



**ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL  
(A Federal, State and Municipal Partnership)**



**MEMORANDUM FOR ALMR Executive Council**

**July 17, 2014**

**FROM: DOD Executive Co-Chair**

**SUBJECT: April 17, 2014, ALMR Executive Council Meeting Minutes**

**TO: See Distribution**

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**Executive Council Members Present:**

Colonel Scott Moser	Department of Defense (DOD) - Alaskan Command
Deputy Commissioner Terry Vrabec	State of Alaska (SOA) - Department of Public Safety (via teleconference)
ASAC Kevin Donovan	Alaska Federal Executive Association (AFEA) - Federal Bureau of Investigation
Chief Jeff Tucker	Alaska Municipal League (AML) - North Star Volunteer Fire Department
Lt Ken Spadafora	Municipality of Anchorage (MOA) - Anchorage Police Department

**ALMR Support Team Members and Guests Present:**

Major Matt Leveque	User Council Chair
Mr. Del Smith	Operations Manager, ALMR
Mr. Tim Woodall	DOD ALMR Program Manager
Mr. Max McGrath	Enterprise Technology Services
LTC Glenn Mellor	Alaskan Command (ALCOM) Deputy J6
Mr. Rich Leber	Technical Advisor, ALMR
Mr. Bruce Richter	OEC Regional Coordinator (via teleconference)
Mr. Rich Garrett	FGA DOIM and User Council USARAK Alternate
Ms. Sherry Shafer	Operations Management Office (via teleconference)

1. **Call to Order.** Colonel Scott Moser, Department of Defense (DOD) Co-Chair, called the meeting to order at 1:32 p.m.

2. **Opening Statements and Other Announcements.** There were no opening statements or special announcements.

3. **Approval of Previous Meeting Minutes.** Colonel Moser asked the Executive Council (EC) members if they had reviewed the March meeting minutes. Hearing no changes, Colonel Moser proposed the motion for their approval.

**Motion: Approve March 20, 2013, Executive Council meeting minutes, as written.**

The motion to accept the minutes was made by Deputy Commissioner Terry Vrabec and seconded by Assistant Special Agent in Charge (ASAC) Kevin Donovan. There were no objections. **The motion was carried and approved.**

4. **Old Business.**

a. System Upgrade Assistance (SUA) II. Mr. Tim Woodall advised the council the status of this issue remains the same. All three partners are required to have their funding up front in order to execute the contract with Motorola® and at the time the State of Alaska (SOA) did not have theirs secured.

Mr. Max McGrath stated that was correct; it was not in the Governor's budget.

Lt Ken Spadafora asked if it was still the consensus that the preferred package was to do the funding every two years.

Mr. Woodall stated that approach provides a 27 percent savings over doing the upgrades every three to five years and allowed for the use of operations and maintenance (O&M) funds versus Capital funds.

b. Transportable Communications System Memorandum of Agreement (MoA). Mr. Woodall stated that previously SOA had inquired into the use of the transportable systems and because they are assets belonging to US Northern Command (NORTHCOM), it was not possible to facilitate the action. He advised ALCOM must obtain the approval of the SECDEF to enter into a cooperative agreement with SOA but this is just a matter of doing the appropriate paperwork.

c. Infrastructure Operations and Maintenance Services (IOMs). Mr. Woodall briefed the DOD was funded for this fiscal year but the contract would end July 2016. He advised because DOD was now only a 12 percent infrastructure owner, they would be seeking to contract for the shared services with SOA. Mr. Woodall stated they were currently doing a legal review if this was an option and once they had approval they would route it through the service branches for their buy in; this would take every bit of the next two years to complete and get in place.

Mr. McGrath stated the Department of Administration had been in contact with their contracting office and were working with them. It appeared also that the funding would be approved for the upcoming year beginning July 1, 2014.

#### **5. User Council Update.**

Major Matt Leveque advised the council members the User Council continued to carry some vacancies. He stated the US Army had recently appointed Mr. Rich Garrett as their alternate and, as always, all appointments require the approval of the Executive Council.

He offered the following motion for consideration.

**Motion: Approve the nomination by the United States Army - Alaska for appointment of Mr. Rich Garret as the alternate representative to the ALMR User Council.**

Colonel Moser asked if there were any objections to the proposed nominee. Hearing none, Colonel Moser proposed the motion as written and it was seconded by ASAC Donovan. There were no objections. **The motion was carried and approved.**

#### **6. Operations Management Office.**

a. Subscriber Audit Inventory Status. Mr. Del Smith briefed the council that 108 of the 119 agencies on the System had completed and returned their inventory confirmation forms by the deadline, which was April 15.

