

Date: December 4, 2024

1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required

User Council Members

				
Prim	ary			
Τ	Atkinson	Ross	Mr.	Federal Non-DoD DOI, BLM-Alaska Fire Service
Т	Berrian	Keith	Deputy Chief	Municipalities North, Chena Goldstream Fire & Rescue
Е	Cole	Henry	Mr.	SOA DOT
U	Draves	Kayla	MSgt	DoD USAF, Joint Base Elmendorf-Richardson
Τ	Goggia-Cockrell	Tammy	Ms.	Municipalities Central, Vice Chair
Е	Kalwara	Erann	Ms.	Municipalities Southeast, Juneau PD
Τ	Kroona	Jon	Mr.	Federal Non-DoD DOJ, FBI
Р	Nelsen	Scott	Mr.	SOA All Others, DMVA
Е	Nelson	James	Officer	Federal Non-DoD All Others, US Forest Service
Τ	Rodriguez	Joe	MSgt	DoD USAF, Eielson AFB
Τ	Rockwell	John	Mr.	SOA DPS, Chair
U	Smith	Eric	Mr.	DoD US Army - Alaska

Alter	nate			
N/A	Brown	David	Mr.	Fed Non-DoD DOJ, FBI
Т	Carter	Bobby	Mr.	Federal Non-DoD All Others, TSA
Т	Clendenin	John	Mr.	SOA DOT
Т	Edwards	Karl	Mr.	DHS, SOA All Others
Е	Endres	Benjamin	Lieutenant	SOA DPS
Т	Green	Kyle	Fire Marshal	Municipalities North, University Fire Department
Т	Goodman	Jim	Mr.	Municipalities Central, MatSu Borough
U	Hammer	Nathan	SMSgt	DoD USAF, Joint Base Elmendorf-Richardson
U	Herman	Mary	Captain	DoD USAF, Joint Base Elmendorf-Richardson
U	Higginbotham	Dave	MSgt	DoD US Army - Alaska
N/A	Maley	Christopher	TSgt	DoD USAF, Eielson AFB
N/A	VACANT			Federal Non-DoD DOI
N/A	VACANT			Municipalities Southeast



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Supporting Staff and Guests

Р	Burnham	Mary	Ms.	Operations Management Office (OMO)
T	Clarke	Buckley	Mr.	State of Alaska (SOA) APSCS
Р	Fahnestock	Nik	Mr.	System Manager (SMO)
Т	Farrell	Kevin	Mr.	Motorola Solutions
Р	Fussey	Paul	Mr.	Operations Manager
Т	Garland	Eli Barry	Mr.	BLM
Т	Lane	Donald	Mr.	State of Alaska (SOA) DPS
Al	Marlow	Ryan	Mr.	State of Alaska (SOA) DOT
Р	Neuman	Mark	Mr.	Municipality of Anchorage (MOA) AWARN
Р	Richter	Bruce	Mr.	DHS - CISA
Т	Rockwell	Evan	Mr.	Alaska State Defense Force (ASDF)
Т	Rogell	Pete	Mr.	BK Technologies
Т	Rose	Teresa	Ms.	State of Alaska (SOA)
Т	Thometz	Tim	Mr.	icom America
Р	Woodall	Timothy	Mr.	DoD ALCOM

2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Call to Order	Mr. John Rockwell called the meeting to order and welcomed everyone at 1:31 p.m.	
Roll Call	Roll call was read by Ms. Mary Burnham, and there was a quorum of User Council (UC) members in attendance for the meeting. Mr. John Clendenin, Kevin Farrell, and Donald Lane joined the meeting after the roll was taken.	
Introduction of Guests/Special Announcements	No guests or special announcements noted.	
Previous Meeting Minutes	John proceeded to the next agenda item, which was the review and approval of the November meeting minutes. He stated he would entertain a motion to approve since there were no questions or updates. Motion: Approve the November 6 monthly User Council meeting minutes. Motion: Ms. Tammy Goggia-Cockrell Second: Deputy Chief Keith Berrian	
	John stated that if there were no questions, comments, or corrections, he stated the November meeting minutes were	



