Alaska Land Mobile Radio

1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required

User Council Members

				Primary
T	Angell	James	SSgt	DOD USAF, JBER
E	Atkinson	Ross	Mr.	Fed Non-DOD DOI, BLM-Alaska Fire Service
T	Cicciarella	Bob	Chief	Municipalities Central
U	Eike	Erin	LTC	DOD US Army - Alaska
T	Fournier	Doug	Deputy Chief	Municipalities North, North Star VFD
T	Kalwara	Erann	Ms.	Municipalities Southeast
T	Kroona	Jon	Mr.	Federal Non-DOD DOJ, FBI
T	Nelson	James	Officer	Fed Non-DOD All Others, US Forest Service
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
T	Monteleone	Dan	Mr.	SOA DOT
T	Rockwell	John	Mr.	SOA DPS, **Chair**
T	Skinner	Nate	Mr.	SOA All Others, DNR Forestry

				Alternate
U	Boyce	Timothy	Mr.	Fed Non-DOD DOI, National Park Service
N/A	Brown	David	Mr.	Fed Non-DOD DOJ, FBI
T	Carrier	Chasen	A1C	DOD USAF, JBER
T	Cole	Henry	Mr.	SOA DOT
T	Eubank	Greg	Mr.	SOA All Others, DMVA
T	Berrian	Keith	Deputy Chief	Municipalities North, Chena Goldstream Fire & Rescue
T	Goodman	Jim	Mr.	Municipalities Central, MatSu Borough
N/A	Jones	Dave	Mr.	DOD USAF, Eielson AFB
N/A	Loughton	Mike	Special Agent	Fed Non-DOD All Others, US Forest Service
E	Mlynarik	Pete	Chief	Municipalities Central, Soldotna PD
T	Nelsen	Scott	Mr.	SOA All Others, DMVA, **Vice Chair**
N/A	Roberts	Rick	Captain	SOA DPS
N/A	Scott	Heath	Chief	Municipalities Southeast, Haines Borough PD
U	Williams	Rick	Mr.	DOD, US Army - Alaska
T	Young	Sam	Mr.	Fed Non-DOD All Others, TSA

Supporting Staff and Guests:

P	Conant	Travis	Mr.	System Manager
P	Letterman	Chris	Mr.	Operations Manager
T	Caltagirone	Paolo	Mr.	Motorola Solutions
T	Nichols	Jim	Mr.	Motorola Solutions
T	O'Connor	Christine	Ms.	Alaskatel
T	Reed	David	Mr.	Information Systems Security Manager
T	Richter	Bruce	Mr.	DHS CISA
T	Shafer	Sherry	Ms.	Document Specialist
T	Stormo	Scott	Mr.	SOA APSCS
T	Thometz	Tim	Mr.	Icom America

T	Ulrich	Naomi	Ms.	Motorola Solutions

2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Call to Order	Mr. John Rockwell called the meeting to order at 1:31 p.m.	
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance.	
Introduction of Guests/Special Announcements	There were no guests or special announcements. Ms. Naomi Ulrich, Mr. Jim Nichols, Deputy Chief Doug Fournier, Mr. Jon Kroona, Mr. Dave Jones, Mr. Sam Young, and Mr. Tim Thometz all joined after roll call was read.	
Previous Meeting Minutes	John asked if everyone had a chance to review the January meeting minutes and if there were any requested changes. There were no responses and he asked for a motion to approve the previous minutes. **Motion: Approve the January 6 meeting minutes as written.** **Motion: Mr. Dan Monteleone** **Second: Mr. Scott Nelsen** There were no objections. The motion passed.	
Issues & Risks Log Item Number	**Active Issue**	**Action Items Assigned**
	John asked Ms. Sherry Shafer, Operations Management Office, to provide the update for the Issues and Risks Log. She noted both the primary and alternate Federal Non-DOD DOI appointments approved by the Executive Council (EC) at their January meeting and issues UC67 and UC77 were now closed.	
	Issues Closed at, or since, last meeting	
Action Items Review	**Opened Items**	**Resolution**
	There were no new action items pending/closed from the January meeting.	
Operations Management Office	**Mr. Chris Letterman, Operations Manager**	**Action Items Assigned**
Service Level Agreement **Interoperability Zones/Talkgroups**	1. Chris briefed the document was now complete, with the last signature being obtained on January 21. 2. Chris stated there had been some conversations regarding the old Regional Incident Command (IC) Zones B and E and the perception was that Regional IC B and E had been combined, but this was not true. He explained	

