



**ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)**



MEMORANDUM FOR ALMR Executive Council

September 18, 2014

FROM: SOA Executive Co-Chair

SUBJECT: August 21, 2014, ALMR Executive Council Meeting Minutes

TO: See Distribution

Executive Council Members Present:

Deputy Commissioner Terry Vrabec	State of Alaska (SOA) - Department of Public Safety (via teleconference)
Colonel Harold Hoang	Department of Defense (DOD) – Alaskan Command (ALCOM)/J6
ASAC Kevin Donovan	Alaska Federal Executive Association (AFEA) - Federal Bureau of Investigation (via teleconference)
Lt Ken Spadafora	Municipality of Anchorage (MOA) - Anchorage Police Department

ALMR Support Team Members and Guests Present:

Major Matt Leveque	DPS and User Council Chair
Mr. Del Smith	Operations Manager, ALMR (via teleconference)
Mr. Jim Bates	Director, Enterprise Technology Services (via teleconference)
Mr. Max McGrath	Enterprise Technology Services
Mr. Tim Woodall	DOD ALMR Program Manager
Mr. Trygve Erickson	Municipality of Anchorage (via teleconference)
Mr. Don Habeger	Deputy Commissioner, SOA Department of Administration
Mr. Rich Leber	Technical Advisor, ALMR (via teleconference)
Mr. Jordan Halden	Forestry and ALMR User Council
Mr. Dwayne Sakumoto	Motorola™ Solutions

Mr. Tim Brandt	Motorola™ Solutions (via teleconference)
Mr. Joe Quickel	ALMR Training Coordinator (via teleconference)
Mr. John Lynn	Enterprise Technology Servicers (via teleconference)
Ms. Sherry Shafer	Operations Management Office (via teleconference)

1. **Call to Order.** Deputy Commissioner Terry Vrabec, State of Alaska (SOA) Co-Chair, called the meeting to order at 1:34 p.m.

2. **Opening Statements and Other Announcements.** There were no opening statements or special announcements.

3. **Approval of Previous Meeting Minutes.** Deputy Commissioner Terry Vrabec asked the Executive Council (EC) members if they had reviewed the July meeting minutes. Hearing no changes, Deputy Commissioner Terry Vrabec requested a motion for their approval.

Motion: Approve July 17, 2014, Executive Council meeting minutes, as written.

The motion to accept the minutes was made by Colonel Harold Hoang and seconded by Deputy Commissioner Vrabec. There were no objections. **The motion was carried and approved.**

4. **Old Business.**

a. System Upgrade Assistance (SUA) II. This item is **ON HOLD** pending future funding actions.

Mr. Tim Woodall explained that although the SUA funding was on hold there was still funding required for the Security Update Service (SUS), which supports monitoring to comply with the Defense Information Assurance Certification and Accreditation Program (DIACAP). He explained Motorola™ had extended the contract through December but there would need to be \$220K split between the State and DOD to cover the costs. This would carry the System to SOA FY2016 which they were currently budgeting for.

Mr. Max McGrath stated he understood that the SUA ends at the end of September and the SUS needed to continue to the end of June 2015 at which point they hoped to have the new SUA in place. He explained that the funding for the SUS had been identified but he needed to get with Mr. Woodall to discuss it.

LT Ken Spadafora stated the Municipality was also moving forward and they were getting a lot of cooperation.

Mr. Woodall stated he would provide updates at each meeting to keep the council apprised of the situation.

b. Transportable Communications System Memorandum of Agreement (MoA). Mr. Woodall explained the base legal office had to set this aside to work on other priorities. He reminded the council that the initial review by Legal found that it was possible because of the ALMR Cooperative Agreement being already established that the precedent set therein could facilitate an approved way for the State to exercise the TAN at their cost, but there are some changes coming in FY15 that might reduce the number of Transportable systems to one. He advised if this became the case, the DOD would want to transfer Transportable Area North (TAN) to the State much the same as they had previously transferred the radio frequency (RF) equipment.

