



**ALMR User Council
Meeting Minutes**

Date: April 3, 2024

1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
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User Council Members

Primary				
U	Atkinson	Ross	Mr.	Federal Non-DOD DOI, BLM-Alaska Fire Service
T	Berrian	Keith	Deputy Chief	Municipalities North, Chena Goldstream Fire & Rescue
E	Cole	Henry	Mr.	SOA DOT
T	Goggia-Cockrell	Tammy	Ms.	Municipalities Central, Vice Chair
E	Kalwara	Erann	Ms.	Municipalities Southeast
U	Kroona	Jon	Mr.	Federal Non-DOD DOJ, FBI
T	Murtiff	Zachary	MSgt	DOD USAF, Joint Base Elmendorf-Richardson
T	Nelsen	Scott	Mr.	SOA All Others, DMVA
U	Nelson	James	Officer	Federal Non-DOD All Others, US Forest Service
T	Rodriguez	Joe	MSgt	DOD USAF, Eielson AFB
E	Rockwell	John	Mr.	SOA DPS, Chair
T	Smith	Eric	Mr.	DOD US Army - Alaska

Alternate				
U	Brown	David	Mr.	Fed Non-DOD DOJ, FBI
T	Carter	Bobby	Mr.	Federal Non-DOD All Others, TSA
E	Clendenin	John	Mr.	SOA DOT
E	Edwards	Karl	Mr.	SOA All Others, DHS
P	Endres	Benjamin	Lieutenant	SOA Department of Public Safety
T	Green	Kyle	Fire Marshal	Municipalities North, University Fire Department
N/A	Goodman	Jim	Mr.	Municipalities Central, MatSu Borough
N/A	Hammer	Nathan	SMSGT	DOD USAF, Joint Base Elmendorf-Richardson
T	Herman	Mary	Captain	DOD USAF, Joint Base Elmendorf-Richardson
T	Higginbotham	Dave	MSG	DOD US Army - Alaska
N/A	Maley	Christopher	TSgt	DOD USAF, Eielson AFB
N/A	Peace	David	Mr.	DOD USAF, Joint Base Elmendorf-Richardson
U	Redington	Robert	Mr.	Federal Non-DOD DOI, US Fish and Wildlife Service
	VACANT			Municipalities Southeast

Supporting Staff and Guests

P	Fahnestock	Nik	Mr.	System Manager
P	Fussey	Paul	Mr.	Operations Manager
T	Haas	Zach	Mr.	Motorola Solutions
P	Naciuk	Tony	Mr.	OMO
P	Newman	Mark	Mr.	AWARN



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P	Reed	Dave	Mr.	Security Manager
T	Richter	Bruce	Mr.	DHS CISA
P	Rockwell	Evan	Mr.	Alaska State Defense Force
T	Rodriguez	Joe	MSgt	Joint Base Elmendorf-Richardson
T	Rogell	Pete	Mr.	BK Technologies
P	Stormo	Scott	Mr.	APSCS Manager
T	Thometz	Tim	Mr.	Icom America
T	Ulrich	Naomi	Ms.	Motorola Solutions
P	Woodall	Tim	Mr.	ALCOM PM/COR

2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Call to Order	Ms. Tammy Goggia-Cockrell called the meeting to order at 1:30 p.m.	
Roll Call	Roll call was taken, and there was a quorum of User Council (UC) members in attendance for the meeting. MSgt Joe Rogriguez, Ms. Mary Herman, and Mr. Kyle Green joined after the roll was read.	
Introduction of Guests/Special Announcements	There were no special announcements or guests.	
Previous Meeting Minutes	Tammy asked the council members if they had a chance to read the minutes and asked if there were any questions, comments, or updates to the meeting minutes. There were no responses. Tammy requested a motion and a second to approve the meeting minutes. Motion: Approve the March 6 monthly User Council meeting minutes. Motion: Mr. Bobby Carter. Second: Mr. Scott Nelson. There were no objections or further discussion. The motion passed.	
Issues & Risks Log	Review	Resolution
	Tammy asked Mr. Tony Naciuk if there were any updates to the Issues and Risk Log since the March meeting.	



