



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

1. Attendance.

P = Present	T = Telephone/Teams	E = Excused	U = Unexcused	N/A = Not required
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**User Council Members**

**Primary**

U	Adams	Nathan	Mr.	DoD USAF, Eielson AFB
U	Atkinson	Ross	Mr.	Federal Non-DoD DOI, BLM-Alaska Fire Service
T	Berrian	Keith	Deputy Chief	Muni-North, Chena Goldstream Fire & Rescue
T	Cole	Henry	Mr.	SOA DOT
T	De Hart	Kaitlyn	Ms.	DoD USAF, Joint Base Elmendorf-Richardson
T	Goggia-Cockrell	Tammy	Ms.	Municipalities Central, <b>Vice Chair</b>
T	Kalwara	Erann	Ms.	Municipalities Southeast, Juneau PD
T	Kroona	Jon	Mr.	Federal Non-DoD DOJ, FBI
P	Nelsen	Scott	Mr.	SOA All Others, DMVA, <b>Chair</b>
U	Nelson	James	Officer	Federal Non-DoD All Others, US Forest Service
P	Rockwell	John	Mr.	SOA DPS, SWIC
U	Smith	Eric	Mr.	DoD US Army - Alaska

**Alternate**

U	Brown	David	Mr.	Fed Non-DoD DOJ, FBI
E	Carter	Bobby	Mr.	Federal Non-DoD All Others, TSA
U	Clendenin	John	Mr.	SOA DOT
N/A	Dante	Ray	SSgt	DoD USAF, Joint Base Elmendorf-Richardson
N/A	Draves	Kayla	MSgt	DoD USAF, Joint Base Elmendorf-Richardson
N/A	Edwards	Karl	Mr.	DHS, SOA All Others
P	Endres	Benjamin	Lieutenant	SOA DPS
T	Green	Kyle	Fire Marshal	Municipalities North, University Fire Department
P	Goodman	Jim	Mr.	Municipalities Central, MatSu Borough
U	Guetaloreto	Christian	SSgt	DoD USAF, Eielson AFB
U	Higginbotham	Dave	MSgt	DoD US Army - Alaska
U	Roberts	Nathan	TSgt	DoD USAF, Eielson AFB
T	Barry-Garland	Eli	Mr.	Federal Non-DoD DOI, BLM-Alaska Fire Service
N/A	<b>VACANT</b>			Municipalities Southeast

**Supporting Staff and Guests**

T	Becker	Max	Chief	University of Alaska Fairbanks – Police Dept.
P	Burnham	Mary	Ms.	Operations Management Office (OMO)
T	Clyde	Zoey	Ms.	Motorola Solutions
T	Coccaro	Andrew	Chief	Fairbanks Fire Department
T	Fagerstrom	Kyle	Mr.	North Pole Fire Department
P	Fahnestock	Nik	Mr.	Systems Manager - SMO
T	Flores	Mickey	Mr.	BK Technologies
P	Fussey	Paul	Mr.	Operations Manager - OMO
T	Lane	Donald	Mr.	SOA 911 Coordinator



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

T	Marlow	Ryan	Mr.	Department of Transportation (DOT)
T	McGilvary	Shawn	Mr.	North Pole Fire Department
T	McRae	Zack	Mr.	Matanuska-Susitna Borough
T	Merkouris	Paul	Mr.	BK Technologies
T	Morales	Mario	Mr.	Motorola Solutions
T	Nelson	Dan	Mr.	Wostmann
T	Neuman	Mark	Mr.	AWARN
T	Ragadio	Robert	Mr.	Motorola Solutions
P	Reed	David	Mr.	Motorola Solutions – Security Manager
P	Richter	Bruce	Mr.	DHS CISA
T	Rogell	Pete	Mr.	BK Technologies
T	Rose	Teresa	Mr.	SOA
P	Stormo	Scott	Mr.	State of Alaska (SOA) - APSCS
T	Summers	Peter	Mr.	University of Alaska Anchorage Police Dept
T	Thometz	Tim	Mr.	iCom America
P	Woodall	Tim	Mr.	Department of Defense (DoD)

