



**ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)**



MEMORANDUM FOR ALMR Executive Council

November 20, 2014

FROM: SOA Executive Co-Chair

SUBJECT: October 16, 2014, ALMR Executive Council Meeting Minutes

TO: See Distribution

Executive Council Members Present:

Deputy Commissioner Terry Vrabec	State of Alaska (SOA) - Department of Public Safety (via teleconference)
Colonel Harold Hoang	Department of Defense (DOD) – Alaskan Command (ALCOM)/J6
ASAC Kevin Donovan	Alaska Federal Executive Association (AFEA) - Federal Bureau of Investigation
Chief Jeff Tucker	Alaska Municipal League – Kenai Fire Department (via teleconference)
Lt Ken Spadafora	Municipality of Anchorage – Anchorage Police Department

ALMR Support Team Members and Guests Present:

Mr. Del Smith	Operations Manager, ALMR
Deputy Chief Brad Johnson	User Council Vice Chair – Fairbanks Police Department
Mr. Jim Bates	Director, Enterprise Technology Services (via teleconference)
Mr. Max McGrath	Enterprise Technology Services
Mr. Tim Woodall	DOD ALMR Program Manager
Ms. Sherry Shafer	Operations Management Office (via teleconference)

1. Call to Order. Deputy Commissioner Terry Vrabec, State of Alaska (SOA) Co-Chair, called the meeting to order at 1:33 p.m.

2. Opening Statements and Other Announcements. Deputy Commissioner Vrabec asked the group if there were any announcements they would like to make and there were none.

3. Approval of Previous Meeting Minutes. Deputy Commissioner Vrabec asked the Executive Council (EC) members if they had reviewed the September meeting minutes and had changes to propose. Hearing no changes, Deputy Commissioner Terry Vrabec requested a motion for their approval.

Motion: Approve September 18, 2014, Executive Council meeting minutes, as written.

The motion to accept the minutes was made by Assistant Special Agent in Charge (ASAC) Kevin Donovan and seconded by Colonel Harold Hoang. There were no objections. **The motion was carried and approved.**

4. Old Business.

a. System Upgrade Assistance (SUA) II. This item is **ON HOLD** pending future funding actions.

Mr. Tim Woodall advised the council the Department of Defense (DOD) was currently in a continuing resolution and until that changed they could not obtain System Update Services (SUS) funding. He stated Motorola™ would continue to provide them for the short-term, which he anticipated would be when the SUA contract was executed.

Mr. Max McGrath briefed the Department of Administration (DOA) was pursuing the funding to continue the SUS until July 2015. He advised Enterprise Technology Services (ETS) had the funds, which Mr. Jim Bates had approved, and the paperwork was headed to the Commissioner's office for signature.

Mr. Woodall stated the total cost of the SUS was \$212K.

Lt Ken Spadafora advised the Municipality of Anchorage (MOA) had agreed to put their console upgrades payments into its bonds for funding. The MOA also agreed to fund its SUA payments. He stated the MOA will be able to cover their SUS costs after the first of the new year.

b. Transportable Communications System Memorandum of Agreement (MoA). Mr. Woodall advised the group the decision had been made not to execute a MoA due to the recent change in the status of the Transportable Area North (TAN). He stated Alaskan Command (ALCOM) was awaiting the transition of their functions to be approved between Northern Command (NORTHCOM) and Pacific Command (PACOM). Mr. Woodall stated once that was completed, the decision would be made whether NORTHCOM would continue to fund the transportables or if not, the Defense Reutilization Management Office (DRMO) process would start. Mr. Woodall recommended closing this item.

Mr. McGrath stated ETS would still like to review the cost and usage analysis for the transportable for consideration of acceptance of the unit should it become available.

Mr. Woodall stated the details had been provided the Major Matt Leveque, User Council Chair.

Deputy Commissioner Terry Vrabec requested a motion to close this item.

Motion: Close the Old Business discussion item pertaining to the Transportable Communications System Memorandum of Agreement.