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	Tony responded there were three closed items, with those being Executive Council approvals for DOD Army representative appointees and the three appointees are Mr. Smith as the new primary US Army representative, Master Sergeant Higginbotham as the new alternate US Army representative, and Master Sergeant Joe Rodriguez as the new primary Eielson representative.	
Action Items	Updates	Action Items Assigned
	Tammy asked Mr. Paul Fussey if there were any updates to the action items since the last meeting. Paul provided the update that the implementation of Smart Connect is a carryover from the October 2023 meeting and is pending FedRamp approval. He also noted that items number two and three regarding the maintenance notifications to GCI and other carriers have letters drafted and will be sent out shortly by the OMO.	
	Issues closed at, or since, last meeting	
	UC82, UC91, UC94	
Operations Management Office	Mr. Paul Fussey, Operations Manager	Action Items Assigned
Training	1. Mr. Paul Fussey stated the April video vignette will be posted regarding Communications and Incident Reporting. Mr. Dan Nelson is working on this and will let everyone know when it's on the website.	
Outreach	2. Paul briefed that he and APSCS personnel attended radio training in Palmer for new forestry personnel and will do a follow-up class on Thursday. He discussed the Bendix King radio use and integration with ALMR and worked with them on the use of Icom Iridium radios. Paul attended the March APIP meeting. He noted he will be presenting at the upcoming Emergency Preparedness conference on ALMR and there are 47 people signed up for attendance on the afternoon of April 9. Paul stated he, APSCS and other ALMR personnel will be participating in the upcoming ROC drill for a 9.0 earthquake in downtown Anchorage.	
Upgrades	3. Paul noted that site visits will resume in April. He briefed that the Motorola team arrived on April 2 and started with the Blueberry site and proceeded to the other drivable sites and	



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<p>March Document Reviews</p>	<p>they are out today with some of Nik's team members in Anchorage. Paul added that the upgrade work should be completed by September.</p> <p>4. Paul advised the SMO Customer Support Plan, Virus Protection Policy, Records Management Policy and Procedure, System Backup and Recovery Policy and Procedure, and the System Key Usage Policy and Procedure were updated.</p>	
<p>March System Metrics</p>	<p>5. Paul stated that Calls and PTTs were 1,410,509 and 2,294,074, each and there were 461 Buses.</p> <p>Paul advised the number of sites below three 9s was 10, which was mostly due to PMI, but three of those were due to the GCI Circuit outage at the Pillar Mountain site, Sitka site, and Womens Bay site.</p> <p>Paul listed the website statistics as follows; 391 Sessions, 828 Page views, 88 percent being new users, 12 percent returning users, 82 percent of users were on desktop, 1 percent of users were on tablet, and 13 percent of users were on mobile.</p>	
<p>Other Items</p>	<p>6. Paul discussed that last week was the International Wireless Communications Exposition, March 24-29, for which he will write a newsletter article. He briefed that it was informative regarding new software, antennae, antennae lights, routers, monitoring systems, dispatch consoles, and BDA's. Paul stated some of the SMO team and APSCS personnel also attended this exposition.</p> <p>Paul advised that he attended the SEOC monthly training regarding the Tsunami center and that maps were provided regarding what could have happened during the 1964 earthquake if it happened at high tide. He recommended everyone to review these maps.</p> <p>Paul noted that the EC meeting will be on 18 April 18 and that the second week of April is always Public Safety Communicators Week, giving a special thank you to dispatchers who are the backbone of public safety communications.</p>	
<p>System Management Office</p>	<p>Mr. Nik Fahnestock, System Manager</p>	<p>Action Items Assigned</p>



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PMI	<p>Mr. Nik Fahnestock noted that PMI is increasing as summer draws nearer. Juniper upgrades are ongoing on site, and ALMR is continuing to strive to reduce system downtime. Notifications of any downtimes will go out, as always. System disruptions have been at a minimum in recent weeks.</p> <p>Tammy requested any additional questions or comments from the group, for which there were none.</p>	
State of Alaska	Mr. Scott Stormo	Action Items Assigned
<p>Conferences</p> <p>PMIs</p>	<p>1. Mr. Scott Stormo followed up Mr. Fussey's comments regarding conferences, with the statement that the IWCE conference, APCO conference, and IACP conference are coming soon. He said that these are good opportunities for people in Public Safety Communications to learn from their industry cohorts' experiences, mistakes, and successes.</p> <p>2. Scott said the team will try to begin summer PMI cycles as soon as the snow melt allows and hope that equipment was not damaged during the winter. He reiterated that all should remember there are equipment procurement lead times that will affect the total repair cycle time.</p>	
Department of Defense	Mr. Timothy Woodall	Action Items Assigned
DOD POCs	<p>Mr. Timothy Woodall reminded DOD member agencies that Mr. Stormo and the OMO have requested DOD member agencies provide them with points of contact. He added this enables fluid conversation between each member and the OMO regarding the member's owned infrastructure, contract requirements, contract services, system maintenance, and such. Mr. Woodall noted specifically, ALMR OMO needs to ensure and validate each member's plans for system maintenance of batteries, backup power, or other items not maintained under the ALMR maintenance contract.</p>	
User Council Representative Reports	Represented Areas	Action Items Assigned
<p>SOA DOT</p> <p>SOA DPS</p>	<p>1. Tammy called for updates from DOT, and there was no response.</p> <p>2. Tammy called for updates from DPS, and Lt Benjamin Endres replied that DPS is waiting to hear what funding is approved from the legislature for DPS. He stated they have provided the legislature with additional information from the TDMA transition and emphasized the need to get TDMA</p>	