**2. Meeting Minutes and Action Items.**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Items Assigned</b>
<b>Call to Order</b>	Mr. Scott Nelsen called the meeting to order at 1:31 PM. Scott N. asked Ms. Mary Burnham to read the roll call.	
<b>Roll Call</b>	Roll call was presented by Mary and she confirmed there was a quorum.  Mr. Max Becker, Mr. Mickey Flores, Mr. Tim Thometz, and Ms. Zoey Clyde joined the meeting after the roll was taken.	
<b>Introduction of Guests and Special Announcements</b>	Scott N. asked if there were any special guests.  Mr. Paul Fussey stated that online with the council is Mr. Mario Morales from Motorola, and Mario will be doing a presentation after the meeting. He asked Mario if he had anything he wanted to say to the group before moving on to the meeting minutes.  Mario stated that he appreciated everybody for having him, and he would rather be in person so apologies that Motorola is not there, but hopefully the group will take something useful out of his presentation that he will provide later.  Scott N. thanked Mario.	
<b>Previous Meeting Minutes</b>	Scott N. stated that at the last meeting the council did not have a quorum, so there are no November meeting minutes, but the council still has to approve the October meeting minutes. He asked if everyone had a chance to review the October 1st minutes, and if there were any comments or questions regarding	



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

	<p>them. Hearing none, he asked if he could please have a motion and a second to approve the October 1<sup>st</sup> minutes.</p> <p><b>Motion: Approve the October 1, 2025, monthly User Council meeting minutes.</b></p> <p><b>Motion: Mr. John Rockwell</b></p> <p><b>Second: Fire Marshal Kyle Green</b></p> <p>Scott N. stated that the motion passed and the minutes are approved. He stated the council was moving on to the Issues &amp; Risks Log and asked Paul to please provide an update.</p>	
<b>Issues &amp; Risks Log</b>	<b>Review</b>	<b>Resolution</b>
	<p>Paul briefed that the Operations Management Office (OMO) has worked with Mr. Ross Atkinson and also Mr. Eli Barry-Garland from the Bureau of Land Management (BLM) on item UC96. He noted that the paperwork has already been done and that the OMO would like to thank Eli for filling in since Rob Reddington retired, so it will be Ross and Eli for the Department of the Interior (DOI). Paul stated that with approval from the Chair, he would like to close out UC06.</p> <p>Scott N. stated that he approves UC96 to be closed.</p> <p>Paul noted that the OMO is still working with the Southeast representative on item UC97, which is an alternate representative for them. He stated that Mr. Henry Cole was actively searching for his replacement for item UC98, and asked Henry if he had a replacement yet or should the OMO keep this on the table, too.</p> <p>Henry stated that they have a tentative replacement, but the memo appointing her has not been signed yet, and he is hoping that will be in the next week or so.</p> <p>Paul thanked Henry and stated that was all he had for the Issues and Risk Log. He asked if there were any questions.</p> <p>Scott N. stated that hearing none, the council could move on to the Action Items.</p>	
<b>Action Items</b>	<b>Updates</b>	<b>Action Items Assigned</b>
	<p>Paul briefed that the Action Items #1 and #2 will hopefully be completed after Mario's demonstration and presentation. He asked the group to take a look at that after the presentation and will just carry this over to the next meeting with the Chair's approval, and then close it out.</p>	



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

	Scott N. approved carrying it over and asked if there were any questions or discussions, hearing none, he asked Paul if he would provide the OMO updates at this time.	
<b>Operations Management Office (OMO)</b>	<b>Mr. Paul Fussey, Operations Manager</b>	<b>Action Items Assigned</b>
<b>Training</b>	<p>1. Paul stated that Mr. Dan Nelson would like to talk about the training.</p> <p>Dan briefed that for everybody here on the ALMR training page that some recent videos have been updated. He noted that the most recent training video was one that may be useful for points of contacts here within the ALMR system and that refers to communications planning for agencies. Dan stated that the training section is encouraging folks to look through their personal communication set up with their agency and their mutual aid partners. He commented that it is about a ten minute video and goes a little bit into the Primary, Alternate, Contingency, and Emergency (PACE) methodology and some other items. He encourage members to share those videos and any others that they may be interested in with your users. Dan asked a favor of any of the ALMR users that have been watching the ALMR training page (<a href="https://alaskalandmobileradio.org/training-videos-2">https://alaskalandmobileradio.org/training-videos-2</a>), because it is having a little bit of a design error with some of it, so if users see anything that does not look right, it would be pretty obvious that formatting is off, to please let the OMO know and they will get that fixed. He stated the OMO is trying to capture that in time to get our technical support to be able to see the issue.</p> <p>Dan commented that other than that, he does not have any specific updates. The OMO will be meeting in January just to talk about potential training topics, so if agencies have anything they are specifically interested in for system training please share that with the office so the OMO can get that on the calendar.</p>	
<b>Outreach</b>	<p>2. Paul briefed that he attended the joint Motorola and DoD briefing for possible upcoming ALMR upgrades.</p> <p>Paul noted that the team has also started meeting with Motorola, the Joint Base Elmendorf Richardson (JBER) Rescue Coordination Center, and Mr. Nikalus (Nik) Fahnestock, and his team regarding a possible AXS console upgrade project.</p> <p>Paul stated that next week is the Northwest Motorola Trunked Users Group (MTUG) meeting and he will be attending it online.</p> <p>Paul commented that Nik and his team have been working on the annual inventory report, so everyone should have received emails from Nik and his team.</p>	



