ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)

MEMORANDUM FOR ALMR Executive Council **June 8, 2012**

FROM: SOA Executive Co-Chair

SUBJECT: June 21, 2012, ALMR Executive Council Meeting Agenda

TO: See Distribution

1. **Call to Order.** Lieutenant Colonel Michael Brown, DOD Executive Council Co-Chairman, will call the meeting to order at 1:30 p.m. The roll will be taken. (5 Min)

2. **Opening Statements and Other Announcements.** (5 Min)

3. **Approval of Previous Meeting Minutes.** Review of the draft ALMR Executive Council minutes from the April meeting. (5 Min) (Atch 1)

> **Motion: Approve April 19, 2012, Executive Council meeting minutes, as written.**

4. **Old Business.** (30 Min)

a. Alaska Federal Executive Association (AFEA) Funding. As of the April meeting, there has been no change in the status of the funds transfer from the Federal Non-DOD agencies to the DOD. To date, the only completed documents received were from BATF&E. The FBI, NOAA, and the FAA had previously submitted their documents.

Assistant Special Agent in Charge Darrin Jones stated it was his intent to get the agreements signed by the end of the fiscal year.

b. Army Site Equipment Divestiture. At the April 19 meeting, Mr. Tim Woodall advised the council that the equipment inventory for the initial 13 sites had been completed with the exception of Wolcott Mountain where snow depth had prevented access. Mr. Woodall also stated the Memorandum of Agreement for the remaining 28 sites was in coordination and would be effective on July 1, 2012.

c. ALMR System Life Cycle and Update. The services have 100 percent of their funds to support the System software update. The State of Alaska received 100 percent of their requested funds for their portion of the upgrade cost. Mr. Kevin Spillers had briefed that the Municipality of Anchorage did not receive funds to complete the update on AWARN. A plan to utilize MotoBridge® to patch the ALMR System to AWARN is being considered.

Mr. Woodall also briefed that the System Upgrade Assistance (SUA) costs would cover anticipated updates every two years at ALMR's option. He also stated they had received DOD authorization to seek a sole source contract with Motorola.

d. Cost Share Working Group Update. The Executive Council tabled the approval of the Cost Share approach and method so LTC Brown could meet with Enterprise Technology Services (ETS) Director Pat Shier to further vette out those proposed shared costs that the DOD is not contractually able to execute. Additionally, Mr. Woodall explained contracting would need to examine some gray areas more closely to determine whether the proposed items could legally be shared.

e. OMO Contract. During the last meeting, Mr. Woodall had explained the DOD would execute a new contract which would run concurrent to the last option year of the State of Alaska (SOA) contract which expires on June 30, 2013.

5. User Council Update. (Major Matt Leveque, Chair) (10 Min)

User Council Priority Site List. At the April meeting Major Leveque advised the Executive Council that the User Council had agreed on two categories of need within ALMR: capacity issues and coverage issues. At the May User Council meeting, four sites were identified and agreed upon, for additional capacity and expansion and one site was identified to increase coverage in the current ALMR footprint. The advancement of these issues is on hold pending actions by SOA ETS.

6. Operations Management Office (OMO). (Mr. Del Smith) (10 Min)

a. April and May System Metrics (provided in hard copy) (Atch 2)

b. Annual Membership Renewal.

7. New Business. (5 minutes)

None requested.

8. Next Meeting. (5 minutes) The next meeting is scheduled for July 19, 2012, 1:30 p.m. at the Department of Public Safety Training/Conference Room, 5700 E Tudor Road. (5 Min)

9. **Adjourn Meeting.** (5 minutes)

JOSEPH MASTERS
Commissioner, Department of Public Safety
ALMR Executive Council

2 Attachments:
1. Draft April 2012 Executive Council Meeting Minutes
2. Current System Metrics

Distribution:
ALCOM/J6, LTC Michael Brown
SOA DPS, Commissioner Joseph Masters
AFEA, ASAC Darin Jones
AML, Chief Jeff Tucker
MOA, Mr. Kevin Spillers
SOA DOA, Deputy Commissioner John Cramer
SOA ETS, Director Pat Shier
ALMR User Council, Major Matthew Leveque
ALMR OMO, Mr. Del Smith
ALCOM/J64, Mr. Timothy Woodall
SOA ETS, Mr. Adam Paulick
MOA, Mr. Trygve Erickson

ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)

MEMORANDUM FOR ALMR Executive Council **April 24, 2012**

FROM: DOD Executive Co-Chair

SUBJECT: April 19, 2012, ALMR Executive Council Meeting Minutes

TO: See Distribution

Executive Council Members Present:

Lieutenant Colonel Michael Brown	Department of Defense (DOD) Alaskan Command
Commissioner Joe Masters	State of Alaska (SOA) Department of Public Safety (via teleconference)
Assistant Special Agent in Charge Darrin Jones	Alaska Federal Executive Association (AFEA) Federal Bureau of Investigations
Chief Jeff Tucker	Alaska Municipal League (AML) North Star Volunteer Fire Department (via teleconference)
Mr. Kevin Spillers	Municipality of Anchorage (MOA) Office of Emergency Management (via teleconference)

ALMR Support Team Members and Guests Present:

Major Matt Leveque	User Council Chairman
Director Pat Shier	Enterprise Technology Services
Mr. Del Smith	Operations Manager
Mr. Pete Murphy	User Council, Vice Chairman
Mr. Tim Woodall	Department of Defense QA/QC
Mr. Ken Kucharzak	ALCOM J6 Operations Division Chief
Ms. Sherry Shafer	Operations Management Office
Ms. Sharon White	Enterprise Technology Services (via teleconference)

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1. Call to Order. Lieutenant Colonel Michael Brown, Department of Defense (DOD) Co-Chair called the meeting to order at 1:36 p.m.

2. Opening Statements and Other Announcements. There were no opening statements

3. Approval of Previous Meeting Minutes. LTC Brown asked the Executive Council if they had reviewed the December minutes and if they had any requested changes. There was no discussion or comments.

> **Motion: Approve February 16, 2011, Executive Council meeting minutes, as written.**

The motion was made by ASAC Darrin Jones and seconded by LTC Brown. There were no objections. **The motion was carried and approved.**

4. Old Business.

a. Alaska Federal Executive Association (AFEA) Funding. There has been no change in the status of the funds transfer from the Federal Non-DOD agencies to the DOD. To date, the only completed documents received were from BATF&E. The FBI, NOAA, and the FAA have submitted their documents.

ASAC Jones stated he had contacted the agencies but in the end, it would have cost more in man hours to process the payments than what some of the smaller agencies owed. He asked Mr. Woodall if there was any other way to transfer the funds.

Mr. Woodall stated this was the only legal way because the payments are to be applied toward a contract~~, not specific services~~. The Interagency Agreements are required and by DOD regulations must be approved and signed by the Wing Commander. The responsible ~~contract processing~~coordinating agent wanted to take the entire group of Interagency Agreements to the Commander at one time.

LTC Brown stated that having to pass this requirement off to the base had created some strain on the relationship with ALCOM.

ASAC Jones stated it was his intent to get the agreements signed by the end of the fiscal year. He stated he was spearheading the effort with all the Justice agencies.

Mr. Woodall stated the desire is to get the agreements signed and then execute an IPAC. The dollar amounts are based on the contracts so they are "must pay" items. The funds for the System Management Office (D9) contract must be in place prior to the execution of the contract; therefore, the requested date for the funds is no later than May 1, 2012.

Director Shier asked if the agencies could pay the contractor directly.

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Mr. Woodall advised that the Federal Acquisition Regulation (FAR) does not allow this. ALCOM had also verified with the contracting officer (with legal office advice) that this is not permitted.

ASAC Jones stated that he would continue to do what he could to get it accomplished.

b. Army Site Equipment Divestiture. Mr. Woodall advised the council that the equipment inventory for the initial 13 sites had been completed with the exception of Wolcott Mountain. Snow depth would prevent access to Wolcott until melting of the snow pack. Mr. Woodall also stated the Memorandum of Agreement for the remaining 28 sites was in coordination and would be effective on July 1, 2012.