Mr. Smith addressed each of the remaining agencies and their status of response to the requirement. He stated the Operations Management Office continued to coordinate with those agencies that requested extra time, but that the Alaska Army National Guard (AKARNG) was not responding to the OMO requests for a status update.

Mr. Smith asked the council if they had any actions they wanted him to take regarding those agencies that have not responded and they stated there were none at this time. He expressed his desire to ensure the OMO is acting with due diligence in meeting the recommendation from the Legislative Audit.

Assistant Special Agent in Charge (ASAC) Kevin Donovan asked if there was any intervention with the AKARNG needed from the Executive Council at this time and Mr. Smith stated there was not.

b. Fire Station 12 (FS12). Mr. Smith updated the council regarding the channels turned off at FS12. He advised them there seemed to be no impact with them off; there were no busies at the site during the recent exercise.

Mr. Smith briefed the council regarding the discussions at the monthly combined ETS/ALMR about repurposing the channels at a future date for other sites that needed more capacity. He stated the agreement was to leave the equipment in place at this time.

Mr. Smith also advised the council the Blueberry Hill site was hammered during the recent exercise and again by both the Anchorage Police Department and Alaska State Troopers during enhanced traffic enforcement on the Glenn Highway and it may need to be considered for future capacity upgrade.

Lt Spadafora stated the Municipality had applied for licenses and was adding four repeaters to their Blueberry site and they were also going to try to build out their other sites along the highway.

c. March System Metrics. Mr. Smith went over the System statistics from the month of March. He stated there was a spike in busies and they had almost doubled but the User Council had approved adding capacity at four sites this summer.

## **7. New Business.**

a. FY15 Cost Share Cooperative Agreement. Mr. Smith stated that Mr. Rich Leber had the final FY15 Cost Share Cooperative Agreement in hand and at the end of the meeting, he would like to get signatures from those members present.

Mr. Woodall advised the council there was no change in the document from last year other than some points of contact and that the funds were already in place.

b. Exercise Arctic Edge 2014. Mr. Woodall briefed the council that the DOD deployed the Transportable Area South (TAS) to Valdez for Exercise Arctic Edge 2014 under the scenario of an earthquake and tsunami. The City of Valdez had lost all its Emergency Operations Center (EOC) capabilities from the disaster. The first day only amateur radio operators were utilized then the TAS was utilized to provide telephone, internet and video teleconference capabilities and System reach back.

Mr. Woodall thought it would be a good idea for the council to reach out and see if ALMR was able to meet the city's needs with TAS during the exercise or if they had any suggestions for improvement. He advised this feedback would also be valuable for NORTHCOM in their decisions to continue funding the transportable systems.

Chief Jeff Tucker stated he had been down there the last time the TAS was deployed and the city was very appreciative

**8. Next Meeting.** Colonel Moser briefed the next meeting is scheduled for May 15, 2014, 1:30 p.m. at the Department of Public Safety Training/Conference Room, 5700 E Tudor Road.


Colonel Moser also advised the council this was his final meeting and his replacement Colonel Harold Hoang should be in place sometime in July. He stated LTC Glenn Mellor would be the interim appointee.

**9. Adjourn Meeting.** Colonel Moser asked if there were any other items for discussion. Hearing none, he provided the motion to adjourn.

**Motion: Adjourn the April monthly Executive Council meeting.**

A motion to adjourn was made by Colonel Moser and seconded by ASAC Donovan. There were no objections. **The motion was carried and approved.**

The meeting adjourned at 2:09 p.m.



TERRY VRABEC, Deputy Commissioner DPS  
State of Alaska Co-Chair  
ALMR Executive Council

**Distribution:**

ALCOM/J60, Colonel Harold Hoang  
SOA DPS, Deputy Commissioner Terry Vrabec  
FBI, ASAC Kevin Donovan  
AML, Chief Jeff Tucker  
MOA, Lt Ken Spadafora  
SOA ETS, Mr. Jim Bates  
ALCOM/J66, LTC Glenn Mellor  
SOA DPS, Major Matt Leveque  
OMO, Mr. Del Smith  
ALCOM/J64, Mr. Timothy Woodall  
SOA ETS, Mr. Max McGrath  
MOA, Mr. Trygve Erickson  
MOA, Mr. Jason Beach