



ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)



MEMORANDUM FOR ALMR Executive Council

February 20, 2014

FROM: DOD Executive Co-Chair

SUBJECT: December 19, 2013, ALMR Executive Council Meeting Minutes

TO: See Distribution

Executive Council Members Present:

Colonel Scott Moser	Department of Defense (DOD) - Alaskan Command
Deputy Commissioner Terry Vrabec	State of Alaska (SOA) - Department of Public Safety (via teleconference)
Chief Jeff Tucker	Alaska Municipal League (AML) - North Star Volunteer Fire Department (via teleconference)
Lt Ken Spadafora	Municipality of Anchorage (MOA) - Anchorage Police Department

ALMR Support Team Members and Guests Present:

Ms. Deidre Fike	Special Agent in Charge - Federal Bureau of Investigation
Mr. Pete Murphy	User Council Vice Chairman - Federal Bureau of Investigations
Mr. Jim Bates	Director, Enterprise Technology Services
Mr. Del Smith	Operations Manager, ALMR
Mr. Tim Woodall	DOD ALMR Program Manager
Mr. Trygve Erikson	Municipality of Anchorage Program Manager
Mr. Joe Quickel	ALMR Training Coordinator
Ms. Sharon White	Enterprise Technology Services (via teleconference)
Mr. Dean Strid	Enterprise Technology Services (via teleconference)

Ms. Sherry Shafer

Operations Management Office (via
teleconference)

Mr. Tim Brandt

Motorola Solutions™

Mr. Alan Jackson

Motorola Solutions™

Mr. Dwayne Sakumoto

Motorola Solutions™

1. **Call to Order.** Colonel Scott Moser, Department of Defense (DOD) Co-Chair, called the meeting to order at 1:32 p.m.

2. **Opening Statements and Other Announcements.** Colonel Moser asked if there were any announcements. There were none.

3. **Approval of Previous Meeting Minutes.** Colonel Moser asked the Executive Council (EC) if they had reviewed the September meeting minutes and if they had any requested changes. Hearing no changes, Colonel Moser proposed the motion for their approval.

Motion: Approve September 16, 2013, Executive Council meeting minutes, as written.

The motion to accept the minutes was made by Colonel Moser and seconded by Deputy Commissioner Terry Vrabec. There were no objections. **The motion was carried and approved.**

4. **Old Business.**

a. System Upgrade Assistance (SUA) II. Mr. Woodall advised the council, from a DOD perspective, the funds were above the red line. He stated he did not know the status of the State of Alaska (SOA) or Municipality of Anchorage (MOA) funding.

b. AFEA replacement Co-Chair. Colonel Moser welcomed Special Agent in Charge (SAC) Deidre Fike to the meeting and asked if she would be the new Alaska Federal Executive Association (AFEA) representative to the Executive Council.

SAC Fike advised the council members she would probably defer the appointment to the incoming Assistant Special Agent in Charge (ASAC) who would be replacing the position recently vacated by ASAC Darrin Jones due to his transfer to another state.

Mr. Del Smith advised SAC Fike, a letter would need to be prepared by the AFEA appointing the incoming person as their designated representative.

SAC Fike stated she would take care of it.

c. Clear site equipment transfer. Mr. Woodall stated Clear Air Force Station (AFS) was moving forward to get the equipment installed on the installation and he believed this item could now be closed.

The Operations Management Office (OMO) Documentation Specialist, Ms. Sherry Shafer, asked if there was any indication how many of the five available channels would be installed on Clear and Mr. Woodall stated he did not know at this time.

Colonel Moser explained for the purpose of the guests that the equipment had previously been installed up north in the Anderson area. Clear advised they could no longer pay for the maintenance of the site and stated they did not need the site; therefore, it was removed. After the site removal, Clear AFS users found they had limited coverage and were unable to fully utilize the other nearby sites due to the area topography, so they reengaged the DOD at Alaskan Command (ALCOM) to look into installation of a site on Clear proper.