The motion was made by Colonel Hoang and seconded by Deputy Commissioner Vrabec. There were no objections. **The motion was carried and approved.**

This item is **CLOSED**.

c. Mr. Woodall advised the council there was a previous discussion item regarding a MoA for the partners to reaffirm their commitment to the Alaska Land Mobile Radio (ALMR) Communications System introduced in July that had dropped out of sight. He requested permission to bring it up now and Deputy Commissioner Vrabec agreed.

Mr. Woodall reminded the council the MoA was provided to them to review and comment on and it was to move through the appropriate coordination for signature by the Governor, ALCOM Commanding General and the Mayor of Anchorage. He stated while coordinating the document through the service components, the Judge Advocate General (JAG) office attorneys who looked at it had advised him a MoA was not the correct vehicle to utilize because MoAs normally deal with the transfer or commitment of funds. Further, they stated the Cooperative Agreement was already the governing agreement in place and the correct way to reaffirm commitment would be through a codicil.

Mr. Woodall requested to replace the MoA with the codicil which he provided a copy of to the council members.

ASAC Donovan asked if the codicil would fulfill the same purpose that the council had originally intended and what was the impact of the change.

Mr. Woodall advised there was no impact and it would need to be introduced through their agencies and their legal offices as originally planned. He stated it is part of the process for all the partner's legal offices to do their due diligence and review the document to protect the interest of the signatory and ensure the language is appropriate.

Mr. Woodall provided a motion for consideration to the council.

Motion: The Executive Council accept the Department of Defense input to the previously proposed memorandum of agreement and send it forward with the original documentation to the participating partners for their consideration and acceptance.

Deputy Commissioner Vrabec asked the council members, if they agreed with this action, to make a motion.

The motion was made by Colonel Hoang and seconded by Deputy Commissioner Vrabec. There were no objections. **The motion was carried and approved.**

5. User Council Update.

Deputy Chief Brad Johnson, User Council Vice Chair, advised the council he was standing in for Major Leveque for today's meeting. He state there was no change in the status of vacancies on the User Council but the issue would continue to remain as an "open" item in order to keep it in front of both the User Council and the Executive Council.

6. Operations Management Office.

a. SOA Legislature-mandated subscriber inventory audit. Mr. Del Smith briefed the council that pursuant to the direction from Colonel Hoang at the September meeting, he had sent LTC Glenn Mellor all the information regarding the 673rd Communications Squadron inventory and the list of subscriber units assigned to the Fort Richardson side of Joint Base Elmendorf-Richardson.

Colonel Hoang requested the documents be sent to Mr. Woodall and they would discuss it with LTC Mellor.

b. Chitina Volunteer Fire Department Fiscal Year 2015 (FY15) Membership Agreement. Mr. Smith briefed the council the letter of removal had been sent to the agency and the Operations Management Office (OMO) had received two responses. The first was from the current chief, Mr. Daniel Boone Jr., who responded that the OMO should come get the radios or he could mail them, and the second was from the Mrs. Arleen Lenard, Chitina VFD board secretary who was unaware they were out of compliance. Mr. Smith advised the agreement was sent to Mrs. Lenard and the Board President signed it so the agency was once again in good standing.

c. New member agency. Mr. Smith stated the Chickaloon Village Tribal Council Justice Department had joined the System. He advised the village was just north of Palmer and they had certified officers trained at the Trooper Academy. Mr. Smith also notee the Chief was a previous officer at the University of Alaska, Anchorage.

d. September System metrics. Mr. Smith advised the council members the System metrics were what the OMO expected to see at this time of year.

e. Changes at JBER. Mr. Smith asked Colonel Hoang if they knew if ALCOM was going to continue to exist with regard to the upcoming changes.

