



**ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)**



MEMORANDUM FOR ALMR Executive Council

November 14, 2016

FROM: SOA Co-Chair

SUBJECT: November 17, 2016, Meeting Agenda

TO: See Distribution

1. **Call to Order.** Deputy Commissioner Bill Comer, State of Alaska (SOA) Co-Chair will call the meeting to order. The roll will be taken.
2. **Opening Statements and Other Announcements.**
3. **Approval of Previous Meeting Minutes.** (Deputy Commissioner Comer) Review of the draft minutes from the October Executive Council meeting. (Atch 1)

The following motion is offered to the council for consideration.

Motion: Approve October 20, 2016, Executive Council meeting minutes, as presented.

4. **Old Business.**

a. SOA RFI Status Update. At the October meeting, Mr. Steele advised the council members that they had received a series of follow-up questions from consulting firms. He noted the period of response was open until November 4.

Deputy Commissioner Comer had requested this item be left open until the November Executive Council meeting, which was after the close out date for the RFI.

5. **User Council Update.** (Mr. Ocie Adams)

Vacancies continue to exist for the alternate Southeast-Municipalities position, the primary U.S. Forest Service position and both the primary and alternate US Army-Alaska (USARAK) positions.

NOTE: This item will remain **OPEN** on the agenda until resolution.

6. Operations Management Office. (Mr. Del Smith)

a. FY18 OMO/SMO Budget. At the October meeting, Mr. Smith stated the User Council had approved the draft budget and it would be provided to the council members after the meeting for their review and approval. It was sent via email for vote of approval immediately following the meeting adjournment.

b. October System metrics (Atch 2)

7. New Business.

8. Next Meeting. (Deputy Commissioner Comer) The next meeting is scheduled for December 15, 2016, 1:30 p.m. at the Enterprise Technology Services Conference Room, 5900 E Tudor Road.

9. Adjourn Meeting. (Deputy Commissioner Comer)



Bill Comer, Deputy Commissioner
Department of Public Safety
ALMR Executive Council

2 Attachments:

1. Draft October Meeting Minutes
2. October System Metrics

Distribution:

SOA/DPS, Deputy Commissioner Bill Comer
ALCOM/J6, Colonel Harold Hoang
FBI, A/ASAC Kurt Ormberg
AML, Ms. Linda Murphy
MOA, Captain Dave Koch
SOA ETS, Mr. Jim Steele
SOA ETS, Mr. Scott Stormo
ALCOM/J64, Mr. Timothy Woodall
MOA, Mr. Trygve Erickson
SOA DOT, Mr. Ocie Adams
OMO, Mr. Del Smith



**ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)**



MEMORANDUM FOR ALMR Executive Council

November XX, 2016

FROM: DOD Executive Co-Chair

SUBJECT: October 20, 2016, ALMR Executive Council Meeting Minutes

TO: See Distribution

Executive Council Members Present:

Deputy Commissioner Bill Comer

State of Alaska – Department of
Public Safety

Acting Assistant Special Agent in Charge
Kurt Ormberg

Alaska Federal Executive Association/
Federal Bureau of Investigation

Captain Dave Koch

Municipality of Anchorage – Anchorage
Police Department

ALMR Support Team Members and Guests Present:

Mr. Ocie Adams

User Council Chair (via
teleconference)

Mr. Del Smith

Operations Manager (via
teleconference)

Deputy Commissioner John Boucher

Enterprise Technology Services
(via teleconference)

Mr. Jim Steele

Enterprise Technology Services
(via teleconference)

Mr. Tim Woodall

DOD ALMR Program Manager

Mr. Trygve Erickson

Municipality of Anchorage

Mr. John Rockwell

Department of Public Safety

Ms. Sherry Shafer

Operations Management Office (via
teleconference)

1. **Call to Order.** Deputy Commissioner Bill Comer, State of Alaska (SOA) Co-Chair, called the meeting to order at 1:37 p.m. and the roll call was read.

2. **Opening Statements and Other Announcements.**

Deputy Commissioner Comer asked the group if there were any opening statements or special announcements and there were no responses.

3. **Approval of Previous Meeting Minutes.** Deputy Commissioner Comer asked the Executive Council (EC) members if they had reviewed the September meeting minutes and if they had any changes. Hearing no requests for changes, he requested a motion for their approval.

Motion: Approve the September 29 Executive Council meeting minutes as written.