Mr. Woodall stated he had provided them a ROM regarding the cost and Motorola™ was scheduled to go to the site and do a survey in the near future.

This item is now **closed**.

d. Transportable Communications System Memorandum of Agreement (MoA). Mr. Woodall stated the process had been tabled at the DOD level for now due to the difficulty involved in execution. He advised the Transportable Communications Systems are Northern Command (NORTHCOM) assets; therefore, the 673rd Wing legal office did not want to issue a decision regarding the MoA.

Mr. Woodall briefed he had not contacted NORTHCOM to further investigate the issue.

NOTE: Colonel Moser elected to have the "New Business" item regarding the ALMR 101 training presentation at this time. Mr. Woodall gave the briefing.

5. User Council Update.

Mr. Pete Murphy advised the Executive Council the annual elections for the Chair and Vice Chair had recently occurred and Major Matt Leveque had been re-elected to the Chair position and Deputy Chief Brad Johnson, Fairbanks Police Department, had been elected to the Vice Chair position.

6. Operations Management Office.

NOTE: Prior to the OMO portion, Anchorage Police Department (APD) Chief Mark Mew stopped into the conference room to welcome the council. He stated although the Anchorage Wide Area Radio Network (AWARN) is a 700 Mhz system it is still integrated with the ALMR System and, without that integration, APD would not be able to seamlessly interoperate with other law enforcement agencies. Chief Mew thanked the council members for their hard work.

a. State of Alaska Legislative Audit Findings and Recommendations. Mr. Del Smith briefed the council the final summary regarding the audit had been received and there was only one recommendation: "The ALMR Executive Council should ensure user

agencies conduct an annual inventory of ALMR equipment." He stated the entire process had been on-going for over a year so this was good news.

Mr. Smith advised the council members the OMO used to perform quarterly Quality Assurance/Quality Control audits of user agency equipment, but that requirement was removed from the current contract. He stated short of turning off subscriber units for non-compliance, he didn't know how ALMR staff could get agencies to comply.

Colonel Moser stated it sounded like an issue each agency should deal with internally and he was confident the DOD had measures in place to ensure all subscribers were properly accounted for. He advised he was unsure the Executive Council should intervene but suggested it be addressed at the User Council level with the possibility of sending a letter to the agency annually for certification they have accounted for their subscribers.

Mr. Jim Bates offered for consideration, the Executive Council must address the issue in some manner. This report is tied to the purse strings of the State budget process and the council must ensure they are letting the Legislature know, to the greatest extent possible, what the ALMR is doing to resolve the issue pointed out in the recommendation.

b. ALMR Motorola Information Assurance (IA) Outbrief. Mr. Smith stated the briefing was given at the end of the 7.13 System migration and a copy was provided to the council for their information only.

Colonel Moser advised the council members, as the Designated Approval Authority (DAA), he utilized the information to make sure the System complies with a set number of controls under the Defense Information Accreditation and Certification Process (DIACAP). He briefed these controls are required to ensure the System is secure to the greatest extent possible and to highlight where the residual risks may be. Colonel Moser pointed out he then must determine whether those remaining risks should be mitigated or if he can accept them. He stated he is pleased with the current security status of the System.

c. November System Metrics. Mr. Smith went over the figures from the previous month and stated there were no surprises and the statistics for the busy rates are well below the established standards by the User Council. He advised the OMO monitors the busies at all the sites on a weekly basis, looks at where added capacity may be required at smaller sites to alleviate congestion and makes recommendations to the User Council.

NOTE: Colonel Moser requested the "New Business" Item c be addressed at this time since Mr. Smith already had the floor.

d. Gold Elite replacement under System migration 7.15. Mr. Smith said as previously mentioned, the System software platform was currently at level 7.13. He advised if/when the transition occurs and the System is upgraded to the 7.15 software platform, the Gold Elite consoles will no longer function of the System. Mr. Smith noted this will not affect the DOD as they currently utilize the MCC7500 consoles; however, this will affect many State and local agencies since there is a substantial financial investment involved. He

advised the timing for the migration to 7.15 is a critical agenda item for the council's consideration.