	approved. John commented that the next item on the agenda is the review of the Issues and Risks Log.	
Issues & Risks Log	Review	Resolution
	John stated that there is one item in yellow that has been extended and it talks about Personal Wireless Communications Systems (PWCS) brief regarding the R1 North on Joint Base Elmendorf-Richardson (JBER). He asked if Mr. Paul Fussy or Mr. Buckley Clarke had any updates. Paul stated that he has been talking to Mr. Jeremy Rose out on base. He noted the batteries are on order right now, and once they arrive, they will be installed at R1 North.	
	John thanked Paul, and stated he appreciated the update.	
Action Items	Updates	Action Items Assigned
	John then moved to the next agenda item, which is the Action Items and at this point there are no updates to the carryover from October of 2023 regarding the APX NXT radios, which ALMR will be looking forward to in the future, for Motorola to give a demonstration, especially when there is Federal Risk and Authorization Management Program (FEDRAMP) approval for Critical Connect. John asked if there were any questions, and hearing none, he stated that the council can move to the Operations Management Overview.	
Operations	Mr. Paul Fussey, Operations Manager	Action Items
Management Office		Assigned
Training	1. Paul briefed that Mr. Dan Nelson has put out a video vignette regarding the Console Reboots and Software Patches. He stated the video vignetter is related to when ALMR does the monthly Motopatch. Everyone is asked to restart or reboot their computers to ensure they have the latest security updates, which they work with Mr. David Reed who is the ALMR Security Manager. Paul noted that Dan is working with the agencies in Soldotna trying to set up a date to do some in person training, and once that is solidified the information will be shared.	



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Outreach

2. Paul briefed that meetings have begun with the Juneau team, since they had a ballot measure that was recently passed for radios. He stated that the ALMR team and APSCS team met with the Juneau team regarding expanding the radio coverage in the Juneau/Douglas area with the next scheduled meeting with Ms. Erann Kalwara and her team on December 19.

Paul noted that on November 21st, he and Mr. Patrick Thornton, from the state radio shop, attended the Kenai Peninsula Fire Chiefs' meeting, which was to discuss their radio inventories and their desire to start using encrypted radio traffic and what they would need to do to maintain interoperability. He stated that this was the initial meeting, and he and Patrick provided the chiefs with more information like what encryption they need, the talk share agreements, and how to share their encryption. Paul commented that it was just the initial meeting but there will be more follow-up with the chiefs. He thanked Ms. Tammy Goggia-Cockrell for her help coordinating the meeting.

Paul briefed that the OMO is working on the January 15th ALMR Insider Newsletter and that he has some articles already put in place, but if anyone has a topic or something they would like to cover, please email him and he will create an article. He noted that he wants to ensure that the OMO office is getting input from the members on there or the different organizations, so if there is something they specifically want in the newsletter he will be happy to do that. Paul stated that he has two full page articles completed, so he is looking for some small ones if somebody has an idea.

Paul noted that the Alaska Partnership for Infrastructure Protection (APIP) meeting will be on December 19th at 10 am, which he and Mr. Bruce Richter attend, but if anybody is interested, let Paul know and he will work with the chairperson to get that link out to you. He stated the meeting is also in person.

Paul briefed that the Alaska Municipal League (AML) will be hosting their annual local government conference next week, December 9 to 13 in Anchorage.

Paul noted that the Alaska Chapter of the FBI National Academy Association (FBINAA) is holding their annual executive development conference, which is being held in Anchorage right now from December 2 to 6.

Upgrades

3. Paul briefed that APSCS is still waiting for the remaining batteries for the Zone 1 Master Site uninterruptible power supply (UPS) back-up. He noted that Side A is complete, however, only half of Side B has been upgraded. Paul



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commented that when more batteries arrived and were being installed, it was found that one battery was damaged during shipment. The replacement has been requested and when that comes in everyone will be updated that it has been completed.

Paul noted that Motorola is still working on the TAS/TAN upgrade. He, Mr. Nik Fahnestock, and Mr. Scott Stormo and their teams are attending bi-weekly meetings with Motorola for the upgrades.

Paul stated that 42 preventative maintenance inspections (PMIs) have been completed so far for the contract year by BSIT.

Paul asked if there were any questions on training, outreach, or system upgrade before he continues to the November document reviews, hearing none he moved onto the next agenda item.