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

<b>System Upgrade</b>	<p>3. Paul briefed that Motorola was in Anchorage November 17<sup>th</sup> through the 21<sup>st</sup> updating the Anchorage Wide Area Radio Network (AWARN), which is Zone four and the simulcast dynamic dual mode system. He noted that the testing is still ongoing and he thanked the AWARN team for working a lot of extra hours on this tasking.</p> <p>Paul noted that he, Nik, and Mr. Mark Neuman, from AWARN, have been coming in at 4:00 in the morning for the quarterly security patches. Day one was completed and he thanked the dispatch centers that helped them complete the work. He stated that they will come in tomorrow morning and finish up day two for the quarterly zone control rollovers.</p>	
<b>November Document Reviews</b>	<p>4. Paul briefed that the November document reviews the OMO completed were High-Level Strategy; Emergency Button Activation policy and procedure; System Recovery policy and procedure; System Incident Response policy and procedure; Site Book policy and procedure; Help Desk policy and procedure; Subscriber Acceptance Testing policy and procedure; and the Executive Council Charter. He thanked Nik and his team, and Mr. David Reed for working on them because it was a large list for this month.</p> <p>Paul asked if there were any questions before he moved on to the metrics, hearing none, he continued on.</p>	
<b>November System Metrics</b>	<p>5. Paul briefed that if the group looks at ALMR's monthly group and individual calls, we had 1,938,487 and compared from 2024 to 2025, the system is getting a lot of usage. He noted that the monthly push-to-talks were 2,818,171, once again very large compared to last year. Paul stated that ALMR's monthly busies have dropped to 297, but with such a large number of calls of 2.8 million with only 297, ALMR is doing really well. He commented that the sites below three nines were only five, and the reasons were Henny Range, with the Copper Valley Telecom moved the microwave dish to the new tower; microwave repairs over at Girdwood; then for High Mountain and Sunnahae had the power restored in Ketchikan that affected the GCI circuit; and then over at Hurricane was the power upgrade and maintenance, so nothing concerning on ALMR's side of the house.</p> <p>Paul noted that for the subscriber numbers, ALMR had 32,817, which is below the 33,000. He stated that, once again, he appreciates everybody turning in the subscriber counts, and as long as ALMR keeps below the 33,000 it makes him very happy. He stated that for the State of Alaska (SOA) they had 9,404; DoD 9,581; the Municipal League 11,935, and federal non-DoD had 1,897, so ALMR is up 42 subscriber units from last month.</p> <p>Paul asked if there were any questions on the metrics from anyone.</p>	