SAC Fike asked how many Gold Elites would be affected and Mr. Smith replied 43 were upgraded under 7.13, but this is not all of them.

Lt Ken Spadafora advised the MOA had 24 Gold Elite consoles.

Colonel Moser stated at some time systems become unsupported, from both a software and security vulnerability standpoint, and this is what is occurring with the Gold Elite consoles.

SAC Fike asked if there was a timeframe the council needed to consider and how long it was before they consoles had to be replaced.

Mr. Woodall advised it would be approximately in the next two to three years. He advised when the DOD moved to the MCC7500 consoles, their life expectancy was about 25 years, and the Gold Elites are reaching that point.

7. New Business.

Mr. Tim Brandt, Motorola Solutions™ presented a briefing on System Upgrade Assistance (SUA) Program and Lifecycle Sustainment Presentation.

At the end of the presentation, SAC Fike asked when the current SUA program contract ends.

Mr. Woodall stated the contract ends on September 30, 2014, but because of the new rules, the contracting process must begin no later than 18 months out. He emphasized because ALMR was a shared system, the DOD, State and MOA must move forward together so it Executive Council must make a decision soon. Mr. Woodall also advised there were new Federal rules in place that may allow the State and the DOD to do a combined contract.

Mr. Woodall briefed the DOD was looking into extending the current contract for a period of six months to allow the necessary time to put a new contract in place.

Colonel Moser requested the council members come to the next meeting prepared to discuss whether they could/could not move forward toward the new contract.

Mr. Bates stated that one thing the council must remember is you get what you pay for. You cannot pay for liability insurance and expect full coverage. He stated he had tried to plan ahead for this but it was cut out of their budget.

Mr. Woodall advised he could work with Mr. Bates and the State contracting folks with regard to the extension.

Deputy Commissioner Vrabec stated when he was working with retired Commissioner Masters on the funding for the last upgrade, they were required to brief the Legislature

and although they were not thrilled with the cost, they understood the importance of funding the upgrade.

Mr. Bates advised State agencies face the challenge of funding all the time and it's a matter of finding a way to tell the right story and the right people to support it.

Mr. Woodall stated under the DIACAP, the DOD had to maintain the highest security levels to prevent cyber intrusions or they could not operate on ALMR; he didn't know if the State had the same information assurance concerns, but he suspected they did.

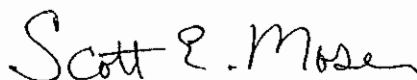
8. Next Meeting. Colonel Moser briefed the next meeting is scheduled for January 16, 2014, 1:30 p.m. at the Department of Public Safety Training/Conference Room, 5700 E Tudor Road.

9. Adjourn Meeting. Colonel Moser asked if there were any other items for discussion. Hearing none, he proposed the following motion to adjourn.

Motion: Adjourn the December monthly Executive Council meeting.

The motion was seconded by Deputy Commissioner Vrabec. There were no objections. **The motion was carried and approved.**

The meeting adjourned at 3:06 p.m.



SCOTT E. MOSER, Colonel, ALCOM/J6
Department of Defense Alaska Co-Chair
ALMR Executive Council

Distribution:

ALCOM/J60, Colonel Scott Moser
SOA DPS, Deputy Commissioner Terry Vrabec
AML, Chief Jeff Tucker
MOA, Lt Ken Spadafora
FBI, SAC Deidre Fike
SOA ETS, Mr. Jim Bates
SOA DPS, Major Matt Leveque
OMO, Mr. Del Smith
ALCOM/J64, Mr. Timothy Woodall
SOA ETS, Mr. Jim Kohler
MOA, Mr. Trygve Erickson
SOA ETS, Mr. Max McGrath