November Document Reviews

4. Paul briefed that because of the weather the team is not able to get out in the field as much, so there is a heavy amount of document reviews in November and December, and as a reminder to everyone, the reviews are scheduled and set up so certain documents are reviewed at least once a year. He noted the November documents that were reviewed were: High-Level Strategy; Emergency Button Activation Policy & Procedure; System Recovery Policy & Procedure; System Incident Response Policy & Procedure; Site Book Policy & Procedure; Help Desk Policy & Procedure; Subscriber Acceptance Testing; and the Executive Council Charter.

November System Metrics

5. Paul briefed that looking at November, there were 1,406,359 calls, which is a little bit less than last year, the push-to-talks (PTTs) were at 2,228,480, and the busies were up slightly from last month at 201, however, with the amount of PTTs and calls it is a very small amount. He noted that the subscriber counts are at 32,584 and the sites below three 9s were 13. Paul stated the charts' view was changed for this month, so instead of just listing them all out, the OMO broke them down into categories. He commented that for Hill 3265. Pole Hill, and Quarry Hill there was no power to the inverter to Quarry Hill which caused multiple outages. Paul went on to brief that Beaver Creek, Cathedral Rapids, and Tok had bouncing, software upgrades, and Ethernet card swaps, while High Mountain, Moose Pass, Seward, and Wolcott had some high winds and weather issues. Finally, he noted that Cooper Mountain had some link interference with Summit Lake; then Diamond Ridge had interference from a passing ship, which was talked about last month, and Nik and his team are working to eliminate that; and Sunnahae had a torn dish cover



System Management Office	Mr. Nik Fahnestock, System Manager	Action Items Assigned
	Paul's final comment was that he would like to wish everyone a happy holiday season, and a Happy New Year, which concludes his report, pending any questions. John thanked Paul and asked if there were any questions for Paul, hearing none, he stated that the council can move onto Nik for the System Management Office (SMO) report.	
	Paul noted that he attended the Alaska Peace Officers Association (APOA) meeting on December 3rd. Paul stated as he mentioned earlier that ALMR and APSCS are talking and working with the Juneau team.	
Other Items	6. Paul briefed that the quarterly zone control rollovers were completed, and that he, Nik, and Mr. Mark Neuman came in at 4:00 in the morning to contact all the dispatch centers before completing the rollovers. He stated that during zone control rollovers is when the security patches are done, and the reason they contact every dispatch center is that: 1) they need to know that their consoles are going to be down for a second or two and come back up; and 2) to ensure there is nothing major going on like a fire or that officers are not involved in anything. Paul noted that it was completed December 3rd and 4th, without any hiccups, and that it went really well and is completed for the quarter.	
	Paul inquired if anyone had any questions about the metrics. Buckley updated the council that the Sunnahae repair was scheduled for this week, was called off due to weather, because his team was not going to be able to fly when they were down there, and it has been rescheduled for January. Paul thanked Buckley for the update.	
	which caused some water issues in there and has been fixed	



	Nik briefed that he only has one item which is that every year someone from the help desk, in this case it will be Mr. Chris Frase, will send out the annual asset inventory (radios, Key Variable Loaders (KVLs), Advanced System Keys (ASKs), etc.). He noted that it typically starts around August time frame, and goes through the end of December, maybe a little bit into January. Nik commented that members do not have to necessarily reply or take 100% accountability, but if they notice something that is inaccurate, let the SMO team know, do not wait for next year. He stated in most cases it is an easy fix and keeps everything accounted for. John asked if there were any questions for Nik, hearing none, he stated he would move onto the next agenda item State of Alaska (SOA) and DoD overviews.	
State of Alaska	Mr. Buckley Clarke	Action Items Assigned
	Buckley briefed that there are not a whole lot of updates from the state, and as Paul mentioned, the state has been doing some software upgrades and Ethernet card upgrades that have caused a few bounces here and there, but the upgrades should ensure that the equipment works well for the future. He noted that the state has also been doing a few battery plant upgrades, so a couple in Juneau were replaced in the last month and the team is currently deployed, replacing one in the Dot Lake area, which is up on the Alaska Highway. Buckley commented "that is all from the state." John thanked Buckley and asked if there were any questions for Buckley, hearing none, John moved onto the DoD representative.	
Department of Defense	Mr. Timothy Woodall	Action Items Assigned
	Tim briefed that he just wanted to say to the DoD folks that a conversation took place a few weeks back, with the State of Alaska (SOA) concerning the upcoming contract. He noted that there will be a new contract in 2026 for infrastructure operations and maintenance services and since the DoD is going to be working on a performance work statement, if DoD members have things that are not currently covered by the contract, like batteries, microwave, or whatever other type of services that are not covered and you want to see them covered in the contract, please let him know. Tim stated that if DoD members are not familiar with what is covered in the	