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

<b>Other Items</b>	<p>6. Paul briefed that he is still attending the State Emergency Operations Center (SEOC) briefings regarding the West Coast storm, and they are only meeting once a week now, and there were no issues for ALMR. He noted that a lot of families are still dealing with the tragedy, even living in hotels,, and everyone feels bad for those folks that have their whole lives upended right now.</p> <p>Paul noted that the annual local government conference for the Alaska Municipal League (AML) is going to be held December 8<sup>th</sup> through the 12<sup>th</sup> here in Anchorage, and the OMO has that information on the ALMR website.</p> <p>Paul stated that the registration is now open for the International Wireless Communications Expo (IWCE) that is going to be held March 16<sup>th</sup> through the 19<sup>th</sup> in Las Vegas, and April 6<sup>th</sup> through the 9<sup>th</sup> the 2026 Association of Public-Safety Communications Officials (APCO) Western Region Conference. The information for both of those are on the ALMR website Upcoming Events Calendar (<a href="https://alaskalandmobileradio.org/upcoming-events-calendar-2/">https://alaskalandmobileradio.org/upcoming-events-calendar-2/</a>).</p> <p>Paul commented that the FBI National Academy Association (FBINAA) Executive Development Conference is ongoing this week in downtown Anchorage.</p> <p>Paul noted that ALMR will be taking a look at the governor's proposed budget, which will be released on 15 December, so he and Mary will be looking at it to see if there is anything in there for ALMR or any upgrades.</p> <p>Paul stated that he and Mary are working on completing the annual business case and the annual assessment that is required by the OMO contract. He commented that he and Mary will go through that making sure everything is updated, so then they can submit them.</p> <p>Paul asked if there were any questions on his report from the group, hearing none, he stated that was all he had.</p> <p>Scott N. thanked Paul and stated that the next item was the Systems Management Office (SMO) update and asked if Nik has anything.</p>	
<b>System Management Office (SMO)</b>	<b>Mr. Nik Fahnestock, System Manager</b>	<b>Action Items Assigned</b>



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

	<p>Nik briefed that he did not have anything to add, comment, or mention, like Paul mentioned earlier it has been long days to include tomorrow.</p> <p>Scott N. thanked Nik and asked if there were any hands raised or questions about systems. Hearing none, he asked Mr. Scott Stormo if he had an update for the state.</p>	
<b>State of Alaska (SOA)</b>	<b>Mr. Scott Stormo</b>	<b>Action Items Assigned</b>
	<p>Scott S. briefed that he had a brief update on where the state is with some of their projects they have been working on. He noted the commercial power line for Tsina has been operational for about a month right now, which is a good sign because usually if something is going to break, it breaks fairly quickly. Scott S. stated that hopefully that is a good sign so that the state will have commercial power to that site, which is an expensive off-grid site to maintain because of having to refuel it more than a few times a year. He commented that it would be nice if that could be run on commercial power for many more years to come.</p> <p>Scott S. noted that the state had two microwave repeater sites that the equipment failed on; one of them for well over a year now. He stated that it took that long to get the replacement equipment, which just showed up this week, so perfect timing, being winter and the shortest helicopter flying hours of the year. Scott S. commented that they are watching the weather to see if the state is able to get in to any of those places anytime soon, to put that equipment in antennas.</p> <p>Scott S. stated that the Cordova site partner the state worked with to put in a tower were able to get a new shelter put in. They have not been able to get all of the state equipment pulled out of the temporary shelter into the new shelter. He commented that they have been watching the weather for about two months, trying to find a good time to go down and make that happen. Scott S. noted that the team was chased off the mountain a couple of times when they were down there, so they have to finish that work.</p> <p>Scott S. commented that, other than that, he does not really have anything else to add on the ongoing upgrade from the state's perspective, so unless there are any questions he will turn it over to the DoD.</p> <p>Scott N. stated that hearing nothing he continued on.</p>	
<b>Department of Defense</b>	<b>Mr. Timothy Woodall</b>	<b>Action Items Assigned</b>
	Mr. Timothy (Tim) Woodall briefed that a request was sent out to JBER, the Army, Eielson, and Clear to provide point of contacts (POCs) to work on the T1 to Ethernet conversion, and thanked	