	Regional IC E did not merge with IC B; it went away and that the new Central Interoperability Zone was the replacement for both Regional IC B and E going forward. Chris added this misunderstanding was worked through and the Operations Management Office (OMO)/System Management Office (SMO) had held a meeting with the Central dispatch players yesterday and discussed how the new Central Interoperability Zone would be used. He stated there would be a follow-up meeting next Tuesday with the primary monitoring dispatch to discuss training. Mr. Greg Eubank asked that he and Mr. Scott Nelsen be added to distro as points of contact for the State Emergency Operations Center (SEOC) dispatch.	
Logo Contest	3. Chris advised the submissions had been presented to the EC and they were also provided a link to a survey to rate the designs. He noted a reminder had been provided to them today and once the voting was final, the submissions would be sent to a design firm and then back to the EC for final approval.	
Outreach	4. Chris briefed the ALMR Insider newsletter had been distributed mid-January and the OMO was always interested in hearing feedback. He noted the OMO was also looking at ways to utilize the website as a platform for information dissemination. Chris stated the newsletter would still be distributed to legislators in hard copy as another way to get information in front of them.	
Vendor Outreach	5. Chris briefed the OMO has been contacting the agencies servicing/selling radios and doing programming for ALMR agencies and bringing them up to speed on what is happening within ALMR and the changes forthcoming. He noted this would be a recurring dialog with them and meetings would probably occur on a quarterly basis to keep them up to date and see if they have any questions. Chris advised he was still planning on reaching out to the Federal and State agencies.	
Training	6. Chris stated the next planned training that the OMO is working on with Mr. Joe Quickel is an "over-the-shoulder" class for codeplug programming and after that a scenario-based training. He noted the scenario-based training was taken from discussions with the dispatch centers and the plan was to develop a tabletop exercise. Chris stated there was more to come and the OMO is open to any ideas.	
January Document Reviews	7. Chris noted the OMO had reviewed and updated the Catastrophic Natural Events (CNE) Contingency Plan to add a paragraph on landslides due to the recent events in	

	Haines. He stated the OMO had also reviewed the new User Policy and Procedure 300-4.	
January Metrics	8. Chris briefed there were 1,063,036 group calls in January compared to 1,074,507 in 2019, which was down approximately 11K. He added there were approximately 1,972,416 push-to-talks and in 2019 there was 1,947,292 which was an increase of around 25K. Chris stated there were 200 busies, which was an increase of 78 from a year ago. He advised there were 23,147 subscribers at the end of January, which was an increase of 90 from December. Chris stated if agencies have any radios you have replaced to please work with the Help Desk to get the old radio IDs off the system. Chris advised there would be two new metrics the OMO would be talking about in the future. He noted one was the number of time-division multiple access (TDMA) capable radios, which was still a work in progress, and the other was the number of sites that fall below 99.9% uptime. Chris noted in December there were 13 sites out of the 84 ALMR sites, or 15%, that fell below that percentage. He stated those were Auke Lake, Black Rapids, Donnelly Dome, Dot Lake, Glennallen, Hill 3265, Money Knob, Sitka, Sunny Hay, Tok, Tolsona, Trims, and Valdez. He stated six of these were due to the Quantar replacements and the others were a combination of power issues and backhaul. Dan requested a copy of the report from Chris.	
System Management Office	**Mr. Travis Conant, System Manager**	**Action Items Assigned**
Quantar Replacement	1. Mr. Travis Conant briefed Motorola would be back in Alaska toward the end of the month and would be upgrading the cores with TDMA, to start testing the new band plan and to complete the GTR installations at five additional sites. He added that Motorola hoped to send up two crews on April 1.	
Radio Programming Changes	2. Travis reminded everyone there are a lot of programming changes coming up. He added the information for the new Interoperability Zones has been provided to vendors and if anyone else needs a copy to contact the Help Desk. Travis stated that if anyone was building codeplugs that they can also send those to the Help Desk to endure they are correct or just call the Help Desk if you have any questions at all.	
State of Alaska	**Mr. Scott Stormo**	**Action Items Assigned**
TDMA Flash Kits	Mr. Scott Stormo advised they had the first four State or local agencies flash upgrades for TDMA subscribers worked out with Motorola. He noted Motorola was sending the first four batches and once those were received he could work through the process of what it takes to do the flash upgrades	