The motion was made by Acting Assistant Special Agent in Charge (A/ASAC) Kurt Ormberg and seconded by Deputy Commissioner Bill Comer. There were no objections. **The motion was carried and approved.**

4. **Old Business.**

a. ALMR Twitter Account. Mr. Del Smith advised the council members that the User Council had approved the Twitter Account Use Policy and Procedure and that the documents were in the meeting materials. He stated there was no action required on behalf of the Executive Council.

Mr. Jim Steele noted the account was up and available and awaiting the first Tweet[®]. He stated he was looking for opportunities to highlight ALMR.

Mr. Smith advised there was a fire north of Anchorage and that they may want to say something about it next Monday. He pointed out that the Division of Forestry was using conventional frequencies for the most part, but he had spoken to Mr. Nate Skinner and they had also been on ALMR and were hitting Bailey Hill, which is a seven-channel site.

Deputy Commissioner Comer asked if the council needed to make a motion regarding the documents and Mr. Smith stated it was normally not required.

Deputy Commissioner Comer directed this item be **CLOSED**.

b. Cost Share Working Group. Mr. Smith briefed there had been substantial discussion of this at the last meeting and he and Mr. Scott Stormo had convened a meeting with the Federal Non-DOD agencies via teleconference on October 12 to discuss the cost share.

Mr. Smith advised the original purpose of the meeting was to discuss the FY17 membership agreements but they also talked about the increased cost share burden on

the State of Alaska over the course of the discussion. He noted the agencies agreed to pay the same amount for FY17 as they had in FY16 and that further discussions would take place prior to FY18.

Mr. Tim Woodall briefed that the Cost Share Cooperative Agreement was being revised regarding the original method which was based on the percentage of sites owned.

Deputy Commissioner Comer directed this item be **CLOSED**.

5. User Council Update.

User Council Vacancies. Mr. Ocie Adams advised the council that vacancies remained for the alternate Southeast-Municipalities position, both the primary and alternate US Army-Alaska (USARAK) positions, the primary Federal Non-DOD US Forest Service position and the Joint Base Elmendorf-Richardson (JBER) alternate position.

6. Operations Management Office.

a. FY18 OMO/SMO Budget. Mr. Smith stated the User Council had approved the draft budget and it would be provided to the council members after the meeting for their review and approval. He noted, for the council's benefit, that the document contained several out years of capital costs and end-of-life equipment costs.

b. September System Metrics. Mr. Smith briefed the push to talks were down and the busies were up slightly.

Deputy Commissioner Comer asked how that correlated and Mr. Smith explained that when sites are taken down for their annual periodic maintenance it can cause some busies that are not necessarily related to voice traffic.

Mr. Adams concurred with Mr. Smith stating he followed site maintenance issues closely and instances, such as power interruptions from devices and lines, impacted areas of ALMR. He also noted battery failures, and in one case a bad relay switch, had caused site power to go off.

7. New Business.

a. House Bill 256, Request for Information (RFI). Mr. Steele advised the council members that they had received a series of follow-up questions yesterday from consulting firms. He noted the period of response was open until November 4.

Mr. Steele briefed at this point they have furnished the results of their efforts to the Administrative Services Director, Ms. Cheri Lowenstein. If the RFI closes and they don't have any interested parties, a decision will be made at that time regarding what they would do next. Unless there is a request to postpone, it is up to them where they will move next because they've done what the Legislature asked.

Mr. Steele noted he was blown away by the number of studies conducted on this System going back 10 years, a total of six, which he outlined by the year conducted and the name of each study. He stated he had provided this information to Ms. Lowenstein and pointed out that all of them reached the same conclusion that there was no viable alternative, which provided the same level of service at a comparable or lesser cost. Mr. Steele stated they would be wrapping this all together to go back to the Legislature at the end of the calendar year.

Mr. Smith stated, as a follow-up to Mr. Steele's comments, the Legislature has had the opportunity to look at all these reports, but he was not sure they had actually read them. He noted in his dealings with other organizations all over the country that run similar systems, our System is state-of-the-art land mobile radio.

Deputy Commissioner Comer requested this item be left open until the November meeting, after the close out date for the RFI.

b. Insider Newsletter. Deputy Commissioner Comer noted he really appreciated the newsletter the Operations Management Office put out. He stated really feels the newsletter reiterates what he's been saying about the System all along and he had also provided a copy to Commissioner Monegan.

c. November Alaska Municipal League (AML) Meeting. Deputy Commissioner Comer reminded the council the AML was holding their annual meeting in November at the Captain Cook Hotel and he had been interested in getting a booth to provide information on ALMR. However, he explained the cost of a booth was \$750 and there was no option to obtain any space at the venue without the monetary contribution.

d. Upcoming Retirement. Deputy Commissioner John Boucher advised the council that he was retiring effective November 1 after 36 years of service to the State of Alaska. He stated he did not know who his successor would be, but it was a privilege to work with everyone. The council members and attending support staff thanked him for his dedication and service, and wished him well in his retirement.