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

	<p>Ms. Kaitlyn De Hart, with JBER, for responding. He is still waiting on the Army and Eielson's response. He noted that he will get those POCs to the engineer with Motorola so that they can start coordinating looking at the infrastructure on the installations that go to the dispatch locations to make those T1 to Ethernet conversions that need to be done. Tim stated to the DoD representatives that if they could respond to that, or if they needed him to resend it, just let him know. He commented that he thinks he resent it anyways, so they might see it twice.</p> <p>Tim noted that regarding the Intergovernmental Support Agreement (IGSA) on the Air Force side of the house for the DoD side has been sent to the signatory authority, which is required by law to be a warranted contract officer, so it is over at 673<sup>rd</sup> contracting. He stated that it has undergone a Judge Advocate review and it passed that review as written. Contracting is looking at it now for the final signatory for it. Tim commented that they will then arrange for a meeting with the state to look at whether the state may concur and that the DoD and the state will both agree with it as written. He noted that it then moves for a signature on the Army side of the house, which Mr. Smith is working that through with the folks in the Hawaii 516<sup>th</sup> Signal Brigade Commander level. They are the payer and they would be the signatory for that agreement, so he has turned that over to the Army to do their coordination. Tim stated that when they get it through their legal and through their signatory, then it will come back to him and he suspects he will arrange to meet with the state and do a final review on the Army side of that IGSA.</p> <p>Tim stated that the IGSA is for authorizing the state to provide infrastructure maintenance and operations management services for DoD land mobile radio (LMR) systems related to only ALMR. Agencies would have to be a member agency and have a signed membership agreement to fall under that IGSA.</p> <p>Tim commented that pending any questions that was all he had.</p> <p>Mary stated that there was a comment through the Teams chat and she read it from Robert Ragadio: "Thank you, Mr. Woodall, for providing the contacts at the respective sites for the T1 to Ethernet. Just need the final contacts and we will work on next steps."</p> <p>Tim stated that he was waiting for them too.</p> <p>Scott N. stated that not hearing anything else, he would move on to the council representatives starting with the SOA.</p>	
<b>User Council Representative Reports</b>	<b>Represented Areas</b>	<b>Action Items Assigned</b>



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

<b>SOA DPS</b>	1. Mr. John Rockwell stated that he had nothing at this time.  Lt. Ben Endres added that he had nothing at this time.	
<b>SOA DOT</b>	2. Mr. Henry Cole stated that he had nothing to add at this time.	
<b>SOA All Others</b>	3. Scott N. asked if Mr. Karl Edwards was on, and Mary replied in the negative. He noted that, for their division of Emergency Management, they have possession of the radios they ordered and they are portables, there is thirty of them. Scott N. stated that they are putting them into their Information Returns Intake System (IRIS), which is just accounting. He commented that once that is done they go straight over to the state, still in packaging, and they will take care of the radios from there. At that point all the rest of their old portables will come offline and a handful of mobiles, but he does still need to keep the mobiles for the mobile command center online, there is six of those, until they get replacements for them. Scott N. noted that they are almost converted over to TDMA, but not quite yet.	
<b>DoD US Army Installations</b>	1. No representatives were available to provide an update.	
<b>DoD JBER</b>	2. Ms. Kaitlyn De Hart stated that she had nothing new to report for this month, still just plucking away at their TDMA update, but they are making good progress now.	
<b>DoD Eielson</b>	3. No representatives were available to provide an update.	
<b>Federal Non-DoD DOJ</b>	1. They did not have an update for the meeting.	
<b>Federal Non-DoD DOI</b>	2. Mr. Eli Barry-Garland, the alternate for the Department of the Interior (DOI), stated that they do not have anything to update at this time. He noted that they are still on schedule to have the last of their non-TDMA radios replaced by probably around the middle of this upcoming calendar year.	
<b>Federal Non-DoD All Others</b>	3. No representatives were available to provide an update.	
<b>Munis-Central</b>	1. Ms. Tammy Goggia-Cockrell with Soldotna, stated that she did not have anything to report to the group.  Mr. Jim Goodman stated that they are continuing with their TDMA upgrades and their crossbanding, which are their two big pushes for this next year.	
<b>Munis-North</b>	2. Fire Marshal Kyle Green stated that he just wanted to say hello to the other interior members that he sees online and thanked them for joining and participating in the training after the	



