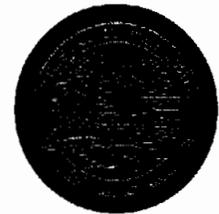




ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)



MEMORANDUM FOR ALMR Executive Council

July 24, 2007

FROM: DoD Executive Co-Chair

SUBJECT: July 26, 2007, ALMR Executive Council Meeting Agenda (2 Hours)

TO: See Distribution

1. **Call to Order.** Colonel Clifton, Executive Council Co-Chairman, will call the meeting to order at the AST Main Conference Room, at 1:30 p.m. Roll will be taken. (5 Min)
2. **Opening Statements and Other Announcements.** (5 Min)
3. **Approval of Previous Meeting Minutes.** ALMR Executive Council Meeting minutes, dated May 3, 2006. (Atch 1) (5 Min)
4. **Operations Management Office Update.** Mr. Smith (10 min)
5. **User Council Update.** Major Leveque (10 min)
6. **ALMR Project Status.** Implementation activities report. (Atch 2) (15 min)
Status of activities to be provided by:
 - a. DOD Project Manager, Mr. Woodall – Status Update
 - b. State Program Manager, Mr. Kohler – Status Update and Site Risk Analysis
 - c. MOA Project Manager, Mr. Erickson – Status Update
7. **Old Business.**
 - a. **Action Items Recommended as Closed:** None.
 - b. **Action Items Recommended as Open:** The Joint Project Office, in coordination with ALMR User Council, will develop an ALMR training strategy and a training roadmap, to include communications exercises. The Executive Council requires a tool to ensure Team Alaska is prepared to operate ALMR on a day-to-day basis and is poised to conduct a full operational assessment during Alaska Shield/Northern Edge '07.

Follow up: The 5 Star Team will present an AS/NE07 ALMR Lessons Learned After-Action Report (AAR) Executive Overview. Mr. Quickel (30 Min)

8. New Business.

- a. Cooperative Agreement. Review and approve/disapprove Comment Resolution Matrices (Atch 3) on Cooperative Agreement. (10 min)
- b. ALMR Security Certification and Accreditation. (20 min)
- c. Approve Change Request for move of site from Federal Building to Diamond Courthouse in Juneau.

9. Executive Council Focus Areas.

Follow up on recommended Executive Council focus areas presented by Col Clifton at May 3 EC Meeting. (5 min)

- (1) Approve and sign ALMR Cooperative Agreement – All Parties
- (2) Facilitate development of the State ALMR Transition Plan – Mr. Smith
- (3) Decide upon long-term O&M strategy: Outsource of DOA maintenance for shared infrastructure – SOA/DOD
- (4) Develop formal recommendation for the cost-share strategy – DOD/SOA
- (5) Assess results of security certification and accreditation efforts and develop appropriate policies needed to mitigate vulnerabilities - DOD
- (6) Promote use of ALMR in all exercises – Ms. Handyside
- (7) Develop an ALMR education and outreach strategy – Ms. Handyside
- (8) Determine if the Executive Council faces any legal liabilities and develop a mitigating strategy, if required - All Parties (incorporated in Cooperative Agreement approval process)
- (9) Review and clarify role of the ALMR User Council – Ms. Handyside

10. Next Meeting. The next proposed meeting is August 23, 2007, 1:30 p.m. at the AST Main conference room, 5700 E. Tudor Road.

11. Adjourn Meeting.

Kristine M. Clifton

KRISTINE M. CLIFTON, Colonel, USAF
Department of Defense, Executive Co-Chair
ALMR Executive Council

4 Atch:

1. Executive Council Meeting Minutes for 3 May 2007

2. ALMR Project Status Implementation Activities Reports
3. Cooperative Agreement Comment Resolution Matrices
4. Change Request Form

Distribution:

SOA DPS, Commissioner Walt Monegan
DOI, Mr. Hans Neidig
ALCOM/J6, Colonel Kristine Clifton
AML, Ms. Heather Handyside
OMO, Mr. Del Smith
ALMR User Council, Major Matthew Leveque
ALCOM/J64, Mr. Timothy Woodall
SOA DOA, Mr. James Kohler
MOA, Mr. Trygve Erickson