	contract currently, get a hold of him and he will get them a copy of the statement of work.	
	Tim continued to brief that he thinks there are some things that are not covered, and it was probably a good idea for them to get them on the contract for the next 10-year period so that the DoD is not having to run out and execute contracts, or not have any contract vehicle at all to fix something that may need to be fixed in an emergency. He asked if DoD members could think about those things over the next three or four weeks and then in January, he will work hard to try to get that statement of work completed, so everyone knows what is wanted in the next iteration of the contract. Tim noted that is all he has unless anybody has questions.	
	John asked if there were any questions for Tim, hearing none he moved to the next agenda item, which is the User Council representatives' updates, so he started with the SOA component with DOT, DPS, and all others.	
User Council	Represented Areas	Action Items
Representative		Assigned
Reports		
SOA DOT	Mr. John Clendenin stated he had nothing to add.	
SOA DPS	John Rockwell. commented he had nothing to add at this time either.	
SOA All Others	Mr. Scott Nelsen stated he did not have anything at this time.	
	Mr. Karl Edwards also stated he had nothing else.	
	John moved onto the DoD component.	
DoD US Army Installations	No representatives in attendance.	
DoD JBER	No representatives in attendance.	
DoD Eielson	3. MSgt. Joe Rodriguez stated that they did accept delivery of 230 APX 6500s this past week, so they are currently working on their game plan to get the radios programmed and schedule the high number of installations, so that will be	



	commented that Nathan will eventually be taking either his or TSgt. Christopher Maley's place on this call and on the council.	
	John welcomed Nathan to the User Council, then moved onto	
	the next component, which is the Federal Non-DoD.	
	John asked if any Federal Non-DoD components had any updates.	
Federal Non-DoD DOI	No updates noted.	
Federal Non-DoD DOJ	2. No updates noted.	
Federal Non-DoD All Others	3. No representative in attendance.	
	John moved onto the municipal components.	
Munis-Central	Tammy stated she did not have any updates.	
	Jim stated he did not have anything.	
Munis-North	2. Keith stated that for the north, there are no updates.	
Munis-Southeast	3. No representative in attendance.	
New Business	Discussion	Action Items Assigned
	John turned the meeting over to Paul, mentioning that the first item on the agenda is the announcement of the 2025 Chair and Vice-Chair.	
Annual Elections	Paul stated that he would turn it over to Mary.	
Results		
ivesuits	Mary briefed that after all the tie breakers, there is finally a conclusion for the 2025 position of User Council Chair, which will be Mr. Scott Nelsen. She also stated that Ms. Tammy Goggia-Cockrell will continue as Vice-Chair for 2025. Mary asked if there were any questions.	



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Election Tie Breaker Discussion

great job. John asked if there were any other items that should be opened for New Business at this time.

Paul briefed that as Mary stated, there were several ties, so he reached out to Ms. Sherry Shafer, who stated this is the first time ever there has been a tie in the history of the User Council, let alone two back-to-back. He stated that he and Mary went through the User Council Charter and policies and procedures, but with 12 User Council members there is nothing in the Charter to address how to break a tie when voting for Chair and Vice-Chair. Paul commented that he would like to suggest that when the User Council Charter is up for renewal, that the council should look at putting something in there to break a tie, because there is nothing currently in the charter, and obviously this is the first time this ever happened, so it is the first time it was realized the charter does not have anything to address this situation.

John inquired if Paul would like to open up the forum for a discussion point on what might be put in the charter, or does Paul want the members to contemplate what that would look like and bring it up in the next meeting.

Paul stated that he had some ideas, but he would like all the members to think about it and reach out to Mary with ideas. He and Mary are going through Robert's Rules of Order, who is the authority for parliamentary procedure, to make sure the council is concurrent with Robert's Rules of Order. He commented that he just wants to get it out there for all the members to think about it and it will be brought up at the next User Council with some ideas to put out for a motion.

