



ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL  
(A Federal, State and Municipal Partnership)



MEMORANDUM FOR ALMR Executive Council

August 29, 2007

FROM: DoD Executive Co-Chair

SUBJECT: September 5, 2007, ALMR Executive Council Meeting Agenda

TO: See Distribution

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1. **Call to Order.** Colonel Clifton, Executive Council Co-Chairman, will call the meeting to order at the Alaska State Trooper (AST) Main Training Conference Room, at 11:30 a.m. Roll will be taken. (5 Min)

2. **Opening Statements and Other Announcements.** (5 Min)

3. **Approval of Previous Meeting Minutes.** July 26, 2007 ALMR Executive Council Meeting minutes, dated August 16, 2007. (Atch 1) (5 Min)

4. **Old Business.**

Cooperative Agreement. Review and approve/disapprove final Comment Resolution Matrices to Version 7, dated July 26, 2007, of the Cooperative Agreement. (Atch 2) (10 min)

**Motion: Move to accept all comments on the Comment Resolution Matrices; incorporate the comments into the Cooperative Agreement and date it September 10, 2007; and approve the Cooperative Agreement to be sent out for signature.**

5. **ALMR Project Status.** Implementation activities report. (Atch 3) (15 min)

- a. DOD Project Manager, Mr. Woodall – Status Update
- b. State Program Manager, Mr. Kohler – Status Update and Site Risk Analysis
- c. MOA Project Manager, Mr. Erickson – Status Update  
- Development of the 700MHz Plan

6. **User Council Update.** Major Leveque will present the Annual User Council Meeting agenda. (Atch 4) (20 min)

**7. Action Item Review and Update.** Joint Project Team and OMO (15 min)

a. Exercise Lessons Learned: OMO and User Council to develop a plan to address the lessons learned from AS/NE07. The goal is to ensure the appropriate processes and procedures get put in place to resolve noted deficiencies.

b. Statewide Interoperability Plan. Mr. Woodall will work with the Operations Management Office to incorporate the Regional Tactical Interoperability Plans into the Statewide Interoperability Plan as appendices.

c. Spectrum Conflicts: The OMO to gather information and produce a report for the Executive Council on the mission impact concerning spectrum conflicts. The report should also prioritize the sites based on operational use and operational impact.

d. SOA and local government representatives to provide their training opportunities input to the DOD Project Manager to finalize the ALMR training plan for presentation to the Executive Council.

e. Mr. Woodall to develop statement of work for Total Cost of Ownership Study.

f. OMO to update the Change Request Form.

g. The Joint Project Office, in coordination with ALMR User Council, will develop an ALMR training strategy and a training roadmap, to include communications exercises. The Executive Council requires a tool to ensure Team Alaska is prepared to operate ALMR on a day-to-day basis

h. Executive Council Focus Areas

**8. Operations Management Office (OMO) Update.** Mr. Smith (10 min)

**9. New Business.** None.

**10. Next Meeting.** The next proposed meeting is September 27, 2007, 1:30 p.m. at the AST Main Training Conference Room, 5700 E. Tudor Road.

**11. Adjourn Meeting.**

*Kristine M. Clifton*

KRISTINE M. CLIFTON, Colonel, USAF  
Department of Defense, Executive Co-Chair  
ALMR Executive Council

4 Atch:

1. July 26, 2007 Executive Council Meeting Minutes dated August 16, 2007
2. Cooperative Agreement (Version 7.0) Comment Resolution Matrices
3. ALMR Project Status Implementation Activities Reports
4. Annual User Council Meeting Agenda (DRAFT)

Distribution:

SOA DPS, Commissioner Walt Monegan  
DOI, Mr. Hans Neidig  
ALCOM/J6, Colonel Kristine Clifton  
AML, Ms. Heather Handyside  
ALMR User Council, Major Matthew Leveque  
OMO, Mr. Del Smith  
ALCOM/J64, Mr. Timothy Woodall  
SOA DOA, Mr. James Kohler  
MOA, Mr. Trygve Erickson