	to the radio and would then continue with all the other state and local agencies to get those ordered and then handed out to the appropriate POC for all those agencies. Scott reminded everyone if you had an APX radio that was TDMA capable, but maybe wasn't purchased with TDMA option on it, the flash upgrade would add that option to the APX radio to allow you to operate in TDMA mode on the new RF sites once they were installed and configured. John asked if there was any indication with the testing of the APEX NEXT radio that allows you to some form of LTE and or LMR at the same time and if he knew if the testing of that functionality would happen in the third quarter of next year. Scott responded there is a delay in the ability to implement that because of the partnership with the DOD and their security approval processes and that had not made it through yet. He added he had heard it was going to be this calendar year, but had not heard an update to that recently, so he was not sure if that was still correct or not but would definitely ask that question. Greg as if there was any comparative between the NEXT and non-NEXT as far as capabilities or limitations because he had heard the NEXT is different and does some things over FirstNet only. Scott stated you cannot, at this moment, plug it into or connect it to Wi-Fi from your local laptop and do programming on it. John stated this was a pilot project that they planned to move forward with in the in the future and so at this point it's too early to go into detail as far as functionality of the of the systems, but once they do the pilot project, they will be able to look at other manufacturers, as well.	
Department of Defense	**Mr. Timothy Woodall**	**Action Items Assigned**
	Mr. Timothy Woodall was not present for the meeting and John asked for a DOD update from the other DOD members present. There was no response.	
New Business	**Discussion**	**Action Items Assigned**
Alaska Statewide Communications Interoperability Plan (SCIP)	John asked Mr. Bruce Richter, DHS CISA, to provide an update on the Alaska Statewide Communication Interoperability Plan (SCIP). Bruce first offered some sad news that a State of Idaho technician assigned under the Regional Emergency Communications Working Group (RECWG) chair had been killed in a helicopter crash, so he wanted to state that he	

	appreciates everything the technicians who maintain the sites do. Bruce reminded the group that the last shot at the SCIP was in 2013 and this year they were focusing on how to make it shorter and more useful. He stated there had been a virtual meeting this past Friday and discussion regarding the survey for distribution that would be used to build a webinar over the next few months to develop the goals for a refreshed SCIP. Bruce added the target date for completion is early May and the goals should reflect what the state wants to work on for the next three years. John stated the survey link would be distributed to the members.	
Next meeting	**Discussion**	
	John reminded everyone the next meetings were on March 3 and April 7.	
Adjournment	**Discussion**	
	John asked if there was any other discussion and hearing no response, he requested for a motion to adjourn the meeting. **Motion: Adjourn the February monthly User Council meeting**. **Motion: Mr. Henry** **Second: Deputy Chief Doug Fournier** There were no objections. The motion **passed**. The meeting adjourned at 2:05 p.m.	