



ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)



MEMORANDUM FOR ALMR Executive Council

December 19, 2013

FROM: DOD Executive Co-Chair

SUBJECT: September 19, 2013, ALMR Executive Council Meeting Minutes

TO: See Distribution

Executive Council Members Present:

Colonel Scott Moser	Department of Defense (DOD) - Alaskan Command
Commissioner Joe Masters	State of Alaska (SOA) - Department of Public Safety
Chief Jeff Tucker	Alaska Municipal League (AML) - North Star Volunteer Fire Department
Lt Ken Spadafora	Municipality of Anchorage (MOA) - Anchorage Police Department

ALMR Support Team Members and Guests Present:

Major Matt Leveque	User Council Chairman - Alaska State Troopers
Mr. Pete Murphy	User Council Vice Chairman - Federal Bureau of Investigations
Mr. Jim Bates	Director, Enterprise Technology Services (via teleconference)
Mr. Del Smith	Operations Manager, ALMR
Mr. Jim Kohler	SOA Telecommunications Special Projects Administrator
Mr. Tim Woodall	DOD ALMR Project Manager
Ms. Sharon White	Enterprise Technology Services (via teleconference)
Ms. Sherry Shafer	Operations Management Office (via teleconference)

1. **Call to Order.** Colonel Scott Moser, Department of Defense (DOD) Co-Chair, called the meeting to order at 1:29 p.m.

2. **Opening Statements and Other Announcements.** Colonel Moser asked if there were any announcements. There were none.

3. **Approval of Previous Meeting Minutes.** Colonel Moser asked the Executive Council (EC) if they had reviewed the August meeting minutes and if they had any requested changes. Hearing no changes, Colonel Moser proposed the motion for their approval.

Motion: Approve August 15, 2013, Executive Council meeting minutes, as written.

The motion to accept the minutes was made by Colonel Moser and seconded by Commissioner Joe Masters. There were no objections. **The motion was carried and approved.**

4. **Old Business.**

a. System Upgrade Assistance (SUA) II. Mr. Woodall stated the upgrade to the 7.13 software platform was complete. He advised the information assurance scans to meet the Defense Information Assurance Certification Accreditation Program (DIACAP) were to be done by Motorola™ and the DOD contractor this week.

Mr. Woodall briefed the next step in the process was to secure the funding for the SUA II lifecycle updates.

Commissioner Masters stated the representatives needed to have some significant discussions in order to come to an agreement on how to proceed.

Mr. Woodall advised the DOD, State of Alaska (SOA) and the Municipality of Anchorage (MOA) had to agree to move forward together and to initiate their contracts at the same time. He stated Motorola™ advised him the SUA II package would provide a 27 percent cost savings over a single capital investment upgrade approach over the next 5 years.

Colonel Moser asked if he knew if all the equipment had to be upgraded.

Mr. Woodall briefed the consoles and Quantars would reach their end of life in the next 5 - 7 years and he also advised the council the XTS5000 and XTL5000 subscribers would no longer be supported after 2019.

Major Matt Leveque stated they were advised at the Motorola™ briefing even if ALMR proceeded to an advanced operating system, the subscribers would still work.

Mr. Del Smith advised he also attended the briefing and understood the operating system would default to the lowest common denominator (i.e. backwards compatibility).

Colonel Moser stated he didn't feel he was informed enough to make any decisions at this time.

Commissioner Masters requested that the council continue to keep this as a discussion item on the agenda.

Mr. Woodall stated he would take the task to put together a series of presentations for the council starting with ALMR 101 which would cover the lifecycle issues and follow it with another regarding the financial aspects. He advised he would coordinate with the State and local governments.

b. Clear Air Force Station (AFS) FY14 Membership Agreement. Colonel Moser advised the council members he was finally able to get the signed agreement this week. He stated the biggest concern from Clear AFS leadership was the financial aspect. Therefore, they had attached an addendum to their agreement stating they have no funds and if there was a charge to utilize the System, they would withdraw.