LTC Brown stated that the DOD was interested in obtaining Site Summit if the State of Alaska (SOA) was willing and interested in transferring ownership. He advised that this would be in the SOA FY14 timeframe as the DOD FY13 budget was already set.

Mr. Woodall advised the council that currently Site Summit was a mixed channel set with SOA owning seven of the channels and the DOD owning three of the channels.

c. ALMR System Life Cycle and Update. Mr. Woodall briefed the council that the services have 100 percent of their funds to support the System software update. Mr. Woodall also briefed that the System Upgrade Assistance (SUA) costs would cover anticipated updates every two years at ALMR's option. He also stated they had received DOD authorization to seek a sole source contract with Motorola, the statement of work had been completed and the solicitation had started. Mr. Woodall advised that May 31 was the goal for the award of the contract but stated no equipment could be ordered until the contract by SOA was executed.

Director Shier advised that the State of Alaska had also received 100 percent of their requested funds for their portion of the upgrade cost.

Commissioner Joe Masters stated that since he had become Commissioner of DPS, the State (DOA) had become much more involved in including the largest users (DOT and DPS) in discussions regarding ALMR. He congratulated Director Shier on a phenomenal job at getting it in front of the Legislature and getting them to understand how important interoperability is to public safety.

~~Commissioner Joe Masters stated that since he had become Commissioner of DPS, the State had become much more involved in ALMR. He congratulated Director Shier on a phenomenal job at getting it in front of the Legislature and getting them to understand how important interoperability is to public safety.~~

Mr. Kevin Spillers stated that the Municipality of Anchorage was not successful in obtaining the funds for their portion of the update.

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d. Director Shier briefed the Executive Council regarding the chosen approach and method and the path forward as agreed upon agreed by the User Council at their April 4 meeting.

LTC Brown requested a meeting with Director Shier to further vette~~d~~ out those proposed shared costs that the DOD is not contractually able to execute.

Mr. Woodall explained there were still some gray areas that contracting would examine more closely on whether the proposed items could legally be shared.

It was requested the formal approval of the approach and method be tabled until the June meeting.

> **Motion: Table the approval of the approval of the Cost Share approach and method, as recommended by the Cost Share Working Group, until the June Executive Council meeting.**

The motion was made by LTC Brown and seconded by ASAC Jones. There were no objections. **The motion was carried and approved.**

Commissioner Masters asked Director Shier if there were any down sides to this approach.

Director Shier stated that the difficult task would be figuring out how to approach the non-infrastructure owners (NIOs) for funds. He stated the positive side was the airtime approach and method was eliminated, which would have been costly to establish due to the requirement for billing and collections.

Mr. Woodall stated one of the biggest advantages was that shared costs were still 100 percent funded and that SOA could see some cost reduction if the NIOs contribute some amount.

Major Matt Leveque stated another upside to the chosen method was that no "per radio" charge would be levied. He saw this as a confidence builder; agencies would not be pulling subscribers off the System to lower costs.

5. User Council Update.

a. User Council Appointment Approval. Major Matt Leveque briefed the council that Mr. Jordan Halden, Division of Forestry, had been nominated to fill the State of Alaska - All Others alternate position and accepted by the SOA Executive Council representative. Therefore, the User Council was requesting approval of the appointment.

> **Motion: Accept the appointment of Mr. Jordan Halden, Division of Forestry, as the Alternate State of Alaska (SOA) - All Others representative to the ALMR User Council.**

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The motion was made by Commission Masters and seconded by ASAC Jones. There were no objections. **The motion was carried and approved.**

b. User Council Priority Site List. Major Leveque advised the Executive Council that one of the missions of the UC is to continually look at the ALMR System performance and to monitor areas of concern and one of the on-going concerns is the number of busies at the smaller three-channel sites. He stated Mr. Leon Morgan has made considerable progress with the Kenai Peninsula agencies and they were finally coming on ALMR.