John said excellent, and thanked Paul. He inquired whether there were any other questions on either the announcements of the Chair and Vice-Chair and/or questions regarding the process for how to resolve a tie vote in the future, hearing none, he moved on to the next agenda item under new business, which would be an assistive report from Mr. Bruce Richter.

CISA Report

Bruce stated that this could not be more timely, because on the way over to the meeting an email came out from Mr.
Bryan Fisher, the director of the Division of Homeland
Security Emergency Management for the state. Bruce noted that in the email Bryan states that all the information would be worth discussing with the ALMR User Council and what
Bryan was referring to is a guide that came out on December



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3rd from U.S. Cybersecurity and Infrastructure Security Agency (CISA), the Federal Bureau of Investigation (FBI), National Security Agency (NSA), their Australian partners at the Australian Signals Directorate's Australian Cybersecurity Centre, the Canadian Cybersecurity Centre, and the New Zealand Cybersecurity Centre. Bruce commented that it is an 8-page document, but he is going to read the introduction and refer the rest of it with the council through Mary. He noted that it is not restricted information, they want people to be aware of this.

Bruce read the following excerpts from the Enhanced Visibility and Hardening Guidance for Communications Infrastructure (https://www.cisa.gov/resourcestools/resources/enhanced-visibility-and-hardening-guidancecommunications-infrastructure): "People's Republic of China (PRC)-affiliated threat actors compromised networks of major global telecommunications providers to conduct a broad and significant cyber espionage campaign. The authoring agencies are releasing this guide to highlight this threat and provide network engineers and defenders of communications infrastructure with best practices to strengthen their visibility and harden their network devices against successful exploitation carried out by PRC-affiliated and other malicious cyber actors. Although tailored to network defenders and engineers of communications infrastructure, this guide may also apply to organizations with on-premises enterprise equipment. The authoring agencies encourage telecommunications and other critical infrastructure organizations to apply the best practices in this guide." ".....no novel activity has been observed. Patching vulnerable devices and services, as well as generally securing environments, will reduce opportunities for intrusion and mitigate the actors' activity."

Bruce went on to brief that people are flying drones over some critical infrastructure and it might not just be a hobbyist, it might be somebody that is trying to understand how to target that infrastructure, so be aware of this as it is a significant threat. He stated that the specific guide was released on December 3rd, which includes some good input from CISA, because they are finding that in this patchwork of 3G, 4G, and 5G evolving communications networks, there is older infrastructure embedded in those networks and they may not have received the maintenance and upgrades that are recommended. Bruce commented that is one of the tools that is being exploited, so he knows that CISA has talked about this before and they are following the whole Salt Typhoon, and there is a new development every week, and



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this latest guide released on December 3rd by these agencies, who do not get paid by the product, but there is a reason this came out so please be aware of it and please share the information with your network defenders that can utilize the specific indicators compromised. He noted, as always, that if there are questions, he has people that are much smarter than he is on this topic that he can refer anyone to if extra information is needed. Bruce thanked the council for the chance to share that brief.

John asked if there were any comments or questions either for Bruce or in general regarding some of the cyber threats that are being faced on a daily basis. He also commented that the council is still in the agenda for new business, is there any additional new business that anybody would like to bring up at this time, or any comments or updates that anybody would like to share with the group.

Mr. Scott Nelson stated that he wanted to thank everyone for putting their trust in him to act as the Chair for this coming year. He commented that when he first came on to ALMR, John and Mr. Nate Skinner, who is no longer with the group, trained me up on actually what it takes to run this radio system, because he was just an end user at that time and learned how extensive ALMR was. Scott noted that what he wants to tell John straight up is that John is one of the kindest and most well-spoken people he has ever met, and he thanked John for all of his wisdom, and he will be tapping John for more.

John thanked Scott and stated that he appreciated that and just let everybody know he is not going anywhere. He then asked if there was anything else with any comments or questions or just chitchat regarding what is being done by everyone with the radios.

Paul noted that it appears that Fire Marshal Kyle Green has his hand up.

John recognized Kyle and opened the floor up to him.

