



**ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)**



MEMORANDUM FOR ALMR Executive Council

May 19, 2008

FROM: DOD Executive Co-Chair

SUBJECT: May 22, 2008, ALMR Executive Council Meeting Agenda

TO: See Distribution

1. Call to Order. Colonel Clifton, Executive Council Co-Chairman, will call the meeting to order at the Alaska State Trooper (AST) Main Training Conference Room, at 1:30 a.m. Roll will be taken. (2 Min)

2. Opening Statements and Other Announcements. (3 Min)

3. Approval of Previous Meeting Minutes (February 21, 2008). ALMR Executive Council Meeting minutes, dated 25 March 2008. (3 Min) (Atch 1)

4. Old Business. (80 Min)

a. Total Cost of Ownership Study update and discussion. Per the January 24, 2008 meeting minutes: **(OPEN)**

7d(3) The Executive Council approve the completed Total Cost of Ownership study not later than April 30, 2008.

b. Cost Share Agreement update. Per the January 24, 2008 meeting minutes: **(OPEN)**

7d(5) This working group should present their recommendations to the Executive Council for approval by May 1, 2008.

c. Business Case update. Per the January 24, 2008 meeting minutes: **(OPEN)**

7d(4) The business case must be completed by April 30, 2008.

d. Membership Agreements. Per the January 24, 2008 meeting minutes: **(OPEN)**

7d(6) All Membership Agreements must be in place not later than June 30, 2008.

e. Service Level Agreement update. **(OPEN)**

f. Executive Council Focus (10 Min)

- (1) Facilitate development of the State ALMR Transition Plan (OMO) **(OPEN)**
- (2) Decide upon long-term O&M strategy: Outsource or DOA maintenance for shared infrastructure (SOA & DOD) **(OPEN)**
- (3) Develop formal recommendation for the cost-share strategy (DOD/SOA) **(OPEN)**
- (4) Assess results of security certification and accreditation efforts and develop appropriate policies needed to mitigate vulnerabilities (DOD) **(OPEN)**
- (5) Promote use of ALMR in all exercises (Ms. Handyside) **(OPEN)**
- (6) Develop an ALMR education and outreach strategy (Ms. Handyside) **(OPEN)**
- (7) Review and clarify role of the ALMR User Council (Ms. Handyside) **(OPEN)**

5. **ALMR Project Status.** Implementation activities report. (Atch 2)

6. **User Council Update.** (Atch 3 and 4) (10 Min)

User Council will present the draft final Membership Agreement to the Executive Council for approval.

7. **Action Item Review and Update.** (5 Min)

8. **Next Meeting.** (2 Min) The next proposed meeting is June 19, 2008, 1:30 p.m. at the AST Main Training Conference Room, 5700 E. Tudor Road.

9. **Adjourn Meeting.**

Kristine M. Clifton

KRISTINE M. CLIFTON, Colonel, USAF
Department of Defense, Executive Co-Chair
ALMR Executive Council

4 Atch:

1. February 21, 2008 Executive Council Meeting Minutes dated March 25, 2008
2. ALMR Project Status Implementation Activities Reports
3. Draft Final Membership Agreement
4. OMO Metrics

Distribution:

SOA DPS, Commissioner Walt Monegan
FEA DOI, Mr. Hans Neidig
ALCOM/J6, Colonel Kristine Clifton
AML, Chief Jeff Tucker
MOA, Ms. Heather Handyside
ALMR User Council, Major Matthew Leveque
ALMR OMO, Mr. Del Smith
ALCOM/J64, Mr. Timothy Woodall
SOA DOA, Mr. James Kohler
MOA, Mr. Trygve Erickson