Mr. Woodall stated the decision now is to place the MoA on HOLD and work on transferring the TAN instead. He asked Major Leveque if this would be a better approach or should both the MoA and the transfer be worked at the same time.

Major Matt Leveque stated that the State would need an idea of the associated costs of accepting the TAN and he was comfortable putting the MoA on HOLD.

Mr. Woodall stated he would get together the cost figures for maintenance but the deployment costs would be dependent on whether the State would utilize Enterprise Technology Services (ETS) personnel or contractors. He stated he would work with Max to lay down the figures and transfer process.

Mr. Woodall also explained in January 2015, the DOD would modify the System Management Office (SMO) statement of work (SOW) and execute a separate contract for the transportable systems in FY 2016.

This issue is **ON HOLD** pending the State's possible acceptance of the TAN.

5. User Council Update.

a. Appointments/changes. Major Matt Leveque advised the council members Mr. Thomas "Rick" Williams was removed from the primary US Army-Alaska (USARAK) position on the User Council and , and Mr. Rich Garrett was moved into the primary position.

He also briefed that Mr. William "Bill" Kaiser was appointed to the primary Federal Non-DOD FBI position to fill the vacancy left when Mr. Pete Murphy retired in February.

Major Leveque provided the following motion to the council for their consideration.

Motion: Approve the nomination by the Federal Bureau of Investigations (FBI) for the appointment of Mr. William "Bill" Kaiser as the primary Federal Non-DOD FBI representative to the ALMR User Council.

Deputy Commissioner Vrabec asked if there were any objections to the proposed nominee. Hearing none, Deputy Commissioner Vrabec proposed the motion as written and it was seconded by Colonel Hoang. There were no objections. **The motion was carried and approved.**

b. User Council vacancies. Major Leveque briefed the Executive Council regarding the vacancies stating he wanted to try to keep the issue in front of them so they knew it was being worked. He stated vacancies existed in both the primary and alternate DOD/Joint Base Elmendorf-Richardson, alternate DOD/USARAK, alternate SOA/Department of Public Safety, alternate Federal Non-DOD BLM/USF&WS and alternate Municipalities/Southeast positions. Major Leveque noted the USARAK frequency manager will be appointed to the alternate position once on board.

6. Operations Management Office.

a. SOA Legislature-mandated subscriber inventory audit. Mr. Del Smith briefed the council that US Army Alaska was the only agency who had not completed their inventories. He stated there was still one remaining organization at Fort Greely and two at Fort Wainwright and Fort Richardson still had not point of contact named.

b. Fiscal Year 2015 (FY15) Membership Agreements. Mr. Smith briefed the council there were two agencies remaining who have not completed their FY15 Membership Agreements: Chitina Volunteer Fire Department and US Army-Alaska (USARAK).

Mr. Smith stated Chitina had maintained an agreement in the past, although they weren't in the main coverage area, but recently they had changed chiefs. He explained the Alaska State Troopers were going to assist with trying to contact the new chief, Mr. Daniel Boone Jr., because although he had spoken to him a couple times, it was very difficult to contact the chief.

Major Leveque stated he had reached out with one of his troopers, but had gotten no answer yet.

Mr. Woodall stated USARAK had the agreement but ALCOM owed them some answers to some questions. He planned to meet with LTC Denter face to face to address their concerns.

Mr. Woodall also explained that Colonel Hoang and he had just returned from a trip where they had spoken with US Army-Pacific (USARPAC) leadership. He stated the discussions revealed they were on board and supported the proposed MoA renewing and sustaining the cooperative commitment to ALMR.

c. July System metrics. Mr. Smith advised the council members voice calls were down by approximately 28K and busies were up slightly but the numbers were where they were expected to be at this time of the year.

d. Funny River fire after action review (AAR) back brief. Mr. Smith briefed he had been in a three-hour discussion this morning regarding the response to the Funny River fire. Many of the area fire chiefs were there along with the Division of Forestry and the Kenai Peninsula Borough Emergency Manager. He stated there was really no discussion regarding any problems with ALMR other than busies at the Pipeline site and explained Mr. Joe Quickel would complete a report regarding the AAR. Mr. Smith did note there appeared to be some training and education issues to work through.

e. System change request (CR). Mr. Smith advised the council there was one CR for council signature regarding the move of the Moose Pass site. He stated signatures could be obtained after the close of the meeting.

