



1. Attendance Roster

User Council Members and Alternates

P = Present	T = Via Telephone	A = Absent
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**Primary**

T	Adams	Ocie	Mr.	SOA – DOT&PF
T	Beals	Mark	Chief	Municipalities, Central Rep – Bear Creek Fire Service Area
A	Fisher	Bryan	Mr.	SOA Other – DMVA (representing all other AK Agencies)
T	Fronterhouse	Bev	Ms	Fed Non-DOD – DOI
	VACANT			Fed Non-DOD – TSA
T	Johnson	Brad	Chief	Municipalities, Northern Rep - Fairbanks PD, <b>Vice Chair</b>
P	Leveque	Matt	MAJ	SOA – DPS, <b>Chair</b>
T	Mitchell	William	Mr.	DOD - Eielson
A	Murphy	Peter	Mr.	Fed Non-DOD - FBI
A	Head	Lowell	Mr.	DOD – US Army Alaska
A	Schmidt	Sheldon	Chief	Municipalities, Southeast Rep – Sitka PD
A	Taylor	Marlon	MSgt	DOD – Elmendorf

**Alternate**

A	Borrego	Susan	Ms.	Fed Non-DOD - FBI
A	Caldwell	Jim	Mr.	Fed Non-DOD - TSA
A	Garriott	Marcus	SSgt	DOD - Elmendorf
T	Gibbs	David	Mr.	Municipalities, Northern Rep – Fairbanks North Star Borough Emergency Manager
T	Hansen	Glenn	Mr.	SOA Other - DMVA
A	Keeney	George	Chief	Municipalities, Central Rep – Valdez FD
A	Lawson	Dave	Asst Chief	Municipalities, Central Rep – Valdez FD
A	Leggett	Ray	Chief	Municipalities, Southeast Rep – Skagway PD
A	Lewis	Mike	Mr.	Fed Non-DOD - DOI
T	Newman	Natalie	Ms.	DOD – US Army Alaska
A	Patz	Greg	Mr.	SOA - DOT
A	Royal	Ronald	Mr.	DOD – Eielson
A	Rudorf	Karl	MSgt	DOD – Elmendorf
A	Wilson	Barry	LT	SOA – DPS

**Other Attendees**

P	Kohler	Jim	Mr.	SOA ALMR Program Manager
P	Leber	Rich	Mr.	OMO Technical Advisor
T	Quickel	Joe	Mr.	PMO
P	Schoenwald	Doug	Mr.	DMVA
P	Shafer	Sherry	Ms.	OMO Document Specialist



P	Smith	Del	Mr.	Operations Manager
P	Sutton	Mike	Mr.	5 Star Team

2. Meeting Minutes and Action Items

<b>Agenda Item / Topic</b>	<b>Discussion</b>	<b>Action Items</b>
<b>Called to Order</b>	Major Matt Leveque called the meeting to order at 1:31 p.m.	
<b>Roll Call</b>	Roll call was taken and a quorum was achieved.	
<b>Previous Meeting Minutes Approval</b>	Minutes from April 1 meeting were reviewed.  <b>Motion: Accept and April 1, 2009, meeting minutes as written.</b>  <b>Motion: Mr. Ocie Adams</b> <b>Second: Ms. Bev Fronterhouse</b>  <b>The minutes were approved.</b>	
<b>Review of I&amp;R Log</b>	<b>Active Issues</b>	
<b>#57 – User Council Vacant Positions</b>	1. The TSA primary representative position remains empty.	
<b>#58 – Outstanding PMI Discrepancies</b>	2. OMO to continue monitoring outstanding PMI QA discrepancies.	
	<b>Pending Issues</b>	
	There were no pending issues.	
	<b>Issues Closed at, or since, last meeting</b>	
	There were no issues closed at the last meeting.	
<b>Review of Action Items from Previous Meeting</b>	There were no Action Items from the April 1 meeting.	
<b>Operations Management Office Update</b>	<b>Mr. Del Smith, Operations Manager</b>	
<b>Membership Agreements</b>	1. Mr. Del Smith briefed the User Council that we are 100% compliant with members signing their final agreements. Once the Executive Council finalizes the Cost Share Agreement the OMO will begin contacting member agencies for the FY10 agreements. Del advised the council that the OMO does not plan to have all new agreements prepared and re-signed. An email will be distributed and by replying to the email, the agency will elect to continue for another year or not continue. This will be included in the records as an addendum to the current final Membership Agreement and the official record copy.  Deputy Chief Brad Johnson stated this made sense. Ocie stated that the requirement to do an update annually, not	