Colonel Hoang stated the decision was awaiting the Secretary of Defense approval regarding the transition from PACOM to NORTHCOM for the Alaska area of responsibility. He advised the ALCOM Headquarters staff would transition to NORTHCOM and the 11th Air Force staff would remain under PACOM. Colonel Hoang

briefed the functions and activities would remain the same and they were actively highlighting the importance of the ALCOM functions and his recommendation would be it continue to be a combined effort. He stated the J6 position would continue to be the face of the DOD for the Executive Council purposes.

7. New Business.

a. Cooperative Agreement change. Mr. Woodall advised the council that during the course of the review of the proposed MoA, as discussed under Old Business, the 11th Air Force Legal office had reviewed the language in the Cooperative Agreement. During the review, they noted the statutory language for the DOD was out of date; the new statutes were signed into law by the President this year and allow for unique contracting with the State of Alaska which can ensure ALMR continues to be aligned under a shared system approach.

Mr. Woodall proposed the following motion to correct the language in the Cooperative Agreement.

Motion: Whereas the 11th Air Force Legal Office has determined that the authority for Federal Department of Defense (DOD) to participate in the Alaskan Land Mobile Radio (ALMR) Cooperative Agreement is statutorily incorrect as currently listed in Article 1 - Recitals, paragraph 9 - Federal Authority, the following statement should be added in addition to the authority listed, effective immediately:

"The authority of federal DOD partners to enter into this cooperative agreement is provided for in 10 U.S.C 2336 Title 10 - Intergovernmental Support Agreements with State and Local Governments."

Further, the Executive Council agrees that this is an administrative change and, as such, does not require coordination and re-signing of the current agreement to execute this change.

Deputy Commissioner Vrabec asked the council members if they had any objections to the change. Hearing none he requested a motion be made.

The motion was made by Colonel Hoang and seconded by ASAC Donovan. There were no objections. **The motion was carried and approved.**

b. Transportable upgrades/excess equipment. Mr. Woodall advised the council the Army, Air Force and NORTHCOM had the appropriate contracts in place to take care of the replacement of 20 end-of-life repeaters and the work should be completed sometime in January 2015. He stated the excess Quantars® could be made available to expand site capacity. Mr. Woodall briefed the equipment could be loaned with an approved memorandum of understanding.

Colonel Hoang recommended this approach to ensure the State had the first priority to receive them.

Mr. McGrath stated they were interested in exploring this option.

Mr. Woodall advised ALCOM would discuss the issue with NORTHCOM to get their buy off but was confident it would be resolved in the next calendar year. He also stated the maintenance on the equipment was paid up to July 2015.

8. Next Meeting. Deputy Commissioner Vrabec briefed the next meeting is scheduled for November 20, 2014, 1:30 p.m. at 5900 E Tudor Road in the Enterprise Technology Services Conference Room,

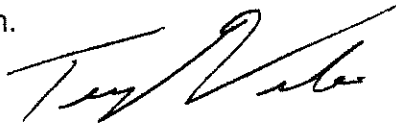
9. Adjourn Meeting. Deputy Commissioner Vrabec asked if there were any other items for discussion. Hearing none, he provided the following motion to adjourn.

Motion: Adjourn the October monthly Executive Council meeting.

A motion to adjourn was made by Colonel Hoang and seconded by Deputy Commissioner Vrabec.

There were no objections. **The motion was carried and approved.**

The meeting adjourned at 2:50 p.m.



TERRY VRABEC, Deputy Commissioner DPS
State of Alaska Co-Chair
ALMR Executive Council

Distribution:

ALCOM/J60, Colonel Harold Hoang
SOA DPS, Deputy Commissioner Terry Vrabec
FBI, ASAC Kevin Donovan
AML, Chief Jeff Tucker
MOA, Lt Ken Spadafora
SOA ETS, Mr. Jim Bates
ALCOM/J66, LTC Glenn Mellor
SOA DPS, Major Matt Leveque
OMO, Mr. Del Smith
ALCOM/J64, Mr. Timothy Woodall
SOA ETS, Mr. Max McGrath
MOA, Mr. Trygve Erickson
MOA, Mr. Jason Beach