



**ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)**

MEMORANDUM FOR ALMR Executive Council

April 21, 2010

FROM: SOA Executive Co-Chair

SUBJECT: Jan 21, 2010, ALMR Executive Council Meeting Minutes

TO: See Distribution

Executive Council Members Present (via teleconference):

Ms. Annette Kreitzer	Commissioner, State of Alaska Department of Administration
Colonel George Hays	Department of Defense (DOD), Alaskan Command
Mr. Harry Kieling	Federal Non-DOD, Department of the Interior
Mr. Kevin Spillers	Municipality of Anchorage, Communications, Grants, & Policy Manager
Chief Jeff Tucker	Alaska Municipal League, North Star Fire Department (via teleconference)

ALMR Project Team Members and Guests Present (via teleconference):

Ms. Rachael Petro	Deputy Commissioner, State of Alaska Department of Administration
Dep Commissioner Bob Gorder	Department of Public Safety
Major Matt Leveque	User Council Chair
Mr. Del Smith	Operations Manager
Mr. Tim Woodall	Department of Defense ALMR Project Manager
Mr. Jim Kohler	State of Alaska ALMR Program Manager
Mr. Joe Quickel	Department of Defense Project Team
Ms. Sherry Shafer	Operations Management Office
Ms. Carol Beacher	Administrative Assistant to the Commissioner

1. Call to Order. Commissioner Kreitzer called the teleconference to order at 1:31 p.m.

2. Opening Statements and Other Announcements. Commissioner Annette Kreitzer briefed that this would be an abbreviated meeting to ensure that issues do not pile up between meetings, but asked if anyone had any other items to share.

Ms. Rachel Petro mentioned that DOA was requested to brief the status of ALMR to the House State Affairs on Tuesday, Jan 26 due to rumors that had surfaced that the Federal government might not be financially supportive of ALMR into the next year.

3. Approval of Previous Meeting Minutes. The motion to accept the May 26 and November 19, 2009, meeting minutes was made by Commissioner Kreitzer and seconded by Mr. Harry Kieling. **The motion was carried and approved.**

4. Old Business. No discussion of Old Business was conducted.

5. ALMR Project Status. The October implementation Radio Site Status Report and MotoBridge™ implementation schedule were provided in hard copy. There were no questions.

a. SOA Program Manager update.

1) Mr. Jim Kohler briefed that the FY11 Operations Management Budget Document was under discussion among the User Council. The February meeting should take action/pass the document to the Executive Council with any comments. Under the Cooperative Agreement, the Executive Council must take action on budget not later than March 31.

2) At the December meeting, the possibility was discussed of changing the cycle of the budget approval process so that the Executive Council could take action by August 10. Any language changes should be executed and ready for the February Executive Council.

b. DOD Project Manager update.

1) Mr. Tim Woodall added to Mr. Kohler's discussion stating that the current cycle of execution of the Membership Agreement/cost share allocations is executed too late in the year to tie in to the fiscal year budget cycle. This was one of the reasons for considering language changes to the governance documents.

2) There are two sites remaining in the MotoBridge® project: Eielson Air Force Base and Valdez. Eielson was awaiting installation of additional circuits and Valdez was awaiting the installation of the tower by SOA ETS. DOD needed assurance the tower would be in place in CY2010 before July 1 due to the expiration of the contracted funds.

3) The Office of Emergency Communications will be conducting a case study of ALMR's adherence to National policy goals and objectives and identify barriers in executing that guidance. They will be in Alaska on February 9 to conduct a kick off meeting. Attendees should be executive-level personnel for each cooperative agency. After they have completed their review and interviews, they will produce a

report which documents the identified areas and provided guidance/solutions to the barriers.

6. User Council Update. Major Matt Leveque updated the Executive Council on User Council (UC) activities.

a. The annual User Council election was held in December. Major Leveque was re-elected as Chair and Deputy Chief Brad Johnson was re-elected as the Vice Chair. Elected representatives are seated.

b. The motion was made to accept the nomination of Tia Horton as an alternate on the ALMR User Council representing the Central Municipalities by Commissioner Kreitzer and seconded by Mr. Kieling. **The motion was carried and approved.**

7. Operations Management Office (OMO). Mr. Del Smith briefed the council on on-going OMO activities.

a. Mr. Del Smith highlighted areas of concern on the OMO metric slides, one being the System busies in December. The spike was attributed in part to a huge storm that had moved through the area and on-going snow removal operations.

The other contributing factor was the Defense Information Systems Agency - Joint Interoperability Test Command was in Alaska December 14 – 18 doing a dry-run for their January exercise.

b. ALMR will perform a Concept Demonstration in January utilizing the Transportable Area South to connect to the Federal Integrated Wireless Network and the Oregon Interoperable Wireless Network.

Mr. Woodall explained this is a FEMA Region X/DOD-sponsored event. Once the technical requirements are understood, ALMR can establish the policies and protocols.

8. New Business. Commissioner Kreitzer presented a short State budget update.

a. Approximately \$350,000 for local agencies, plus additional funds for State agencies operating on ALMR, is included in the ETS FY11 budget.

b. Mr. Woodall briefed that DOD is experiencing some shortfalls in funding. It is critical for the User Council to make some recommendations to the Executive Council on operational sustainment. They must prioritize the sites and provide operational impact related to degraded quality of service potential.

9. Next Meeting. The next regularly scheduled meeting is February 18, at 1:30 p.m. in the AST Training Conference Room. The council will meet, if necessary, otherwise any issues will be addressed at the March meeting

10. **Adjourn Meeting.** Commissioner Kreitzer adjourned the meeting at 2:03 p.m.

//Approved//
ANNETTE KREITZER, Commissioner
State of Alaska, Executive Co-Chair
ALMR Executive Council

Distribution:

SOA DOA, Commissioner Annette Kreitzer
SOA DPS, Commissioner Joseph Masters
SOA DPS, Deputy Commissioner Robert Gorder
FEA DOI, Mr. Harry Kieling
ALCOM/J6, Colonel George Hays
AML, Chief Jeff Tucker
MOA, Mr. Kevin Spillers
ALMR User Council, Major Matthew Leveque
ALMR OMO, Mr. Del Smith
ALCOM/J64, Mr. Timothy Woodall
SOA DOA, Mr. James Kohler
MOA, Mr. Trygve Erickson