



1. Attendance Roster

User Council Members and Alternates

| | | |
|-------------|-------------------|------------|
| P = Present | T = Via Telephone | A = Absent |
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Primary

| | | | | |
|---|--------------|---------|-------|--|
| T | Adams | Ocie | Mr. | SOA – DOT&PF |
| A | Beals | Mark | Chief | Municipalities, Central Rep – Bear Creek Fire Service Area |
| A | Fisher | Bryan | Mr. | SOA Other – DMVA (representing all other AK Agencies) |
| T | Fronterhouse | Bev | Ms | Fed Non-DOD – DOI |
| T | Head | Lowell | Mr. | DOD – US Army Alaska |
| T | Johnson | Brad | Chief | Municipalities, Northern Rep - Fairbanks PD, Vice Chair |
| P | Leveque | Matt | MAJ | SOA – DPS, Chair |
| A | Mitchell | William | Mr. | DOD - Eielson |
| P | Murphy | Peter | Mr. | Fed Non-DOD - FBI |
| A | Schmidt | Sheldon | Chief | Municipalities, Southeast Rep – Sitka PD |
| A | Taylor | Marlon | MSgt | DOD – Elmendorf |
| | VACANT | | | Federal Non-DOD - TSA |

Alternate

| | | | | |
|---|----------|---------|------------|---|
| A | Ashley | Freddie | Mr. | Clear AFS (Eielson Alt) |
| A | Bogowith | Timothy | MSgt | Clear AFS (Eielson Alt) |
| A | Borrego | Susan | Ms. | Fed Non-DOD - FBI |
| A | Caldwell | Jim | Mr. | Fed Non-DOD - TSA |
| P | Garriott | Marcus | TSgt | DOD - Elmendorf |
| T | Gibbs | David | Mr. | Municipalities, Northern Rep – Fairbanks North Star Borough Emergency Manager |
| T | Hansen | Glenn | Mr. | SOA Other - DMVA |
| A | Keeney | George | Chief | Municipalities, Central Rep – Valdez FD |
| A | Lawson | Dave | Asst Chief | Municipalities, Central Rep – Valdez FD |
| A | Leggett | Ray | Chief | Municipalities, Southeast Rep – Skagway PD |
| A | Lewis | Mike | Mr. | Fed Non-DOD - DOI |
| A | McKenzie | Michael | MSgt | Clear AFS (Eielson Alt) |
| A | Newman | Natalie | Ms. | DOD – US Army Alaska |
| A | Patz | Greg | Mr. | SOA - DOT |
| A | Royal | Ronald | Mr. | DOD – Eielson |
| P | Rudorf | Karl | MSgt | DOD – Elmendorf |
| A | Wilson | Barry | LT | SOA – DPS |

Other Attendees

| | | | | |
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| T | Day | Kathy | Ms. | DHS&EM State Interoperability Coordinator |
| T | Jones | James | Mr. | SMO Technologist |



Alaska Land Mobile Radio

*ALMR User Council
Meeting Minutes*

Date: Jul 1, 2009

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|---|---------|-----------|-----|--------------------------|
| T | Kohler | Jim | Mr. | SOA ALMR Program Manager |
| T | Pyne | Katherine | Ms. | DNR Forestry |
| P | Quickel | Joe | Mr. | DOD Project Office |
| P | Shafer | Sherry | Ms. | OMO Document Specialist |
| P | Smith | Del | Mr. | Operations Manager |
| P | Sutton | Mike | Mr. | TICP Project Officer |

2. Meeting Minutes and Action Items

| Agenda Item / Topic | Discussion | Action Items |
|--|---|---|
| Called to Order | Major Matt Leveque called the meeting to order at 1:32 p.m. | |
| Roll Call | Roll call was taken and a quorum was achieved. | |
| Previous Meeting Minutes Approval | Minutes from May 6 meeting were reviewed. Motion: Accept June 3, 2009, meeting minutes as written. Motion: Deputy Chief Brad Johnson Second: Mr. Ocie Adams The minutes were approved. | |
| Review of I&R Log | Active Issues | |
| #57 – User Council Vacant Positions #58 – Outstanding PMI Discrepancies | 1. The TSA primary representative position remains empty. 2. Major Leveque proposed that this item be removed from the Issues & Risk Log but continue to be tracked on the OMO metric slides. Motion: Move to remove item 58, Outstanding PMI Discrepancies, be removed from the Issues and Rick Log. Motion: Mr. Pete Murphy Second: Brad | 1. OMO to remove item from the Issues and Risk Log but continue to track on the metrics slides. |
| | Pending Issues | |
| | There were no pending issues. | |
| | Issues Closed at, or since, last meeting | |
| | There were no issues closed at the last meeting. | |
| Review of Action Items from Previous Meeting | There were no Action Items from the May 6 meeting. | |
| Operations Management Office Update | Mr. Del Smith, Operations Manager | |
| Law Enforcement Emergency Radio | 1. Mr. Del Smith briefed the council on the Law Enforcement Emergency Radio Network (LEERN). It's a | |



