



ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)



MEMORANDUM FOR ALMR Executive Council

January 18, 2008

FROM: DOD Executive Co-Chair

SUBJECT: January 24, 2008, ALMR Executive Council Meeting Agenda

TO: See Distribution

1. **Call to Order.** Colonel Clifton, Executive Council Co-Chairman, will call the meeting to order at the Alaska State Trooper (AST) Main Training Conference Room, at 1:30 a.m. Roll will be taken. (5 Min)

2. **Opening Statements and Other Announcements.** (5 Min)

3. **Approval of Previous Meeting Minutes.** October 29, 2007 ALMR Executive Council Meeting minutes, dated November 28, 2007. (5 Min) (Atch 1)

4. **Old Business.** (45 min)

a. Total Cost of Ownership (TCO). The Executive Council received a briefing on the Total Cost of Ownership study objectives and schedule from Wostmann & Associates. In order for this study to advance to the next stage, Executive Council members were asked to review and approve the TCO Study report Introduction and the Shared Infrastructure Cost Components section of the TCO Study.

Proposed Motion: The Executive Council approves the Introduction and Shared Cost Components as presented and provided by Wostmann & Associates at the October 29, 2007 Executive Council meeting.

5. **ALMR Project Status.** Implementation activities report. (Atch 2) (Updates to be provided by written report only this meeting)

6. **User Council Update.** (10 min)

7. **New Business.** (45 min)

a. For the record, Col Clifton will provide the results of the two motions executed via electronic email vote on November 21, 2007. (5 Min)

b. Request for Associate Member Status. Mayor Mark Begich requested the ALMR Executive Council include the Municipality of Anchorage, as an Associate Member. He appointed Mr. Heather Handyside to represent the municipality. (5 Min)

Per the ALMR Executive Council Charter Article 3, Section B2. "Associate Members: Associate members consist of any number of personnel appointed by or otherwise requested to participate in LMR Executive Council proceedings and actions. Associate members have voice at LMR Executive Council but do not have vote."

Proposed Motion: The ALMR Executive Council moves to accept the Municipality of Anchorage as an Associate Member.

c. Revise ALMR Executive Council Charter. The ALMR Executive Council approved the motion to execute a revision to its charter, dated April 10, 2003, to reflect the withdrawal of the Alaska Municipal League (AML) as a voting member and to change the status of the AML to Associate Member. This change, along with some other administrative changes reflected in the attached Comment Resolution Matrix, are reflected in the revised ALMR Executive Council Charter, dated 24 January 2008, and presented for approval. (Atch 3) (15 Min)

Proposed Motion: The ALMR Executive Council moves to approve and sign the revised charter, dated 24 January 2008.

d. Critical Path To Complete a Cost Share Agreement. The Joint Project Team leaders, Mr. Kohler and Mr. Woodall, will present a timeline and highlight the key documents and actions that need to occur in order to execute a cost share agreement and transition to a cost-shared operations and maintenance phase of the ALMR shared infrastructure. The Joint Project Team will seek approval and/or guidance from the EC on the projected critical path and timeline. (35 Min)

8. Next Meeting. The next proposed meeting is February 21, 2008, 1:30 p.m. at the AST Main Training Conference Room, 5700 E. Tudor Road.

9. Adjourn Meeting.


KRISTINE M. CLIFTON, Colonel, USAF
Department of Defense, Executive Co-Chair
ALMR Executive Council

3 Atch:

1. October 29, 2007 Executive Council Meeting Minutes dated November 28, 2007
2. ALMR Project Status Implementation Activities Reports
3. Revised Executive Council Charter and Comment Resolution Matrices

Distribution:

SOA DPS, Commissioner Walt Monegan
FEA DOI, Mr. Hans Neidig
ALCOM/J6, Colonel Kristine Clifton
AML, Chief Jeff Tucker
MOA, Ms. Heather Handyside
ALMR User Council, Major Matthew Leveque
ALMR OMO, Mr. Del Smith
ALCOM/J64, Mr. Timothy Woodall
SOA DOA, Mr. James Kohler
MOA, Mr. Trygve Erickson