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

	meeting. He commented that the other thing to note is that they had some snow move in and they are supposed to bottom out to 25 below zero through Monday, starting Thursday and/or Friday. Kyle noted other than that he had nothing else to report.  Deputy Chief Keith Berrian stated that he nothing to add since he was just listening in while on vacation.  3. Ms. Erann Kalwara stated that she had nothing to report.	
<b>New Business</b>	<b>Discussion</b>	<b>Action Items Assigned</b>
<b>Election Results</b>	Scott N. stated, that brings the council to New Business and asked if anyone had any new business they would like to bring up.  Mary stated that she was going to announce the chair and vice-chair for the calendar year 2026. She commented that the chair will be Mr. John Rockwell and the vice-chair will be Tammy Goggia-Cockrell, and said "congratulations" to them.	
<b>CISA</b>	Mr. Bruce Richter, with Cybersecurity and Infrastructure Security Agency (CISA), briefed that it is good to be back, but during the government furlough, the state of Nevada released an after-action report on their ransomware attack that had happened to them in August. He noted that it is really a well-written report, and it is easy to read. Bruce stated that people do not need a computer science degree to understand it, and it is notable that the description of the threat actors tactics is pretty detailed, and he shared the link with the hopes that it can be put in the meeting minutes and everybody can see it: <a href="https://gov.nv.gov/uploadedFiles/itnewvgov/content/Governance/GTO%20Statewide%20Cyber%20Event%20AAR%20Final.pdf">https://gov.nv.gov/uploadedFiles/itnewvgov/content/Governance/GTO%20Statewide%20Cyber%20Event%20AAR%20Final.pdf</a> .. He commented that essentially in May, a knowledgeable state of Nevada IT employee was looking for a system tool and went to what they thought was legitimate manufacturer website and got fooled by a bad website, downloaded a tool, and that gave access to that part of the system. Bruce noted that the threat actor gathered intelligence, learned the system, and triggered their attack in August, using the passwords they gathered and using other things, deleted all the backup files, and then loaded in ransomware. He stated that is the short version. The long version is in the after action, the state chose not to pay the ransomware and hired some help, and used their state employees to recover from it. Bruce commented that it is a well done story, but he thinks the example is any government agency is an attractive target to these people and knowing how they are doing these kind of attacks, that is one of the better written descriptions of this team. He thanked the chair and council.	



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

<b>YouTube Training Channel</b>	<p>Scott N. noted that it is becoming more common these days and it seems like you need a lot of legal advice to navigate these situations. He thanked Bruce for the update.</p> <p>Paul briefed that he and Dan were talking about this the other day with the ALMR training and they were wondering if the OMO could get feedback from the members through an email on what they would think about having a YouTube Channel. He noted they would be putting the training videos on the channel to reach more people than just on the ALMR website. Paul stated that he had one question, and he asked Tim if the DoD members are able to access YouTube or would the DoD firewall block that.</p> <p>Tim stated that it would be blocked unless they have what is called a dirty net.</p> <p>Paul thanked Tim and stated that was one of his and Dan's concerns, and they talked about the YouTube channel and that the DoD members would have to use their personal equipment to access that. He stated that, just to reiterate, if he and Dan could hear from the members and audience. If this would be a good idea, their comments and suggestions, or if it is a bad idea, please let them know by email. They are looking at to try and reach out to more members and make it a little bit easier for people.</p> <p>Tim inquired if the OMO is taking a look at the kind of information the OMO would be putting out, and the need to have access to anybody that can be on YouTube. He also inquired if the OMO is going to have a closed channel with a closed membership in a YouTube channel, since once it is on YouTube, it is available to anybody. He stated that if the OMO wants people to understand how the system works that do not operate the system it could be from an operational security perspective and not something we would want out on a public domain.</p> <p>Paul responded that he and Dan did discuss that, and the videos that would be on the channel are already on the ALMR website. He noted that they are not going to go into any further depth to jeopardize the system security for anything, it will just be the videos that are on our website now.</p> <p>Paul stated that was all he had, and Scott N. thanked Paul and Tim.</p>	
<b>11/5 Meeting Carryover</b>	<p>Scott N. read Tim's New Business statement from the unofficial November User Council meeting: "that due to the execution of the Intergovernmental Support Agreement (IGSA) in order to make the agreements so that the council is not having to change them often with regard to points of contact and other certain information about the system, because the council defines the system and the council points to the appendix that identifies the</p>	