Major Leveque advised this would increase traffic levels on the sites in the region. He point out the down side to bringing all these agencies on ALMR is that if they start getting excessive busies, they will claim the System doesn't work.

Major Leveque stated that in order to alleviate this potential problem, the User Council had agreed on two categories of need within ALMR: capacity issues and coverage issues. Working with ETS, the process going forward is to increase capacity at the Kenai, Kasilof, and Peger Road sites, and to remove underutilized equipment at Fire Station 12 to address the Goose Bay area in the Mat-Su Valley.

Major Leveque advised that after discussions regarding extension into areas on the fringe, like the Tok cutoff or Steese Highway, which could certainly benefit the Troopers and DOT, it was decided to stay within the current ALMR footprint and address coverage issues there first because it would benefit a wider range of public safety first responders. North Pole is the one area that was identified several years ago as having areas of spotty to no coverage; the Transportable Area North was deployed to the North Pole Fire Station and it alleviated all most all of the known issues at that time. A System Design and Implementation Document (SDID) was prepared at that time and although the equipment costs have more than likely increased, the site implementation could be more rapidly deployed.

6. <u>Operations Management Office (OMO)</u>.

March System Statistics. Mr. Del Smith briefed the March System statistics and explained that the extreme drop was due to a failure of the System Statistical Server data collection. He advised that the data was non-recoverable but that April counts should return to normal.

7. <u>New Business</u>.

a. Mr. Smith presented five System Change Request (CR) forms to the council regarding proposed ALMR sites that had been moved to other locations for better coverage and for sites that would not be built as originally planned.

> **Motion: Accept the recommendation of the User Council regarding the disposition of the sites contained within the System Change Request forms.**

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The motion was made by LTC Brown and seconded by ASAC Jones. There were no objections. **The motion was carried and approved.**

The CRs involved removing Gold Creek aka Curry (CR600-10TSSC) from the ALMR site list, removing Beckwitts Bluff from the ALMR site list (CR600-11TSSC), removing Rugged Island from the ALMR site list (CR600-12 TSSC), removing Grandview aka Tunnel (CR600-24TSSC) from the ALMR site list and removing Mt Susitna from the ALMR site list (CR600-25TSSC) were approved and signed at the close of the meeting.

b. Mr. Woodall advised the council that the Operations Management Office contract was in its last option year and ended on June 30, 2012.

The DOD planned to extend the contract for two months at the recommendation of the contract office versus doing a six-month extension. The rationale being, as LTC Brown had pointed out, if the contracted ended on December 31, 2012, there would be not funds available to execute a new contract due the high probability the government would be operating on a continuing resolution at such time.

Therefore, at the end of the two-month extension, the DOD would execute a new contract which would run concurrent to the SOA contract which expires on June 30, 2013.

c. Director Shier advised the council that Congress finally had reallocated the 700 MHz D Block spectrum to public safety. He stated although this did not currently affect LMR, he would continue to monitor it.

8. <u>Next Meeting</u>. The next meeting is scheduled for May 17, 2012, 1:30 p.m. at the Department of Public Safety Training/Conference Room, 5700 E Tudor Road.

9. <u>Adjourn Meeting</u>. LTC Brown adjourned the meeting at 2:54 p.m.

MICHAEL BROWN, Lieutenant Colonel, USA
Department of Defense Executive Council Co-Chair
ALMR Executive Council

Distribution:
ALCOM/J60, LTC Mike Brown
SOA DPS, Commissioner Joseph Masters
AFEA, ASAC Darrin Jones
AML, Chief Jeff Tucker
MOA, Mr. Kevin Spillers

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User Council, Major Matt Leveque
SOA ETS, Director Pat Shier
OMO, Mr. Del Smith
SOA ETS, Mr. Adam Paulick
ALCOM/J64, Mr. Timothy Woodall
MOA, Mr. Trygve Erickson