<p><b>Annual User Council Training Conference</b></p>	<p>necessarily recreate it annually. Major Leveque stated the language should include that the person responding has the authority to do so on behalf of the agency.</p> <p>2. Del briefed the conference is scheduled for September 22 – 23, which is the same week as ASEC. The Sheraton will be used for billeting and the group(s) will meet at the BP Energy Center. There will be a shuttle to transport members from the hotel. There are three speakers lined up so far for the conference: Dr. Ron Timmons, Director Plano Texas Emergency Operations Center and author of “Don’t Blame the Radio;” Mr. Scott Gills, RCS San Diego; and Mr. Lance Valcore, Canadian Cross Border Interoperability. They are all speaking for free; we are providing the cost of air fare and lodging. There will also be a couple separate four-hour TICP update sessions sometime that week, and some hands-on radio training, as well.</p> <p>The invitational travel forms were sent out last week and need to be submitted to DMVA. It is advisable to get them submitted early.</p> <p>Ocie asked if simulation of an ALMR network (Mr. Greg Patz’s email request) was going to be included in the agenda. Del stated he is trying to figure out how to fit it in to the agenda at this point.</p>	
<p><b>OEC Conference &amp; Motorola Visit</b></p>	<p>Del, Mr. Joe Quickel and Mr. Jim Robinson attended the Office of Emergency Communications First Annual Interoperability Conference in Chicago. Concurrent with that they spent a day with Motorola going over their new products which included cameras at sites, remote shut down capability, POP25 server, and WI-Max, with the right kind of antenna, can transmit up to 125 miles. The OMO has a DVD with all the presentations attended.</p>	
<p><b>Transportable Area South (TAS)</b></p>	<p>The TAS is deployed to Elmendorf for a demonstration next week to the US Northern Command J6. After that, it will be deployed to Kulis for their Operational Readiness Exercise through June 15.</p>	
<p><b>System Management Office Update</b></p>	<p><b>Mr. Casey Borg, System Manager</b></p>	
	<p>Mr. Borg was not available for the meeting.</p>	
<p><b>Joint Project Team Update</b></p>	<p><b>Mr. Tim Woodall, ALMR Project Manager</b></p>	
<p><b>MotoBridge</b></p>	<p>Mr. Joe Quickel briefed on behalf of Mr. Woodall.</p> <p>1. The equipment has been on hand since October 08. Currently awaiting connectivity by the State that is sufficient to operate. Looking at the June timeframe to complete</p>	



<p><b>Office of Emergency Communications</b></p> <p><b>Tactical Interoperable Communications Plans</b></p>	<p>installations not already done and finish connectivity. Training dates will be announced.</p> <p>2. OEC will be looking at ALMR and making suggestions for legislation to find a way to make cooperative partnerships easier to administer.</p> <p>Mr. Jim Kohler stated at some part in the process the SOA will sign a Memorandum of Agreement to engage OEC to help make this a success and get over these 'big fences.'</p> <p>Joe went on to state this effort is across all levels (all system participants) and doesn't just address funding. It is also about procurement and other areas where OEC could help smooth out the processes.</p> <p>3. Joe announced that Mr. Mike Sutton would be doing the TICP updates. He was previously an exercise planner for AS/NE 07. The updates will be to the new DHS format.</p> <p>Brad asked if this referred to the CONOPs and the TICPs and Joe said it did.</p> <p>Joe also stated there would be workshops in each region and Mike would be revalidating POC information or identifying the new POCs.</p>	
<p><b>Joint Project Team Update</b></p>	<p><b>Mr. Jim Kohler, SOA ETS Program Manager</b></p>	
	<p>1. Jim advised that there are currently personnel deployed to construct Haines and High Mountain by the end of June.</p> <p>2. Jim explained in August of 2008, the EC approved a Cost Share approach and method; however, some of the stakeholders had issues with the choice so within the last 30 days. DOD needed a different approach for FY10.</p> <p>There are challenges with procurement and cost allocations with the Federal government and what they could/could not spend money on.</p> <p>At this point, there seems to be a workable solution for FY10. The shared costs for DOD and SOA will split costs on a 50/50 basis. SOA has walked out of the legislative session with a specific dollar amount they have to spend. They have to find a cost that does not exceed the appropriations. The task is to figure out what they absolutely need and those services do not exceed the available funds.</p> <p>Major Leveque stated to meet the DOD contract (new date</p>	



	<p>is Oct 1), the UC must provide new OMO taskings to the DOD to develop a SOW.</p> <p>Jim stated when the EC meets was interdependent on when the UC meets and finalizes the new criteria.</p> <p>Major Leveque advised the council that the SMO contract was in place for another year, so OMO would feel the pinch.</p> <p>Ocie stated this approach sounded solid and asked what the shortfall was? Major Leveque stated the funds were \$620K for the last three years.</p> <p>Jim stated the estimated budget was \$440K, which was \$170 - \$180K short.</p> <p>Major Leveque asked for UC members to be on the working group to develop the taskings for the new SOW.</p> <p>Brad volunteered for the locals/municipalities; Bev volunteered for the Federal Non-DOD agencies, Ocie volunteered for the State agencies, and Mr. Lowell Head volunteered for the DOD and to provide the conference line for the meetings. Ocie will chair the working group.</p>	
<b>Old Business</b>	There were no items for this meeting.	
<b>Next meeting</b>	The next regularly scheduled meetings are June 3, July 1, and Aug 5, 2009.	
<b>New Business</b>	<p>Major Leveque reminded the council that the request for membership on LifeMed had been presented a couple months ago. OMO has completed the checklist validating qualifications. Mark Beals would be their representative on the council.</p> <p>The second agency seeking approval to operate on ALMR was ARES. The OMO is still in the process of validating all the checklist items for them. DMVA would be their representative on the council.</p> <p>Major Leveque asked the council if anyone had any objections to approving LifeMed to be on the System. There were no objections noted.</p> <p><b>Motion: Approve LifeMed to operate on ALMR.</b></p> <p><b>Motion: Ocie</b> <b>Second: Bev</b></p>	
<b>Adjourn</b>	<p>A motion was made to adjourn the meeting by Ms. Natalie Newman and seconded by Ocie.</p> <p><b>The meeting was adjourned at 1513.</b></p>	



Alaska Land Mobile Radio

*ALMR User Council  
Meeting Minutes*

*Date: May 6, 2009*

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