**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

	<p>system description, his recommendation, that the council make a motion to allow amendments to the appropriate appendixes of the Cooperative and Mutual Aid Agreement to comply with the IGSA requirements, was held in abeyance.”</p> <p>Scott N. asked if the council would like a motion.</p> <p>Tim stated that the motion would allow those changes to the Cooperative and Mutual Aid Agreements' appendixes to facilitate items identified in the IGSA.</p> <p>Scott N. inquired if there are any questions or comments on this proposal, hearing none, he asked shall the council entertain a motion to accept to approve. He stated he would accept a motion to approve and a second. Scott thought that John made a motion and asked for a second, which was made by Lt. Endres.</p> <p>John stated that he did not make a motion because he did not know enough about it.</p> <p>Scott N. then made the motion to approve and Lt. Endres seconded it again. He asked if there was any discussion needed since John says he does not have enough background.</p> <p>John stated that he just thinks that if the council is going to make an amendment to any of the documents, it would be nice to be able to view the document in question and then view it.</p> <p>Tim noted that would always be the case, but the point here is that the team identified points of contacts (POCs) in the IGSA and rather than listing exact POCs, if the team identifies that the system owners in Appendix D (Service Level Agreement) of the Cooperative and Mutual Aid Agreement are required to identify and update who those POCs are, and he thinks that the membership agreement should contain the requirement to update POC information, so that the team is not having to put specific names inside of an agreement that lasts for 10 years. He stated that at the end of one year if someone leaves and that POC changes everyone can refer to the appendix in the cooperative agreement that contains those specific POCs as far as when the IGSA uses the term “system” and it is referring to the Cooperative and Mutual Aid Agreement Appendix B System Description, which describes what the system is made up of. Tim commented that when the IGSA is talking about systems, it is referencing Appendix B of the ALMR Cooperative and Mutual Aid Agreement, so any changes to what the system comprises does not have to be reinvented within the IGSA. He noted that the IGSA just points to the cooperative agreement, so those are the areas that were talked about in this case.</p> <p>John thanked Tim, and stated that all that does is describe exactly what the team is trying to change that is not captured in</p>	
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**ALMR User Council  
Meeting Minutes**

**Date: December 3, 2025**

	<p>the motion. He inquired if the council can define the motion a little bit better, because the verbiage is not necessarily stated as a motion.</p> <p>Scott N. agreed that it was not.</p> <p>John stated that he does not know if the council wants to use Roberts Rules of Order. He noted that the council would have to vote the current motion down and make a proper motion. He commented that he would leave that up to the Chair, Mary, and Paul, then of course, as far as the rules go.</p> <p>Tim noted that the Chair can just request a motion because that was not really a motion.</p> <p>Scott N. stated that was called as a motion, which he noted he could withdraw.</p> <p>Paul inquired if he could make a suggestion. This motion and second that was made could be tabled to the next meeting through Robert's Rules of Order, and the team could write up a motion and then bring it forward to the council and the voting members next meeting.</p> <p>Tim noted that it is an option to table the motion or vote it down and then reintroduce another motion.</p> <p>John stated that if the team has the verbiage for a motion, and he is not sure if the council has everything ready, with an actual motion that describes what is trying to do be done.</p> <p>Tim stated he could verbalize one now, but it is probably better to write one down.</p> <p>John recommended, just for any discussion, that to table the motion until next meeting and between now and next meeting the team will have that actual motion.</p> <p>Tim stated he could do that.</p> <p>Scott N. stated, just to make sure for the people who are on line, he asked if there were any questions or any kind of confusion about what is being recommended. He noted that some may not have had a chance to actually read and think about it or had an opportunity to review it, so maybe the council does table this, write up a proper proposal, proper motion, and work it that way for the next meeting.</p> <p>Tim commented that people should remember that the group could not make a motion last meeting because there was not a quorum, so it was just put on the agenda as a position holder.</p>	
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	<p>Scott N. stated that he was withdrawing his motion and tabling this until the next meeting, which will be January 7th.</p> <p>Lt. Enders withdrew his second.</p>	
<b>Next Meeting</b>	<b>Discussion</b>	
	<p>Scott N. briefed that the next meetings are currently scheduled for January 7 and February 4.</p> <p>Mary stated that there was a comment in the Team's chat from Henry and it read: "I think YouTube publishing makes sense. They can also be posted there "de-listed" which means you need to already have a link."</p> <p>Paul thanked Henry for his comment.</p>	
<b>Adjournment</b>	<b>Discussion</b>	
	<p>Scott N. asked if there was anything else anyone would like to offer before asking to adjourn.</p> <p>He stated that at this time he would accept a motion and a second from any one of the council members to adjourn the December 3<sup>rd</sup> User Council meeting.</p> <p><b>Motion: Adjourn the December 3, 2025, User Council meeting.</b></p> <p><b>Motion: Mr. Henry Cole</b></p> <p><b>Second: Mr. Jim Goodman</b></p> <p>Scott N. stated that the meeting was now adjourned and thanked everyone for attending.</p> <p>The meeting was adjourned at 2:13 p.m.</p>	