is working to clear up the outstanding PMI discrepancies that are tracked by the OMO for the UC. They are sorted by priority in the data base. ETS is committed to completing the Priority #1 issues by the end of the construction season.</p> | |
| Old Business | | |
| | There were no old business items for this meeting. | |
| Next meeting | | |
| | The next regularly scheduled meetings are the Annual Meeting Sep 22 - 23, Oct 7, and Nov 4, 2009. | |
| New Business | | |
| | The User was reminded the Annual Customer Satisfaction Surveys were sent out and to please ensure they have disseminated them out to their personnel for completion. | |



Alaska Land Mobile Radio

*ALMR User Council
Meeting Minutes*

Date: Aug 5, 2009

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| Adjourn | | |
| | A motion was made to adjourn the meeting by Mr. Pete Murphy and seconded by Mr. Doug Schoenwald. The meeting was adjourned at 2:15 p.m. | |