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| Network | dedicated channel/frequency between multiple jurisdictions. With the way ALMR IC Zones are set up, we'd be able to do something like that for our agencies. | |
| Atwood De-confliction | 2. Del advised the Council that the State of Alaska has been provided a Change Request to complete (after the fact) for the de-confliction of Atwood. Any change to the System must be tracked for historical purposes. | |
| Transportable Area South Deployment | 3. Del updated the council on the deployment of Transportable Area South (TAS) to Kulis and a follow on deployment of the Communications Shelter and the Satellite Skid on July 6 to Eielson AFB to connect to the JSIC package out of Washington State. | |
| Incident Command Zones | 4. Del advised the council that there are still problems with ALMR users not using or knowing how to access the Incident Command Zones. The most recent example was the Mile 17 fire at Homer. There is a strong need for more exercise and training to get everyone familiar with the zones and how to use them. Pete asked on the use of Hail channels, if you don't know which region you are in, would you go to the Statewide channel. Del stated that is correct. | |
| Fireweed 400 & Ride For Life | 5. Del thanked Kulis ANGB for the loan of 25 radios again this year to the Alaska Professional Volunteers to use in support of the Fireweed 400 and the Ride for Life | |
| Alaska Recreational Management (ARM) | Del mentioned that Steven Stringham from Alaska Recreational Management (ARM) had inquired into joining ALMR. The work with the US Forest Service to manage the campgrounds and Russian River Ferry. Pete noted they were a private, for profit agency and did not qualify to be on ALMR. | |
| System Management Office Update | Mr. Casey Borg, System Manager | |
| Donnelly Dome Connectivity | Mr. Borg was deployed with the Transportable Area South and unable to attend the meeting. 1. Del briefed that the microwave connectivity switch at Donnelly Dome went well and was completed in less than a day. | |
| System Metrics | 2. Major Leveque asked about the Help Desk service requests on the two security events annotated on the metrics slide. Mr. James Jones clarified these were not intrusions; they | |



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| | were lock outs due to multiple unsuccessful log ons. | |
| Joint Project Team Update | Mr. Tim Woodall, ALMR Project Manager | |
| MotoBridge® | <p>Mr. Joe Quickel briefed on behalf of Mr. Woodall.</p> <p>Transport remains the major issue with the completion of the MotoBridge project. Sixteen out of 30 are connected, tested, and ready to operate; 5 are on military installations and 11 are local/state sites.</p> <p>Training classes will start the week of Aug 24. Agencies will be contacted to develop their drawer plans based on the five most likely scenarios for their area.</p> | |
| Joint Project Team Update | Mr. Jim Kohler, SOA ETS Program Manager | |
| Site Maintenance | <p>Mr. Jim Kohler stated that prioritization of site maintenance would be presented at the next meeting.</p> <p>Major Leveque asked if the maintenance would be done in house or contracted out.</p> <p>Jim stated both.</p> | |
| Shelter for Sitka | <p>Ocie asked if there was an update on the shelter for Sikta.</p> <p>Jim stated that the state was still reviewing the memorandum of agreement. It had lacked some language making it clear on shelter maintenance.</p> <p>Ocie asked if there was an estimated date for delivery and Jim stated he would try to follow up after the meeting to get more information.</p> | |
| Project Update | | |
| Regional TICP Updates | <p>Mr. Mike Sutton briefed the council on the status of the TICP updates. Included in the slides were the workshop dates for each region.</p> <p>Region E was added to the schedule since the briefing was prepared. It is scheduled for July 31</p> | |
| Old Business | There were no items for this meeting. | |
| Next meeting | The next regularly scheduled meetings are Aug 5, Annual Meeting Sep 22 - 23, and Oct 7, 2009. | |
| New Business | | |
| ALMR Membership Agreements | 1. Del reminded the group that Membership Agreement renewals were due by June 30 and asked the Council members to contact those agencies who fell within their jurisdiction who had not responded yet. | |
| Common Language Standards | 2. Del advised the council that the Common Language Working Group, chaired by Brad, was wrapping up their | |