Mr. Smith asked if Clear leadership understood their obligation was to ask for the funds, whether they received any or not.

Colonel Moser stated they understood.

This item is now **closed**.

c. AFEA replacement Co-Chair. Mr. Smith advised the council that although Assistant Special Agent in Charge (ASAC) Darrin Jones had planned on being at the meeting, he had sent an email stating both his house and car had sold quickly so he had flown out to his new duty station to join his family.

Mr. Smith advised the council that ASAC Jones had been in touch with him prior to departing and stated he had approached someone to fill the seat but that individual had declined. ASAC Jones had advised him he was going to ask the current SAC to sit in during the interim and hopefully the new ASAC would step in. ASAC Jones had briefed that would probably not be until the end of the year.

Mr. Woodall stated the senior executives in the Alaska Federal Executive Association (AFEA) have to vote to approve the appointee so the Executive Council would have to wait while they work through their process.

Colonel Moser advised the council he would approach the senior DOD representative to the AFEA to discuss the vacancy.

d. Clear site equipment transfer. Mr. Woodall stated the DOD had possession of the equipment and it was currently in a storage facility in Eagle River. He advised the council

when AT&T had removed the equipment from the site, rather than unhooking the cables properly, they had simply cut them, including the power cables.

Mr. Woodall briefed that Motorola™ was getting estimates to replace all the wiring and cables and that AT&T would be paying for the repairs. He stated once the equipment could be powered, it would be upgraded.

Mr. Woodall advised the council that Clear Air Station was seeking funds in order to utilize some of the equipment on the installation or at the SOA site at Kobe. He stated at such time Clear would need to negotiate directly with the State.

e. Transportable Communications System Memorandum of Agreement (MoA). Mr. Woodall stated he was still looking into the development of the MoA. He briefed he was currently researching if government agencies could share the transportable resources, otherwise he would draft a MoA for its use. Mr. Woodall advised the contracting office at Joint Base Elmendorf-Richardson (JBER) was taking it through their legal office regarding the enactment of a contract because any shared use would require a modification to the current contract.

Colonel Moser stated their office would continue to work through the process.

5. User Council Update.

Major Matt Leveque advised the council there were two nominations to the User Council. One was to fill the vacant primary Federal Non-DOD All Others position and the other was an additional alternate to the sector along with Mr. Alvin Flowers, Transportation Security Administration.

He provided the following motion for consideration:

Motion: Approve the nomination of the Alaska Federal Executive Association for the appointment of Mr. Chris Lampshire as the primary Federal Non-DOD US Forest Service representative and Mr. Paul Kain as an alternate representative within this sector of the ALMR User Council.

Colonel Moser asked if there were any objections to the proposed nominees. Hearing none, Colonel Moser proposed the motion as written and it was seconded by Commissioner Masters. There were no objections. **The motion was carried and approved.**

6. Operations Management Office.

a. 7.13 System Migration. Mr. Smith advised the SOA was still in the process of doing their equipment inventory. He stated Mr. Woodall had covered the other on-going actions sufficiently.

b. State of Alaska Legislative Audit. Mr. Smith briefed he had not heard anything from the Legislative auditor in quite some time.

Commissioner Masters advised the council he had been advised by the auditor in charge he was the only council member to respond to her email regarding the letter of findings from the Division of Legislative Audit. He stated he had received a copy today and it was his expectation both the DOD and Department of Administration (DOA) would respond. Commissioner Masters explained the reason DOA would be responding along with the DOD is ALMR resides under DOA, although the Department of Public Safety (DPS) was the council Co-Chair. He briefed the council would review and coordinate with DOA so each understood how the other was responding.

Commissioner Masters advised Major Leveque would coordinate the final response and once it was back into the auditor's hands, they prepare a final report to the legislature. He suggested the working group consist of Major Leveque, the Operations Manager, a representative from the DOD and Mr. Jim Bates, as the representative from Commissioner Hultberg's side.