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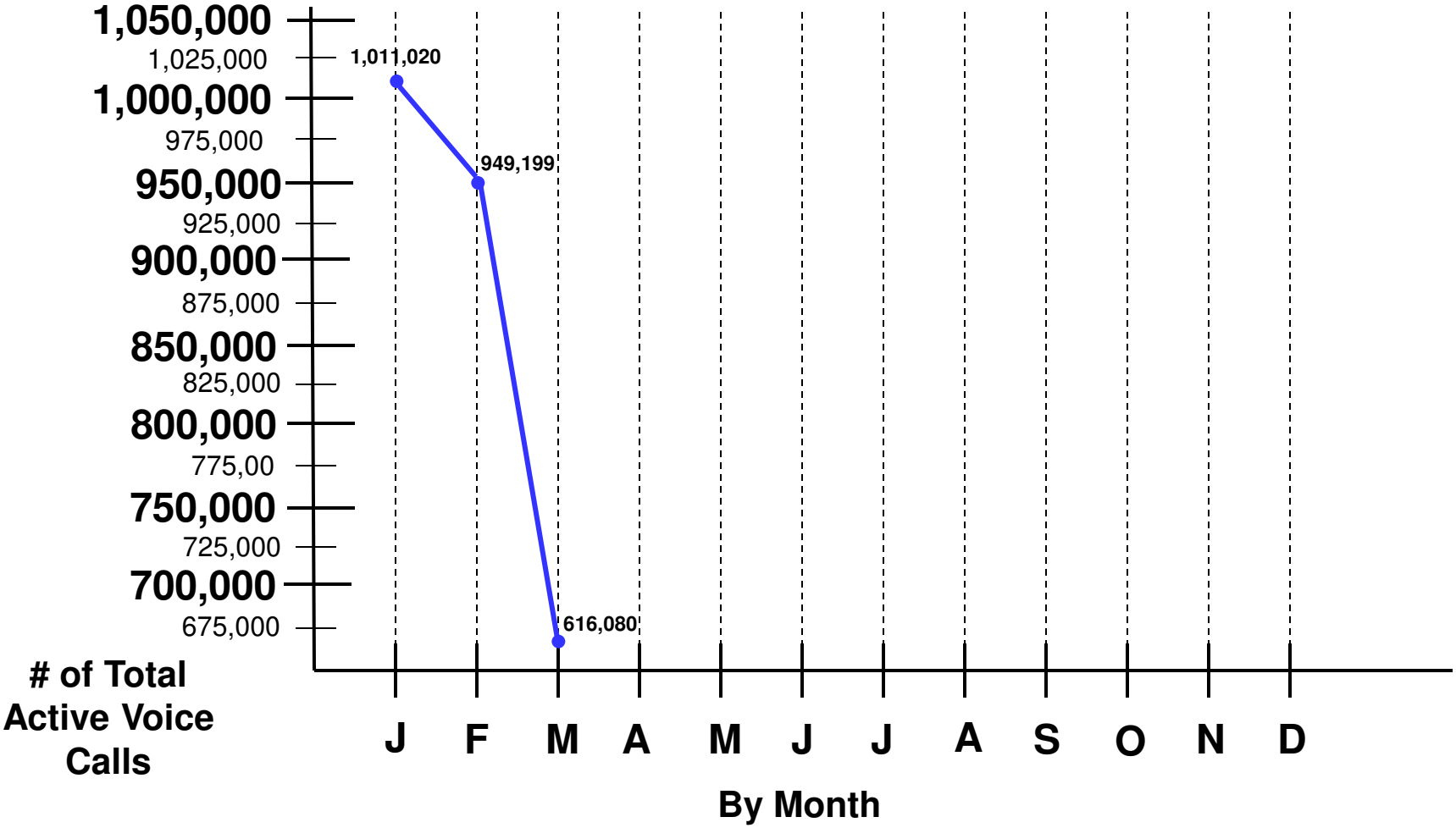