7. New Business.

a. Motorola™ briefing. Mr. Tim Brandt presented a briefing regarding upcoming end-of-life issues and end of support for some of the equipment. The briefing was a summation of the previous meetings Motorola™ had with the State, the DOD and the Municipality of Anchorage and highlighted the need for a cadence to be established for future updates and long-term network sustainment.

Mr. McGrath emphasized the need to tell the entire maintenance picture as ALMR/SATS goes forward rather than asking for funding piecemeal.

Mr. Jim Bates stated they had recently input the Capital requirements for the SUA and the requested System expansions to the tune of approximately \$36M. He advised he would go forward to the Department of Administration (DOA) with his support but stated the endorsement from other SOA departments might go a long way toward getting the funds.

b. Transportable upgrade contract. Mr. Woodall briefed the contract was out to upgrade the transportable from Quantars® to GTR8000s®. He also advised the Army planned to upgrade all their subscriber units by 2017 and the Air Force had an eight-year plan to upgrade theirs.

Mr. Woodall stated the removed/replaced Quantars® should be reviewed by the User Council and ETS for potential utilization as spares and to add capacity to existing sites.

c. Rabbit Creek upgrade. Mr. McGrath advised the council the Rabbit Creek site was recently upgraded from Quantars to GTR8000s. He also explained the State would be looking at replacement of their subscribers in the out years.

Major Leveque stated the XTS/XTL subscribers would continue to work but the later versions of the operating systems will allow for over-the-air programming (OTAP), which would save huge amounts of time by not having to physically touch every subscriber and it would also enhance security.

d. Training briefing. Mr. Joe Quickel presented a summary closeout briefing regarding the FY14 training year.

At the conclusion of the briefing, Mr. Woodall asked if the National Guard had received any training and Mr. Quickel responded they had not requested any. Mr. Woodall stated during recent exercise AARs, the Guard was noted as continuing to have radio operations and programming issues.

Mr. Quickel stated he would add this to the FY15 priorities and pursue them.

Major Leveque stated he had spoken to Major General Katkus about the training issues and if Mr. Quickel would copy him via email, he would make sure MG Katkus knew.

8. Next Meeting. Deputy Commissioner Vrabec briefed the next meeting is scheduled for September 18, 2014, 1:30 p.m. at 5900 E Tudor Road in the Enterprise Technology Services Conference Room,

9. Adjourn Meeting. Deputy Commissioner Vrabec asked if there were any other items for discussion. Hearing none, he provided the following motion to adjourn.

Motion: Adjourn the August monthly Executive Council meeting.

A motion to adjourn was made by Deputy Commissioner Vrabec and seconded by Assistant Special Agent in Charge Kevin Donovan.

There were no objections. **The motion was carried and approved.**

The meeting adjourned at 2:46 p.m.



TERRY VRABEC, Deputy Commissioner DPS
State of Alaska Co-Chair
ALMR Executive Council

Distribution:

ALCOM/J60, Colonel Harold Hoang
SOA DPS, Deputy Commissioner Terry Vrabec
FBI, ASAC Kevin Donovan
AML, Chief Jeff Tucker
MOA, Lt Ken Spadafora
SOA ETS, Mr. Jim Bates
ALCOM/J66, LTC Glenn Mellor
SOA DPS, Major Matt Leveque
OMO, Mr. Del Smith
ALCOM/J64, Mr. Timothy Woodall
SOA ETS, Mr. Max McGrath
MOA, Mr. Trygve Erickson
MOA, Mr. Jason Beach