Mr. Jim Kohler reiterated for the group that the response was due back 10 working days from the date of receipt.

Commissioner Masters requested he receive the draft early and suggested the suspense of close of business on September 25 for the initial review.

c. Motorola™ Lifecycle Sustainment Presentation. Mr. Smith advised he had attended the same briefing as Major Leveque on the SUA II.

Mr. Woodall briefed Motorola™ gave three separate briefings: one to the DOD, one to the SOA and one to the MOA. He stated he sat in on a portion of the briefing to SOA.

Colonel Moser asked who would be briefing the future plans for the entities and Mr. Woodall stated he would coordinate with the State and locals on this item.

d. August System Metrics. Mr. Smith briefed the wild land fires during the summer months had impacted the three-channel sites at Tok, Willow, Tolsona and Glennallen. He advised the council the User Council (UC) was looking at the sites most impacted and making them priorities for added capacity. He stated he was also doing an article in the October Insider newsletter regarding use of the Incident Command (IC) Zones at the request of Mr. Jordan Halden, Division of Forestry and UC-All Others representative.

e. FY14 Training. Mr. Smith advised the council that Mr. Joe Quickel, ALMR Training Coordinator had spent a week recently on the Kenai Peninsula talking to the various agencies there and would be visiting the Valley in the next week. He stated Mr. Quickel performing outreach at the moment for new training classes and would continue to check

with all ALMR agencies. Mr. Smith briefed the training had been well received by those agencies who had taken advantage of it.

7. New Business.

a. EC member departure. Commissioner Masters advised the council he was departing and he was proposing the Deputy Commissioner for Public Safety Terry Vrabec sit in during the interim until the new Commissioner was appointed.

Mr. Jim Bates stated he would check with the Department of Administration Commissioner regarding approval of the proposal.

b. FirstNet/Public Safety Broadband. Major Leveque briefed this week the State had signed the grant for the State and Local Implementation Grant Program (SLIGP). He advised the funds would be utilized in two specific areas to start. Those would be outreach and education of the stakeholder communities and data collection on the available resources already in place that might be leveraged in the future.

Commissioner Masters requested Major Leveque send the documents regarding the program to Colonel Moser after the meeting.

c. Mr. Jim Kohler departure. Mr. Kohler advised the council members this was his final meeting. He briefed his retirement effective date was October 31 which was concurrently the last date of his contract.

Mr. Kohler stated his experience in dealing with the Executive Council was highlighted by their commitment and was kept at a level that was appreciated and relevant.

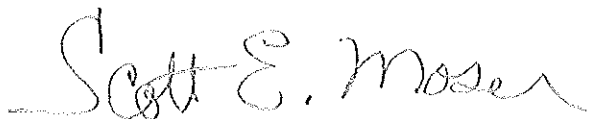
8. Next Meeting. Colonel Moser briefed the next meeting is scheduled for October 17, 2013, 1:30 p.m. at the Department of Public Safety Training/Conference Room, 5700 E Tudor Road.

9. Adjourn Meeting. Colonel Moser asked if there were any other items for discussion. Hearing none, he proposed the following motion to adjourn.

Motion: Adjourn the September monthly Executive Council meeting.

The motion was seconded by Commissioner Masters. There were no objections. **The motion was carried and approved.**

The meeting adjourned at 2:17 p.m.



SCOTT E. MOSER, Colonel, ALCOM/J6
Department of Defense Alaska Co-Chair
ALMR Executive Council

Distribution:

ALCOM/J60, Colonel Scott Moser
SOA DPS, Deputy Commissioner Terry Vrabec
AFEA, SAC Deidre Fike
AML, Chief Jeff Tucker
MOA, Lt Ken Spadafora
SOA ETS, Mr. Jim Bates
SOA DPS, Major Matt Leveque
OMO, Mr. Del Smith
ALCOM/J64, Mr. Timothy Woodall
SOA ETS, Mr. Jim Kohler
MOA, Mr. Trygve Erickson
SOA ETS, Mr. Max McGrath