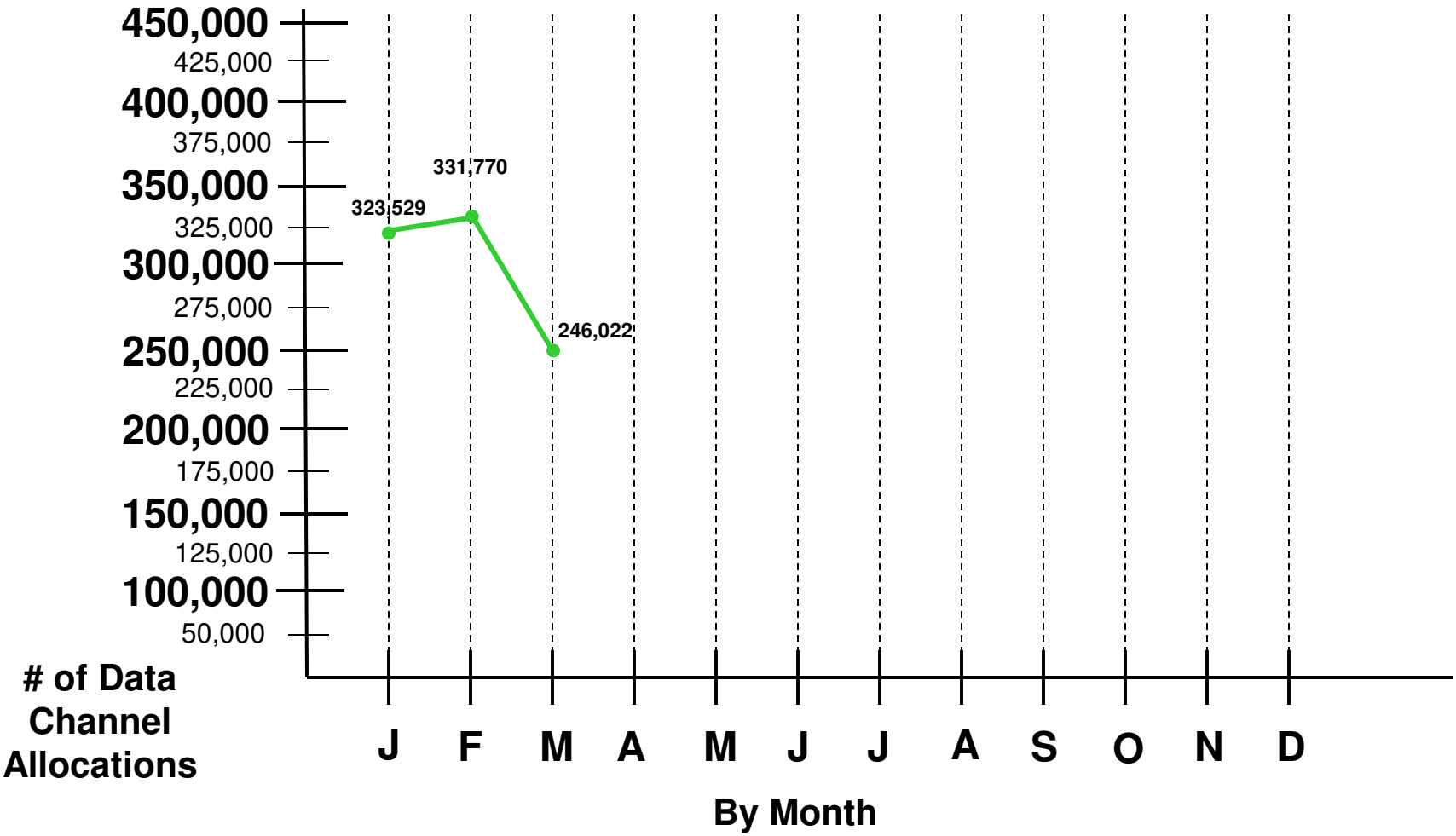
2012 System Performance
Active Voice Calls