8. Next Meeting. Deputy Commissioner Comer briefed the next meeting is scheduled for November 17, at 1:30 p.m. at 5900 E Tudor Road in the Enterprise Technology Services Conference Room.

Mr. Woodall stated he did not see any issues for the Department of Defense with the date.

9. Adjourn Meeting. Deputy Commissioner Comer asked if there were any other items for the council's discussion.

Hearing no comments, Deputy Commissioner Comer requested a motion to adjourn the meeting.

Motion: Adjourn the October monthly Executive Council meeting.

The motion was made by A/ASAC Ormberg and seconded by Deputy Commissioner Comer. There were no objections. **The motion was carried and approved.**

The meeting adjourned at 2:05 p.m.

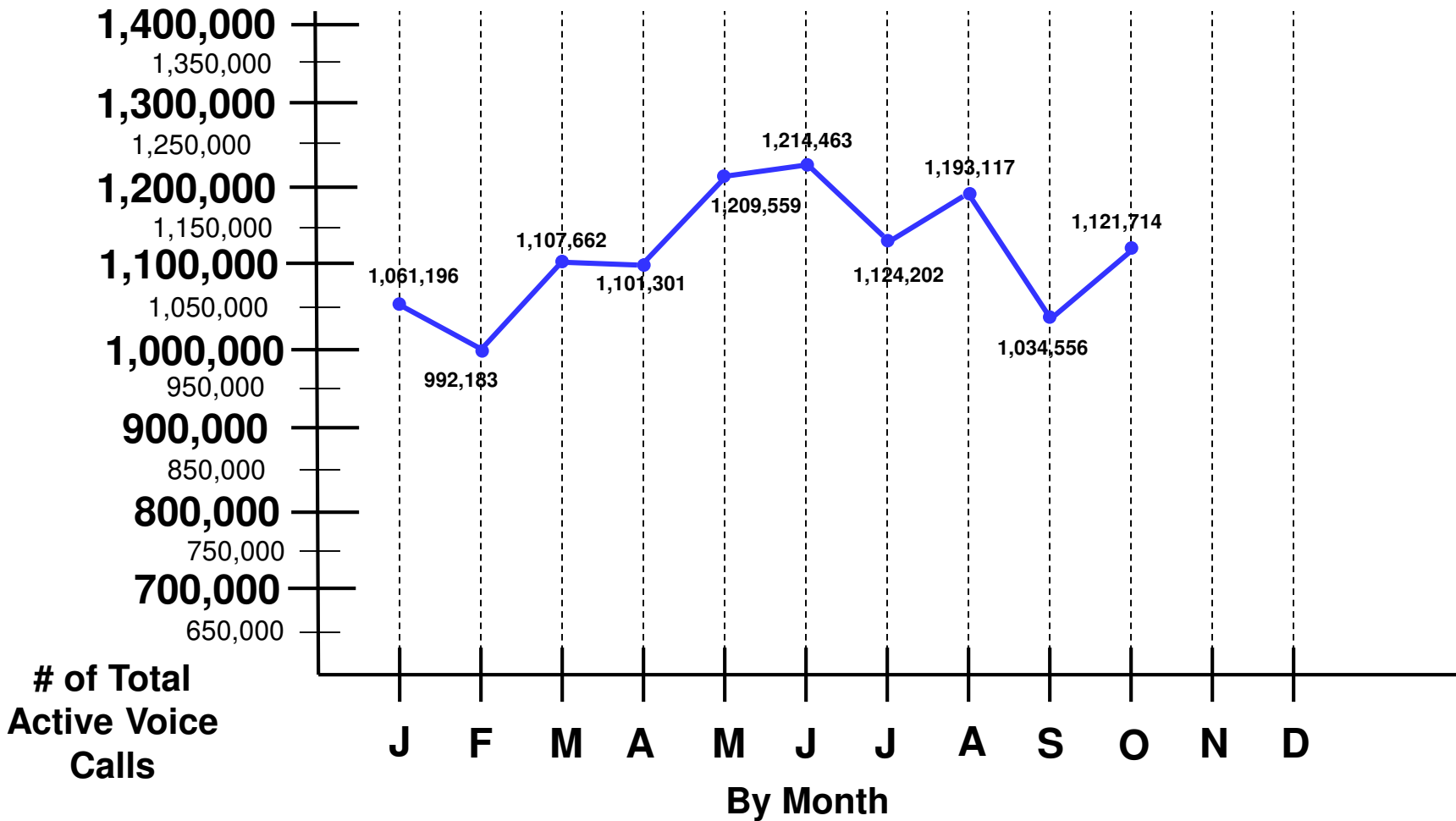
Bill Comer, Deputy Commissioner
State of Alaska, Department of Public Safety
ALMR Executive Council