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<p>SOA All Others</p>	<p>radios. Ben advised, as of their conversation yesterday with the Colonel, they do not have an update regarding funding. He briefed they are updating their code plug statewide and appreciate the SMO's help with that. Ben said they have sought help regarding correcting frequencies in the recent code plug so Troopers can speak with local PD's dispatch; this was for Petersburg, Dillingham, and Nome.</p> <p>Tammy called for any additional questions for Ben, and there were none.</p> <p>3. Mr. Scott Nelsen thanked the ALMR SMO and radio shop team for assisting with recent updates and radio purchasing process. He reminded everyone that the Disaster Preparedness Conference at the Egan center is next week, and that Paul Fussey is speaking. Scott noted much of the speaking allotment is dedicated to ALMR. He reiterated that it's important to educate attendees on ALMR's utility, importance, and interoperability, so that decision makers understand that it's an important resource, and not just a budget line-item. Scott concluded everyone should encourage themselves and their colleagues' patronage of such conferences and asked they attend Mr. Fussey's presentation on the 9th at 1 PM.</p> <p>Tammy asked Paul if his presentation will be recorded, to which he responded no, but he would provide the PowerPoint presentation to anyone who requests it.</p>	
<p>DOD US Army Installations</p> <p>DOD JBER</p> <p>DOD Eielson</p>	<p>1. Tammy requested an update from the Army, and Mr. Eric Smith said there is no update today.</p> <p>2. Captain Mary Herman stated there are no updates.</p> <p>3. MSgt Joe Rodriguez stated there are no updates.</p>	
<p>Federal Non-DOD DOI</p> <p>Federal Non-DOD DOJ</p> <p>Federal Non-DOD All Others</p>	<p>1. Tammy asked if there are any updates from DOI, BLM or US Fish & Wildlife Service, and there was no response from the representative.</p> <p>2. No response from the representative.</p> <p>3. No response from the representative.</p>	



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Munis-North	1. Keith Berrian stated there are no updates.	
Munis-Southeast	2. No response from the representative.	
Munis-Central	3. Tammy called for Mr. Goodman, to which there was no response. She then added that National Public Safety Telecommunicator week is April 14-20. Tammy stated that she and the Soldotna dispatch office celebrated this week and appreciated all recognition of their role. She noted that there is a CR911 Telecommunications Conference in San Diego next week, where she and two representatives from Kenai will attend, and learn about practices for resiliency in our profession.	
New Business	Discussion	Action Items Assigned
Alaska Cybersecurity Summit	<p>Bruce Richter shared that June 5th at the Egan Center is the Alaska Cybersecurity Summit, and a lot of partners will be present with information and presentations on cybersecurity. He recommends all attend, if possible, as it is free and available in-person or online. Bruce noted a recent item which will be discussed, is a known cyber exploitation with existing patches that is still disrupting telecommunication networks.</p> <p>Tammy asked if there is more information or registration information available at the CISA website, to which Bruce replied all should search for the term "Alaska Cybersecurity Summit".</p> <p>Paul Fussey added the link is available on the ALMR website for upcoming events.</p> <p>Tammy noted the AK Cybersecurity conference on June 5 currently conflicts with the June 5 UC meeting.</p>	
Next Meeting	Discussion	
	Tammy stated the next meetings are currently scheduled for May 1 and June 5.	
Adjournment	Discussion	
	<p>Tammy stated she would entertain a motion for adjournment.</p> <p>Motion: Adjourn the April 3 User Council meeting.</p> <p>Motion: Kyle Green. Second: Bobby Carter.</p>	



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	<p>There were no objections or further discussion and the motion passed.</p> <p>The meeting was adjourned at 2:01 p.m.</p>	
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