Kyle stated that he wanted to mention, if it is not on people's radars, save the date for the 5 X 5: The Public Safety Innovation Summit (https://5x5.firstnet.gov/) that is hosted by the FirstNet authority in coordination with the National Institute of Standard Technology (NIST), their Public Safety Communications Research (PSCR) division, and the goal of the conference is to bring public safety academia, government, and industry together for about 3 days to discuss the design future for first responder communications,



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and this is everything from networking or network of first responder communications to the devices themselves. He noted that they love having users attend and it does not matter if attendees are public safety, DoD, or maybe another user, that of another agency that uses public safety communications infrastructure. Kyle commented that these folks at the conference want to hear from users in that as a design product, and as NIST learns more about how to use it and create standards that everyone can then turn around as users and put out requests for proposals (RFPs), considering those standards. He stated it was a fantastic conference that he attended in Chicago last year, and he highly recommends it if anyone is interested or will be sticking around in this industry for a little while, and to see what is coming down the pipeline from some very bright people.

Kyle stated that he saw Mary's request to send a link and he will go ahead and forward the save the date for that conference (https://5x5.firstnet.gov/), which can be broadcasted out and if anyone has any questions about that conference, feel free to give him a call or contact me via e-mail (kgreen38@alaska.edu), he is happy to answer them. He noted that it was 100% worth the time when he went to Chicago last year for it, so thank you.

John thanked Kyle for the update and stated that Kyle represented the state well last year when it went up and Kyle's focus for that was from the extended antenna technology as well as working with some of the FirstNet components. He asked Kyle if that was correct.

Kyle responded yes and that he was a guest there on behalf of NIST, but he worked really closely with FirstNet on some of the stuff they are doing with D12 and the extended coverage that the high-powered user equipment brings for LTE connectivity and 5G. He commented that he was also there meeting with many other Statewide Interoperability Coordinators (SWICs), other radio network, public safety, engineers, learning about how they have made the transition and implementing other technologies into their P25 systems, and what they have experienced, and what they are working through. Kyle stated that he is confident that as they continue more and ALMR is getting ready to launch that broadband connectivity to ALMR, whenever FEDRAMP is ready to go, ALMR will be prepared to maybe not stumble like some of the other jurisdictions have in the nation from the learning what they have done so. He commented that he would love to see a cohort of Alaska and folks on the user Council maybe go down and he is hoping to go himself, so if there is a broad



	conference. John thanked Kyle again for his update and asked if there were any questions. He commented that before the council adjourns, he wanted to announce the next meetings, which are currently scheduled for January 8th, since the 1st is a holiday, and then February 5th. Paul stated that before John adjourns, Bruch has one more comment. Bruce stated that Kyle reminded him of this when Kyle talked about 5 X 5 in July. He noted that also in Seattle CISA is working with a bunch of partners preparing for the World Cup that is coming up in 2026, but the specific thing that CISA has is a 2-day exercise on intentional and unintentional radio frequency and interference rf cyberattacks that disrupts communications during that game. Bruce commented that during the week of July 14 to 18, CISA will be going to be doing this actual functional exercise down there near Century Link Stadium, and CISA does not have invitational travel money, but if somebody can come down and be an observer, an evaluator, or even a participant in the exercise, so he is going to forward the information to Mary (note from Mary - this was sent to members in attendance and will be sent out to all members). He noted that the other thing he can definitely do for the council is when this is all done, and they have the hot wash and the debrief, he will get his colleague Brandon Smith up here to do a brief for the ALMR User Council with lessons learned from this exercise work. Bruce stated, however, that if there is somebody that has reasons, they want to get down to Seattle July 14 to 18 and be a participant, observer, or evaluator, he will get that information out to them and they can make that happen.	
Next Meeting	Discussion	
	John briefed the next meetings are currently scheduled for January 8, since the first is a Holiday and February 5	
Adjournme nt	Discussion	
	John thanked Bruce for that update and asked if there was anything else and the floor is open. Hearing none, John stated that he would entertain a motion to adjourn. Motion: Adjourn the December 4 User Council meeting.	



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Motion: Ms. Tammy Goggia-Cockrell

Second: Deputy Chief Keith Berrian

John stated congratulations to Tammy and Scott and that he looks forward to working with them in the future and noted at this time, the meeting is adjourned.

The meeting was adjourned at 2:08 p.m.