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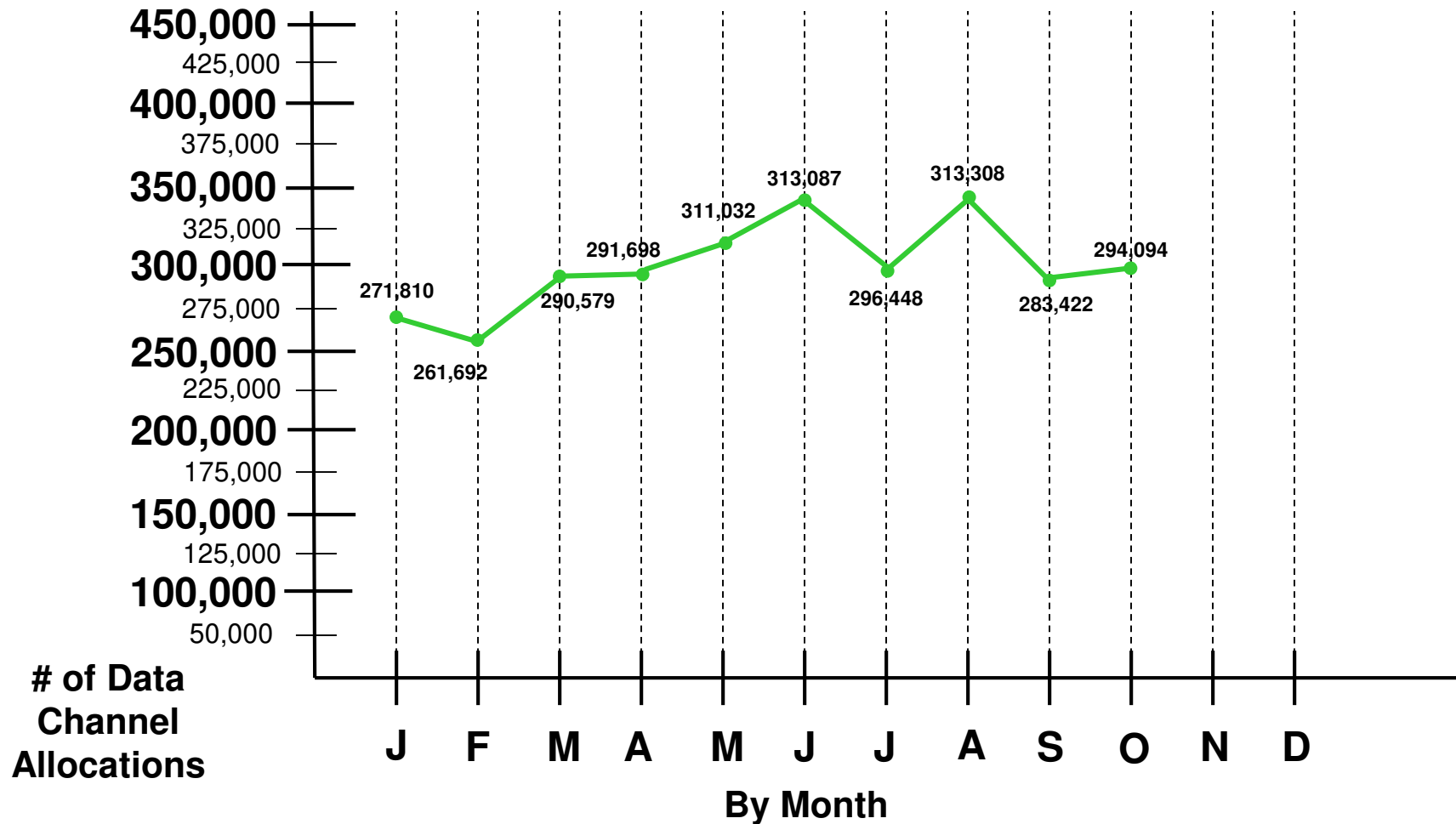
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OMO, Mr. Del Smith

2016 System Performance

Active Voice Calls



2016 System Performance Data Channel Allocations



2016 System Performance Busy Voice Calls