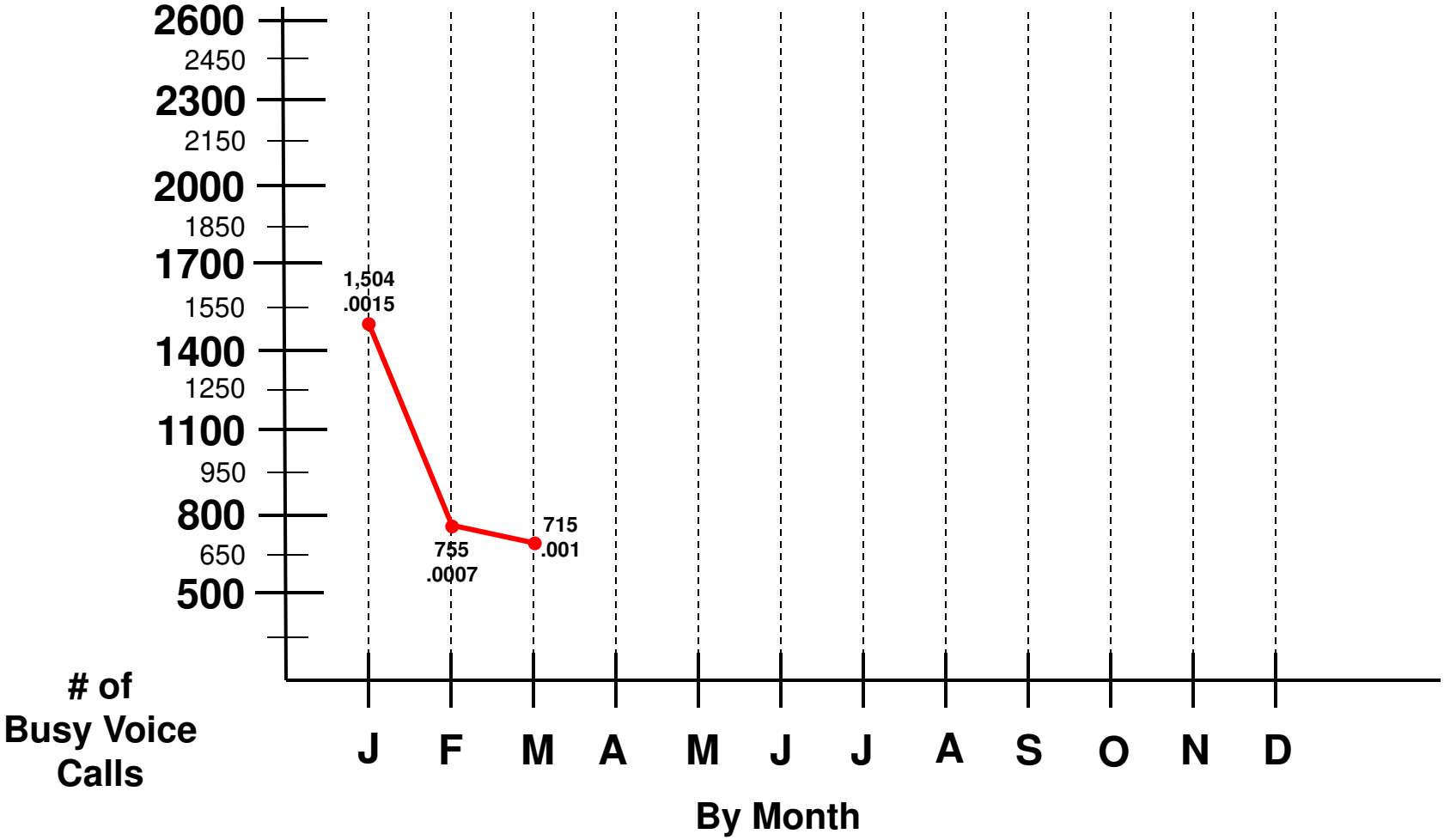
Note: The System Statistical Server failed to collect data after March 21; monthly count is not accurate.

2012 System Performance Data Channel Allocations



Note: The System Statistical Server failed to collect data after March 21; monthly count is not accurate.

2012 System Performance
Busy Voice Calls



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